

No.A-42/17/2019Admn.IV  
Government of India  
Ministry of Tourism

Transport Bhawan,  
1-Parliament Street,  
New Delhi-110001

Dated: 24.08.2022

**AUCTION NOTICE**


**Subject : - Disposal of ITs and Electricals items-regarding.**

Ministry of Tourism, Government of India proposes to dispose of IT and Electricals Items on "As is where is basis". Details of the said items as proforma I.

2. Accordingly, Online quotations/tenders are invited for the disposal of the above said **ITs and Electricals items** on the terms and conditions mentioned below. Persons/firms, interested in purchasing the above mentioned items may submit their highest quotations in the enclosed proforma addressed to the undersigned latest **by 17:00 PM on or before 02/09/2022 after due inspection of the goods from 29/08/2022 to 30/08/2022. The quotations received in time will be opened at 02.00 PM on 05/09/2022 in the Room No. 131, Transport Bhawan, New Delhi.** The bidders or their representatives, not more than one for each quotation, may be present, if they so desire, at the time opening of Quotations. The cover should be prominently superscripted with the words "**QUOTATION FOR PURCHASE OF ITs and Electricals items**".
3. The tender documents can be downloaded on GeM/CPP Portal.
4. The envelope containing Financial Bids are required to be sealed properly, i.e. either wax or with adhesive cello tape on both ends. Rates quoted should be typewritten without cutting/overwriting. Unsigned and Unstamped bids in unsealed/stapled envelopes and bids without EMO (Earnest Money Deposit) shall not be accepted, except in the case of organizations specifically so exempted.
5. As mentioned in Para (2) above, the **ITs and Electricals items** will be available for inspection from 16/08/2022 to 19/08/2022. The agencies after due inspection may submit their quotations.

  
सुरेन्द्र प्रसाद / SURENDRA PRASAD  
सहायक निदेशक / Asstt. Director  
पर्यटन मंत्रालय / Ministry of Tourism  
भारत सरकार / Govt. of India  
नई दिल्ली / New Delhi

6. The Auction of said **ITs and Electricals items** will be governed by the following conditions:-
- I. The bidders are required to pay Earnest Money of Rs. 5,000/- (Rupees Five Thousand Only).
  - II. Earnest Money is payable by means of Demand Draft drawn in favour of Pay and Be accepted).
  - III. Quotations received without demand draft towards Earnest Money will not be Considered and shall be rejected.
  - IV. The successful bidder will be required to deposit the bid amount by means of Demand Draft drawn in favor of Pay & Accounts Officers, Ministry of Tourism, New Delhi within Two working days of the acceptance of the bid.
  - V. The Earnest Money of the successful bidder will be released only after the deposit of the Bid amount. Earnest Money will not be adjusted as bid amount and will be forfeited, if the firm/person fails to honor the bid.
  - VI. The delivery of the auctioned **ITs and Electricals items** will be arranged only after the successful bidder submits documentary evidence in support of residential status (Voter Identity Card etc., In case of individual and Registration Certificate etc., in case of firms).
  - VII. The auctioned **ITs and Electricals items** will be removed by the successful bidder within 02 working days of depositing the bid amount, at their own expenses.
  - VIII. The **ITs and Electricals items** will be disposed off on "as is where basis" and no guarantee for its worthiness or quality will be given by the Ministry.
  - IX. The successful bidder shall be required to pick up all the items from the disposal site to his premises within 2 days after payment of the quoted amount. On failure to do so, Ministry shall have the right to forfeit the entire amount of the bidder and dispose the items to alternate bidder.
  - X. No assistance/transportation will be provided by the Ministry. Permission to take out the disposed materials from the premises will not be allowed on holidays, Saturday and Sunday etc.
  - XI. Tender form should be signed in ink by the authorized signatory only. Photocopy of unsigned quotations/tenders or quotations/tenders not signed by the authorized signatory shall be rejected.
  - XII. If the tendering firm/person furnishes any false or wrong information, they will be liable for consequences if any.
  - XIII. The Ministry reserves the right to reduce or increase the number of items offered. The undersigned also reserve the right to reject any bid assigning any reason. Auction document should be signed and uploaded by the bidder(s).

  
सुरेन्द्र प्रसाद / SURENDRA PRASAD  
सहायक निदेशक / Asstt. Director  
पर्यटन मंत्रालय / Ministry of Tourism  
भारत सरकार / Govt. of India  
नई दिल्ली / New Delhi

XIV. The bidders will not be allowed to withdraw their bids and if they do so their earnest Money will be forfeited.

XV. The undersigned reserves the right to accept or reject any/all of the quotations without assigning any reason.

XVI. G.S.T @ 18% will have to be paid by the successful tenderer over and above his offer as per Govt. Rules.

XVII. Disputes, if any shall be subject to Jurisdiction in the Court of Delhi only.

XVIII. Proforma for offering rate for disposal of *ITs and Electricals items* is available at *Annexure*.



(Surendra Prasad)  
Assistant Director(Admn.IV)  
Tel. No. 23714114

Copy to:-

1. Director (NIC) for hosting the Tender notice on web-site.

सुरेन्द्र प्रसाद / SURENDRA PRASAD  
सहायक निदेशक / Asstt. Director  
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**ANNEXURE****PROFORMA FOR OFFERING RATE FOR DISPOSAL OF ITs and Electricals items.**

Amount of Earnest Money	Rs. (In Figures) Rupees (In Words)
Particulars of Demand Draft	No: Date: Bank: Branch:
Name of the Bidder	
Address*	
Telephone No.	

\*[Address should be complete and supported with proof. (Attested copies of voter Identity card etc.) The bidder should always be available for receiving communications at the given address.]

I/We submit my/our highest quotations for these **ITs and Electricals items** for auction by the Ministry of Tourism. (copy enclosed)

I/We have very carefully read the terms and conditions of the offer, particularly, regarding earnest money, and agree to abide by these in letter and spirit. The decision of the Under Secretary (Admin-IV) to the Govt. of India, Ministry of Tourism, Transport Bhawan, New Delhi, on any dispute arising out of the offer, shall be bidding on me/us.

I/We agree to the forfeiture of the earnest money, if I/We fail to comply with all or any of terms and conditions in whole or in part as laid down in this Auction Notice which would constitute and have force of a contract between me/us and the Ministry of Tourism, New Delhi, if I/We am/are declared a successful bidder.

I/We hereby undertake that the vehicle will be used for bonafide/lawful purposes only.

Place:

Signature:

Date:

Name:

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सुरेन्द्र प्रसाद / SURENDRA PRASAD  
सहायक निदेशक / Asstt. Director  
पर्यटन मंत्रालय / Ministry of Tourism  
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# IT & ELECTRICAL ITEMS

Sr. No.	Name of the Items	Quantity
1.	HP Scanjet 4500 fn	10
2.	HP Laserjet 2727	01
3.	TFT Monitor	06
4.	Canon image DR 2020	01
5.	HP Color laserjet M552	01
6.	CPU	06
7.	HP Laserjet 1007	01
8.	HP Laserjet 1020	03
9.	HP Laserjet 1160	01
10.	Samsung Color Printer	01
11.	Printer	01
12.	HP Heavy duty scanner	01
13.	Printer HP Laserjet Pro MFP M226dn	01
14.	Printer HP Laserjet 1536 dnf MFP	01
15.	All in One Computer (01 Dell & 02 HP)	03
16.	Samsung Photocopier Machine (CLX-9251)	01
17.	Samsung Photocopier Machine (CLX-9251)	01
18.	Toshiba Photocopier Machine (e-studio 457)	01
19.	Samsung Photocopier Machine (K 4350 LX)	01
20.	Samsung Multixpress K4350 LX	01
21.	Refrigerator	01
22.	Water Dispenser	01
23.	Wall Fan	04
24.	Room Heater + oil Heater	09 + 01
25.	Split ACs	04
26.	Scrap items (Keyboard, Mouse, LED Lights, Adapter and Speaker etc.	Unserviceable

  
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नई दिल्ली / New Delhi

Government of India  
(Ministry of Tourism)  
Admin-IV Division

Transport Bhawan,  
1-Parliament Street,  
New Delhi-110001

File No. A-42/17/2019 Admin. IV

Date:- 11.08.2022

**TENDER INVITING NOTICE**

**Subject:- Disposal of ITs and Electricals items-regarding.**

Ministry of Tourism, Government of India proposes to dispose of IT and Electricals Items on "As is where is basis".

All eligible participants are requested to apply the bid through GeM/CPP Portal.



Surendra Prasad

Assistant Director (Admin-IV)

सुरेन्द्र प्रसाद / SURENDRA PRASAD  
सहायक निदेशक / Asstt. Director  
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MINUTES

A meeting of the committee to determine the price of following disposal items in C-1 Hutment, New Delhi was held on 27<sup>th</sup> October 2021 at 04:00 PM in Room No. 130, Transport Bhawan.

Sr. No.	Name of the items	Quantity	Till 2021
1.	HP Scanjet 4500 fn	10	04 years old
2.	HP Laserjet 2727	01	11 years old
3.	TFT Monitor	06	7 years old, 10 years old, 11 years old, 11 years old, 5 years old, 4 years old
4.	Canon image DR 2020	01	11 years old
5.	HP color Laserjet M552	01	05 years old
6.	CPU	06	Approx 8 to 10 years old
7.	HP Laserjet 1007	01	11 years old
8.	HP laserjet 1020	03	10 years old
9.	HP laserjet 1160	01	11 years old
10.	Samsung Color Printer	01	7 years old
11.	Printer	01	11 years old
12.	HP Heavy duty scanner	01	04 years old
13.	Printer HP Laserjet Pro MFP M 226dn	01	6 years old
14.	Printer HP laserjet 1536dnf MFP	01	11 years old
15.	All in One Computer (1 Dell & 02 HP)	03	(6 years old & 11 years old)
16.	Samsung Photocopier Machine(C LX-9251)	01	06 years old
17.	Samsung Photocopier Machine(C LX-9251)	01	06 years old
18.	Toshiba Photocopier machine (e-studio 457)	01	06 Years old
19.	Samsung Photocopier Machine(K4350LX)	01	06 Years old
20.	Samsung MultiXpress K4350LX	01	06 Years old
21.	Refrigerator	01	Unserviceable
22.	Water Dispenser	01	Unserviceable
23.	Wall fan	04	Unserviceable
24.	Room Heater+Oil Heater	09+01	Unserviceable
25.	Split ACs	04	08 years old
26.	Scrap items (keyboard, mouse, LED lights, adaptor and speaker etc.	Unserviceable	

The committee was apprised that most of these items are obsolete and unserviceable. Assistant Director (Admin-IV) informed the committee that all the above mentioned IT and electrical items are of no use and shall have to be disposed off on priority basis.

The committee is of the view that it is very difficult to determine the cost of obsolete/unserviceable items and therefore recommended that these items may be disposed off on "As is where is basis".

(R.L.Gupta)  
US (IF)

(R.N.Bharti)  
US (Admin-IV)

(Om Prakash)  
US(NT)

*The committee saw in  
no detail of the nature &  
analysis. The whole item*