

Minutes of the pre-bid meeting in presence of members of Consultancy Evaluation Committee regarding empanelment of consultancy firms held on 21.02.2022 at 11:00 AM.

A pre-bid meeting was held in presence of members of Consultancy Evaluation Committee on 21.02.2022 at 11:00 PM to discuss the representation received from different agencies regarding empanelment of consultancy firms (Panel-I) for providing professional services on various tourism related consultancy assignments. The list of representations received is enclosed.

2. DD (MR) welcomed the committee members and other participants and asked the queries raised by consultancy firms.

3. All the queries that raised by consultancy firms are discussed in detail with the committee members and following Decision that has been proposed by the committee members are given below:

Sr. No.	Query raised	Decision by committee
1.	Regarding minimum eligibility conditions/turnover, representative from Luit Vally Eng. Pvt. Ltd. requested that the consultancy works in the tourism industry were thoroughly hampered due to COVID-19 pandemic which has deeply impacted MSME firms like ours. Therefore, we request you to reduce the turnover requirement to Rs. 3.00 Crore from consultancy business in the given years, Or Revise the years for turnover consideration to 2016-17, 2017-18 and 2018-19.	<ul style="list-style-type: none"> Regarding reduction of the turn over from 5.00 crore is not agreed. In para 2.2, financial years for considering annual gross turnovers of the firms from consultancy business may be taken as 2016-17, 2017-18 and 2018-19 or 2017-18, 2018-19, 2019-20 as the case may be . Further, in para 2.3, reference period for existence of the firm may be read as "the consultancy firm should be in existence for last 5 years i.e. 2015-16 to 2019-20.
2.	Regarding minimum eligibility conditions/turnover, representative from Atharva Planning and Research Centre Pvt. Ltd. vide CPP portal requested to change the	<ul style="list-style-type: none"> In Annexure No. II, for sr no. 3, Financial Strength of the

	turnover from 5 Crores to 4 Crores as last three average annual turnover for more competitiveness so that many more companies may participate in the bidding process.	consultant, last three years for turnover figures may be read as 2016-17, 2017-18 and 2018-19 or 2017-18, 2018-19, 2019-20 as the case may be .
3.	Regarding experience of Core personnel, representative from Luit Vally Eng. Pvt. Ltd. requested to revise or include the qualification of permanent personnel as follow: "Permanent personnel having qualification B.Engg./B.Tech./B.Arch./ M. Plan/ M.B.A./ Graduate in Statistics/ Economics/ Applied Mechanics/ Accounts/ Commerce"	<ul style="list-style-type: none"> In original tender document, other equivalent qualifications were inadvertently missed. Therefore, In para 3.1, under footnote for considering the permanent personnel as core personnel qualification has been revised and it includes B.Engg/B.Tech / B. Arch/M. Plan / M.B.A./ Graduation in Statistics / Economics / Applied Mathematics /Account/Commerce . Further, In Annexure no. II, for sr no. 2, Experience of Core Personnel, under point no. (ii) Qualifications has been revised and it includes B.Engg/B.Tech / B. Arch/M. Plan / M.B.A./ Graduation in Statistics / Economics / Applied Mathematics /Account/Commerce .
4.	Representative from ORG India told that there is no mention of MSMS relaxation for bidding purpose in terms of turnover and experience in number of projects.	<ul style="list-style-type: none"> As per OM no 20/2/2014-PPD(Pt.) Dated 25.07.2016 issued by the Ministry of Finance "All central Ministries/ Departments may relax condition of prior turnover and prior experience in public procurement to all
5.	Representative from Tellme Digiinfotech Pvt. Ltd. requested vide mail dated 20.02.2022 to	

<p>amend the subject RFP document and provide the relaxation permissible to a start-up's & MSME's, and give an opportunity to eligible Startups & MSME's to participate in the tendering process with aforesaid relaxations in terms of Govt order to the Startups & MSMEs.</p>	<p>Startups (whether MSMEs or otherwise) subject to meeting of quality and technical specifications in accordance with the relevant provisions of GFR, 2005.</p> <p>Hence, we may give relaxation of prior turnover and prior experience to all Startups (whether MSMEs or otherwise) subject to meeting of quality and technical specifications in accordance with the relevant provisions of GFR, 2005.</p>
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4. In connections with proposed changes in Sr. No. 1 and 2, following corrections may also be proposed in the Annexure documents:

- In annexure No. III, for company profile, in Point No. 8 and point No. 9 reference period for "Number of Permanent Employees" and "Number of Permanent Employees for consultancy services" may be read as "As on 31 March, 2018" and "As on 31 March, 2019".
- In annexure No. V, for summary of financial Performance, under column no. (1), reference year may be read as 2016-17, 2017-18 and 2018-19 or **2017-18, 2018-19, 2019-20 as the case may be** .

The meeting ended with vote of thanks to the chair.

The list of participants is at Annexure-I.

Annexure-I

List of Participants:

In Chair: Smt. Anita Baghel, ADG (MR), Ministry of Tourism

- Shri. B. B. Dash, Director (TT), Ministry of Tourism
- Shri Fakhre Alam, Director (MR), Ministry of Tourism
- Shri R. K. Suman, Deputy Director General, DO Division, Ministry of Tourism
- Shri R. L. Gupta, Under Secretary(IFD), Ministry of Tourism
- Mrs. Kirti Gaikwad, Deputy Director (MR), Ministry of Tourism
- Shri Ujjaval Srivastava, Assistant Director (MR), Ministry of Tourism
- Ms. Khushboo, Architect, Luit Valley Engg. Pvt.Ltd.
- Ms. Apoorva, Architect, Luit Valley Engg. Pvt.Ltd.
- Mr. Gunjan Rohatgi, ORG –India Pvt. Ltd.

(किर्ती गायकवाड / KIRTI GAIKWAD)
उप निदेशक / Deputy Director
पर्यटन मंत्रालय / Ministry of Tourism
भारत सरकार / Govt. of India
नई दिल्ली / New Delhi

