

**Government of India  
Ministry of Tourism  
(Administration-I Division)**

**Transport Bhawan,  
1, Parliament Street,  
New Delhi-110001  
Dated: 14.03.2023**

No. A-35018/02/2010-Admn.I

To,

 The Secretary.  
All Ministries/Departments/Offices of Government of India

The Chief Secretary,  
All State Government/Union Territories

**Sub:- Nominations for filling up three posts of Assistant Director General/ Director in the scale of pay level-11 in the pay Matrix (Rs. 67700 - 208700/-) as per 7<sup>th</sup> CPC in the Ministry of Tourism, Govt. of India on deputation (including short term contract basis) for a period not exceeding four years -Reg.**

Sir/Madam,

The Ministry of Tourism, Govt of India proposes to fill up three posts in the grade of Assistant Director General/ Director (Group 'A' Gazetted) **in the scale of pay level-11 in the pay Matrix (Rs. 67700 - 208700/-) as per 7<sup>th</sup> CPC in the Ministry of Tourism**, by transfer on deputation (including short-term contract basis) as per the Recruitment Rules. The eligibility conditions are as per **Annexure I**.

2. It is requested that application of the eligible and interested officers, who could be spared may please be forwarded to the undersigned together with (a) Bio-data in the prescribed proforma (**Annexure-II**) duly attested, (b) upto date ACRs dossiers for the last five years (to be attested by an officer not below the rank of Under Secretary or equivalent) (c) details of major and minor penalty for the last 10 years and (d) Certificate(s) of Integrity, Vigilance and Cadre Clearance, may please be forwarded to this Ministry through proper channel at the earliest and in any case not later than two months from the date of publication of the Advertisement in Employment News.

3. Application received after the last date or application incomplete in any respect or those not accompanied by the documents/information mentioned in para 2 above will be summarily rejected and no further correspondence will be made in this regard. The Cadre Authorities may

ascertain that the particulars of the nominated officers are correct as per the service records and meeting the eligibility criteria.

4. The deputation will be governed in accordance with the DOPT O.M. No. 6/8/2009-Est (Pay II) Estt.(Pay.II) dated 17.06.2010 as amended from time to time.

5. The application complete in all respect may be forwarded to Shri. Rajesh Kumar, Under Secretary (Administration-I) Ministry of Tourism, Room No. 124, Transport Bhawan, 1, Parliament Street, New Delhi-110001.

Yours faithfully,



Rajesh Kumar

Under Secretary to Govt. of India (Admn.)  
Tel No. 011-23724826

Encl.: As above.

Copy to:-

1. Office of the Comptroller General of Accounts, Lok Nayak Bhawan, New Delhi.
2. Office of Comptroller and Auditor General, Bahadurshah Zafar Marg, New Delhi.
3. The Secretary, UPSC, Dholpur House, New Delhi.
4. The Under Secretary (CS.I Division), Department of Personnel & Training, 2<sup>nd</sup> Floor, A Wing, Lok Nayak Bhawan, Khan Market, New Delhi-**with the request to publish on the website of DoP&T.**
5. The CMD, ITDC, Scope Complex, 6<sup>th</sup> Floor, Core 8, 7 Lodhi Road, New Delhi-03.
6. The CMD, IRCTC, B 148, 11th Floor, Statesman House, Barakhamba Road, New Delhi-110001
7. Addl. PS to Hon'ble MoS (IC) for Tourism, New Delhi.
8. PS/ PA to Secretary (Tourism), Ministry of Tourism, New Delhi.
9. PS/ PA to DG (Tourism)/ AS&FA (T), Ministry of Tourism, New Delhi.
10. PS/PA to ADG (T)/JS (T)/ADG (MR)/ EA (T)/CFC, M/o Tourism. New Delhi.
11. Guard File



Rajesh Kumar

Under Secretary to Govt. of India (Admn.)  
Tel No. 011-23724826

Transfer on deputation (including short-term contract)

Eligibility

- Officers under the Central Government or State Government or Semi Government or recognized research institutes or Union territories or universities or Public Sector Undertakings or statutory or autonomous bodies:-
  - (i) holding analogous posts on regular basis in the parent cadre or department; or
  - (ii) with five years regular service in post in level-9 (Rs.53,100-1,67,800/-) or in level 10 (Rs. 56,100-1,77,500/-) or equivalent in the parent cadre or department;

Essential Experience and Educational Qualification

- Seven years experience in the field of tourism or public relations or publicity or administrative work including three years' experience in the field of Tourism and hospitality in the Central Government or State Government or the Union territory administration or Public sector Undertakings or Universities or recognized research institutions or statutory or autonomous organizations or Government recognized educational Institutions or registered corporate entities
- Graduation in any discipline from a recognized university
- Diploma or certificate of foreign language course other than English, for a minimum period of six months.

Desirable

- Master Degree or Master of Business Administration or Post Graduate Diploma in Management in Tourism or Tourism Management or Tourism and Travels or Tourism, Travel and Hospitality Management or Tourism and Travel Management or Tourism Studies or Tourism Administration

Age Limit

- The maximum age limit shall not be exceeding fifty six years as on closing date of receipt of applications.