

Ministry of Tourism
Government of India
(Swadesh Darshan)

File No. SD 8/5/2023

Date: 28.07.2023

CORRIGENDUM-1

Subject: RFP No. SD 8/5/2023 dated 20.07.2023 for Selection of Professional Agency for Developing Rural Tourism Cluster Plan under Swadesh Darshan 2.0 Scheme

- (i) Reply to the Pre-bid queries in respect of the above mentioned RFP.
- (ii) Extension of Proposal Due Date.

This invites reference to the above mentioned RFP dated: 20.07.2023 regarding Selection of Professional Agency for Developing Rural Tourism Cluster Plan under Swadesh Darshan 2.0 Scheme. In this context, I am directed to inform the following: -

- (a) A pre-proposal conference in respect of the above mentioned RFP was held on 25.07.2023. Response to the Pre-Bid queries is enclosed with this Corrigendum -1 for reference of bidders/applicants.
- (b) The Proposal Due Date (PDD) is hereby extended to 10.08.2023 and the amendment in clause 1.5.1 'schedule 4 & 5 may be read as under:-

Clause No & Page No.	Original Clause			Amended Clause		
Clause 1.5.1 Pg 5	Schedule			Schedule		
	S n	Event Description	Date/Days	S n	Event Description	Date/Days
	4	Proposal Due Date or PDD	03.08.2023	4	Proposal Due Date or PDD	10.08.2023
	5	Opening of Proposals	04.08.2023	5	Opening of Proposals	11.08.2023

3. Applicants are further advised to keep on checking the official website www.tourism.gov.in and www.eprocure.gov.in (CPP portal) for any corrigendum as advised in clause 1.5.2 of the above mentioned RFP.

4. This corrigendum forms an integral part of the RFP document as per RFP Clause 2.13, Page 15. All the other terms and conditions of the RFP document shall remain unaffected.

5. This issues with the approval of Competent Authority.



Uttank Joshi
Assistant Director General (SD)

Enclosed as above:-

To All Empaneled PDMC/Prospective Bidders

Ministry of Tourism
Government of India
(Swadesh Darshan)

Dated: 28.07.2023

RFP for Selection of Professional Agency for Developing Rural Tourism Cluster Plan under Swadesh Darshan 2.0 Scheme
File No SD/5/2023 dated 20.07.2023

CLARIFICATIONS TO THE PRE-BID QUERIES
(Pre-proposal Meeting held on 25.07.2023)

Sn	Relevant Clause of the RFP	Page No of RFP	Query	Clarification
1.	<p>Clause 3.1 Technical Proposal 3.1.2-A,1 Team Leader (shall be from the lead member in case of consortium) Preferably on the rolls of the firm for at least one year from PDD Post-graduate in Architecture/ Urban Planning/ Urban Design/ Engineering / Management Minimum 10 years' experience Experience in leading multi-disciplinary team. Relevant experience in master planning, design monitoring and implementation preferably in tourism sector.</p> <ul style="list-style-type: none">• Maximum 1 mark for each relevant tourism sector project and 0.5 mark for each non-tourism sector project.	29	<p>Request to change the scoring from maximum 1 mark for each relevant tourism sector project and 0.75 mark for each non-tourism sector project.</p> <p>We understand that experience in relevant Tourism projects is important, however is not the only criterion for meeting the delivery requirement of the scope of work. The current scoring criteria is Tourism focused alone which allows the Key Experts with only Tourism experience to gain advantage over others who have a mix of Tourism and Non-Tourism (focused on similar Terrain and Geographical conditions).</p>	No Change

Sn	Relevant Clause of the RFP	Page No of RFP	Query	Clarification
			Hence, we request to increase the weightage of non-Tourism sector to .75 marks instead of 0.50 marks.	
	Clause 3.1.2-A,1 • Additional 2.5 marks for the resource having at least one year on rolls of the firm	29	<p>We request an amendment of the clause to the following- Additional 2.5 marks for the resource to be on rolls of the firm at the time of bid submission.</p> <p>The duration of minimum 1 year to acclimatize to the organizational way of working is very subjective and can vary with Personnel. Hence, we understand that the duration of association has no bearing on the performance of the Key Personnel. So, we request the Authority Please reconsider and remove the limit of '1' year from this criterion.</p>	No Change
2.	<p>Clause 3.1.2-A,2 Project Manager (shall be from the lead member in case of consortium) Preferably on the rolls of the firm for at least one year from PDD Post-graduate in Civil Engineering / Urban Planning/ Urban Design/ Architecture/ Management Minimum 6 years' experience</p> <p>Relevant experience in project management and monitoring. • Maximum 0.5 mark for each relevant tourism sector project and 0.25 mark for each non-tourism sector project.</p>	29	Request to amend the scoring from Maximum 0.5 mark for each relevant tourism sector project and consider the same weightage for Tourism and non-Tourism projects.	No Change

Sn	Relevant Clause of the RFP	Page No of RFP	Query	Clarification
	<ul style="list-style-type: none"> • Additional 2.5 marks for resource having at least one year on rolls of the firm • Maximum 5 marks based on technical presentation 			
3.	<p>Clause 3.1.2-A,3 Tourism Product Planning & Design Expert Post-graduate in Tourism/ Management/ Planning or Equivalent Minimum 10 years' experience</p> <p>Relevant Experience in planning, design, and development of tourism products and experiences.</p> <ul style="list-style-type: none"> • Maximum 0.7 mark for each relevant project • Maximum 3.5 marks based on technical presentation 	29	We request to keep Tourism Product Planning & Design Expert minimum experience as 7 years instead of 10 years.	No Change

Sn	Relevant Clause of the RFP	Page No of RFP	Query	Clarification
4	<p>5. Roles and Responsibility for Key Personnel and Destination Personnel Project Manager - • Support in preparation of Masterplan • Undertaking stakeholder consultations • Prepare project schedule and monitor progress • Assess project issues and impact on timeline / cost • enable in project issues resolution</p> <p>Project Coordinator (Full time deployed at destination) - • Development of various reports and documents • Coordination between DMO, State Implantation Agency and Ministry of Tourism. • Tracking project progress • Providing reports in desired formats to the state/Ministry • Any other task required to be undertaken for improvement. • Conducting stakeholder consultations and data collection (both primary and secondary)</p>	41	<p>We note that there are various overlaps between the roles and responsibility mentioned for the Project Manager as well as the Project Coordinator. Hence, we request that the said positions be merged into a single position for better efficiency. Please consider.</p>	No Change

Sn	Relevant Clause of the RFP	Page No of RFP	Query	Clarification
5	<p>APPENDIX-I, 2 Proposed vision for development of destination(s) in alignment with the destination and tourist centric approach.</p> <p>Based on destination centric approach, the Applicant shall outline its vision and ideas for development of destination and enhancement of tourist's experience at the destination.</p>	114	Request to provide detailed information of Tourist destination and annual tourist influx to prepare the vision for development of destination.	<p>The information of the destination is provided in section J of ToR on Pg No. 48 of the RFP.</p> <p>The data on annual tourist influx has to be gathered by the selected Professional Agency.</p>
6	<p>C. Scope of work</p> <p>i. Inception</p> <p>b. Data Collection</p> <p>The Agency shall collect all necessary data including secondary information required as well as outline plan for conducting tourism related primary survey(s).</p>	37	Request to provide the list and type of primary survey(s) for the preparation of the Tourism Cluster plan (Masterplan).	The list and type of survey(s) has to be identified by the selected Professional Agency.
7	<p>E. Deliverables and Payment Terms</p> <p>3. The engagement period will be for 4 months and the payment terms against the submission of the deliverables will be as follows:</p>	43	Looking at the scope of the work we request you to extend the project timeline to minimum 6 months from 4 months.	No Change

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	<table border="1"> <thead> <tr> <th>Deliverable No.</th> <th>Submission of Deliverables</th> <th>Cumulative Timeframe</th> </tr> </thead> <tbody> <tr> <td colspan="3">(i) Inception</td> </tr> <tr> <td>D1</td> <td>Inception Report</td> <td>15 days</td> </tr> <tr> <th>Deliverable No.</th> <th>Submission of Deliverables</th> <th>Cumulative Timeframe</th> </tr> <tr> <td colspan="3">(ii) Master Plan, Strategy and Action Plan</td> </tr> <tr> <td>D2</td> <td>Draft Master Plan, strategy and Action Plan – Iteration 1</td> <td>2.5 months</td> </tr> <tr> <td>D3</td> <td>Final Master Plan, strategy and Action Plan – Iteration 2</td> <td>4 months</td> </tr> <tr> <td colspan="2">Total</td> <td>4 Months</td> </tr> </tbody> </table>	Deliverable No.	Submission of Deliverables	Cumulative Timeframe	(i) Inception			D1	Inception Report	15 days	Deliverable No.	Submission of Deliverables	Cumulative Timeframe	(ii) Master Plan, Strategy and Action Plan			D2	Draft Master Plan, strategy and Action Plan – Iteration 1	2.5 months	D3	Final Master Plan, strategy and Action Plan – Iteration 2	4 months	Total		4 Months		
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8	<p>F. Reporting</p> <p>8. Monthly review of professional agency work may be undertaken to ensure due involvement of the Key Personnel on the project. All team members will be required to make presentations on progress of various initiatives and deliverables. The Agency is required to prepare and submit a monthly report on 5th of every month, including details of actual deployment during the month and activities performed by all the Key Personnel.</p>	44	As this is a Milestone based Payment for project deliverables, we understand that the monthly progress report including the actual deployment during the month and activities performed by all the key personnel wouldn't be applicable. Please confirm.	No Change																							
9	<p>G. Site Visits</p> <p>The Consultant's Team Lead and other Key Personnel shall be required to undertake minimum one (1) visit to the Destination every month during the contract period, to</p>	44	The Deliverable schedule indicates 3 milestones over the span of 4 months. Hence, we believe we concerned Team members are required to visit the State Level Authorities at the Destinations on need-basis and not mandatory. Please	No Change																							

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	ensure due oversight on the project as mandated by the Authority.		confirm.	
10	E.3 Note: All payments are subject to satisfactory completion of respective deliverables and approval from MoT	44	The Lean period between the Deliverables submission and approvals can vary and this can impact on our cash flow. Hence, we request to include 60% of payment on successful submission and balance 40% on approval from MOT. Please confirm.	No Change
11	5. Roles and Responsibilities for Key Personnel and Destination Personnel Skilling and Capacity Development Expert	42	We understand that input from the Skill and Capacity Development Expert is not required to deliver the project mandate prescribed as part of the 'Master Plan, Strategy and Action Plan'. Please confirm if our understanding is correct. Further, we request the Authority to reduce the Key expert for better optimization of the Project Output.	No Change
12	General: Request to extend the submission deadline		We believe at least 21 days shall be provided after issuing of clarifications which give bidders to prepare themselves to submit competent proposal and comply all internal formalities for approvals and other formalities with partner.	Please refer Corrigendum-1
13	Section 3.1, Sub Section 3.1.2 Team Leader (shall be from the lead member in case of consortium) Preferably on the rolls of the firm for at least one year from PDD	28	Please allow Team Leader from any member of the consortium	No Change

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	Post-Graduate in Architecture/ Urban Planning/ Urban Design/ Engineering/ Management Minimum 10 years' experience Experience in leading multi-disciplinary team. Relevant experience in master planning, design monitoring and implementation preferable in tourism sector. <ul style="list-style-type: none"> • Maximum 1 mark for each relevant tourism sector project and 0.5 mark for each non-tourism sector project. • Additional 2.5 marks for the resource having at least one year on rolls of the firm • Maximum 7.5 marks based on technical presentation 			
14	Section 2.29, Sub-section 2.29.4 In case the Authority is not satisfied with the performance of any resource person, the Authority may initiate a request for substitution of such resource. This substitution will also be subject to payment deductions as described in 2.29.2.	26	We request that no payment should be deducted in case the Authority initiate a request for substitution of any resource due to non-satisfactory performance.	No Change
15	General		To prepare a comprehensive and competitive Proposal, request you to allow at least 2 weeks extension to submit bids from the date of issuance of pre-bid clarification. Please confirm.	Please refer Corrigendum-1
