

Government of India

Ministry of Tourism

Gwalior Bhubaneswar Goa Noida Nellore

INDIAN INSTITUTE OF TOURISM & TRAVEL MANAGEMENT

(An organization of the Ministry of Tourism, Government of India)

Govindpuri, Gwalior - 474011

Selection for the Post of Director

The Indian Institute of Tourism and Travel Management (IITTM) is an autonomous institute registered under Societies Registration Act. It was established by the Government of India in 1983, inter-alia, with the objective of providing Training, Education, Research and Consultancy in Management of Tourism, Travel and Allied sectors. The institute at present has its main campus/ headquarters at Gwalior with Centers at Bhubaneswar, Goa, Noida and Nellore. The IITTM runs regular MBA (Tourism & Travel Management) and BBA (Tourism & Travel) courses approved by AICTE at its campuses besides a number of short duration courses/ training programmes. Its Goa centre specializes in leisure water sports.

The institute is in the process of appointing Director and invites applications for the same.

Terms and Conditions of post of Director

Pay scale and allowances

The pay, scale of the post is Pay Matrix Level-15 (7th CPC) plus Rs.4000/- as Special Allowance plus other allowances as admissible under the rules of the Institute.

Tenure

The appointment shall be made on contract basis for tenure of 3 years with possibility of extension upto 7th year depending upon the merit of the case.

Service conditions

As per the rules of the institute.

Eligibility conditions for the post

Educational and other Qualifications

Essential Qualifications:

1. A post graduate degree in tourism management, history, sociology, economics, commerce, geography or any of information sciences, Tech. & Science from a recognized University.
2. Persons holding analogous posts in the Pay Matrix Level-15 or equivalent on regular basis.
OR
Person holding posts in Pay Matrix Level 14 (7th CPC) or equivalent having 03 years regular service in the grade
3. A minimum of 18 years experience in a recognized education institution of repute/university/professional body with a least 3 years administrative experience.

Desirable Qualification:

1. Possessing a Ph.D. Degree or carried out extensive research work in the field of Tourism or Management.
2. Experience of independently running an Educational institute as Head of the Institute.

Age Limit: 55 years (The Crucial date for determining the age-limit shall be the closing date for receipt of applications from candidates i.e. 20.02.2024).

Note:

1. The crucial date of determining the age – limit shall be the closing date for receipt of applications from candidates.
2. The selection committee may suo-moto invite any eligible candidate's for interview who have not applied against the adv. For consideration along with other candidates.
3. The application received in response to the advt. would be screened to ensure that only those candidates are called for interview who meets the essential qualifications and age prescribed for the post.

4. Incomplete applications will be summarily rejected. The applications shortlisted on the basis of their applications will be intimated and called for interview. The Ministry reserves the right to reject any application without assigning any reason.

The applicants shall submit applications (Candidates in service should submit their applications through their employers) in the format suggested below (refer annexure). Applications typed on plain paper complete in all respects along with a vision statement of 100-150 word, Vigilance clearance, a recent passport size photograph duly attested by a Gazetted Officer and photocopies of testimonials in support of qualifications, experience and age should be sent by registered/speed post to the **Director (HRD), Ministry of Tourism, East Wing, 7th Floor, Chandralok Building, 36-Janpath, New Delhi-110001** in a sealed cover subscribing in bold letters 'APPLICATION FOR THE POST OF DIRECTOR IITTM', so as to reach latest by 1700 hrs on 20.02.2024.

APPLICATION FORMAT

1. Name in Full:
2. Father's Name:
3. Present Postal Address:
4. Nationality:
5. Date of Birth:
6. Whether SC/ST/OBC:
7. Educational qualifications (from Matriculation onwards with percentage of marks, Boards/ University from where passed subjects taken, and year of passing, in tabular form):
8. Field of Specialization
9. List of previous employments in order of most recent first together with designation, period of service, details of duties, pay scale, gross salary drawn and reasons for leaving, in tabular form:
10. Details of Publications:
11. Names and Addresses of two references (not related to the candidate);
12. Any other relevant information:

Place.....

Date.....

Signature of the Candidate