

No.A-42/17/2019Admn.IV  
Government of India  
Ministry of Tourism

Transport Bhawan,  
1-Parliament Street,  
New Delhi-110001

Dated: 23.7.2020

**AUCTION NOTICE**

**Subject :- Disposal of unserviceable Desktop Computers, All in One Computer, Laptops, Printers, Scanners, UPS and others items – regarding.**

Ministry of Tourism, Government of India proposes to dispose of **unserviceable Desktop Computers, All in One Computer, Laptops, Printers, Scanners, UPS and others items** – as detailed at Proforma I As is where is basis”:-

2. Accordingly, the quotations are invited for the disposal of the above said Computer related items on the terms and conditions mentioned below. Persons/firms, interested in purchasing the above mentioned items may submit their highest quotations in the enclosed proforma addressed to the undersigned latest by **12.00 PM on or before 11.8.2020. The quotations received in time will be opened at 12.00 PM on 13.8.2020 in the Room No. 131, Transport Bhawan, New Delhi.** The bidders or their representatives, not more than one for each quotation, may be present, if they so desire, at the time opening of Quotations. The cover should be prominently superscripted with the words “QUOTATION FOR PURCHASE OF COMPUTERS AND OTHER RELATED ITEMS”.

3. The tender documents can be downloaded on the website of Ministry of Tourism i.e. <http://tourism.gov.in>.

4. The envelope containing Technical and Financial Bids are required to be sealed properly and separately i.e. either wax or with adhesive cello tape on both ends. Rates quoted should be typewritten without cutting/overwriting. Unsigned and Unstamped bids in unsealed/stapled envelopes and bids without EMD (Earnest Money Deposit) shall not be accepted, except in the case of organizations specifically so exempted.

5. **The bids must reach to "The Assistant Director (Admn.IV), Ministry of Tourism, RoomNo.131, Transport Bhawan, New Delhi or dropped in the tender Box kept at the CR section, ground floor, Transport Bhawan, not later than 1600 hrs on 11.8.2020.**

6. The Computers and other items will be available for inspection between 11.00 AM to 12.30 PM on 4.8.2020

  
(सुरेंद्र प्रसाद / SURENDRA PRASAD)  
सहायक निदेशक / Assistant Director  
पर्यटन मंत्रालय / Ministry of Tourism  
भारत सरकार / Government of India  
नई दिल्ली / New Delhi

7. The Auction of said electrical items will be governed by the following conditions:-
- I. The bidders are required to pay Earnest Money of Rs. 5,000/- (Rupees Five Thousand Only) .
  - II. Earnest Money is payable by means of Demand Draft drawn in favour of Pay and Accounts Officer, Ministry of Tourism, New Delhi (Payment by cheque or cash shall not Be accepted).
  - III. Quotations received without demand draft towards Earnest Money will not be Considered and shall be rejected.
  - IV. The successful bidder will be required to deposit the bid amount by means of Demand Draft drawn in favor of Pay & Accounts Officers, Ministry of Tourism, New Delhi within Two working days of the acceptance of the bid.
  - V. The Earnest Money of the successful bidder will be released only after the deposit of the Bid amount. Earnest Money will not be adjusted as bid amount and will be forfeited, if the firm/person fails to honour the bid.
  - VI. The delivery of the auctioned Computer and other related items will be arranged only after the successful bidder submits documentary evidence in support of residential status (Voter Identity Card etc In case of individual and Registration Certificate etc. in case of firms).
  - VII. The auctioned Computers, Laptops, Printers, Scanners and and other related items will be removed by the successful bidder within 02 working days of depositing the bid amount, at their own expenses.
  - VIII. The Computers, Laptops, Printers and Scanners and other related items will be disposed off on "as is where basis" and no guarantee for its worthiness or quality will be given by the Ministry.
  - IX. The successful bidder shall be required to pickup all the items from the disposal site to his premises within 3 days after payment of the quoted amount. On failure to do so, Ministry shall have the right to forfeit the entire amount of the bidder and dispose the items to alternate bidder.
  - X. No assistance/transportation will be provided by the Ministry. Permission to take out the disposed materials from the premises will not be allowed on holidays, Saturday and Sunday etc.
  - XI. Tender form should be signed in ink by the authorized signatory only. Photocopy of unsigned quotations/tenders or quotations/tenders not signed by the authorized signatory shall be rejected.
  - XII. If the tendering firm/person furnishes any false or wrong information, they will be liable for consequences if any.
  - XIII. The Ministry reserves the right to reduce or increase the number of items offered. The undersigned also reserve the right to reject any bid assigning any reason. Auction document should be signed and uploaded by the bidder(s).
  - XIV. The bidders will not be allowed to withdraw their bids and if they do so their earnest Money will be forfeited.
  - XV. The undersigned reserves the right to accept or reject any/all of the quotations without assigning any reason.
  - XVI. G.S.T @ 18% will have to be paid by the successful tenderer over and above his offer as per Govt. Rules.

  
(सुरेंद्र प्रसाद / SURENDRA PRASAD)  
सहायक निदेशक / Assistant Director  
पर्यटन मंत्रालय / Ministry of Tourism  
भारत सरकार / Government of India  
नई दिल्ली / New Delhi

- XVII. Disputes, if any shall be subject to Jurisdiction in the Court of Delhi only.  
XVIII. Proforma for offering rate for disposal of Desktop Computers, Laptops, Printers, UPS, Scanners and other related items is available at **Annexure**.

Copy to:-

1. Director (NIC) for hosting the Tender notice on web-site.
2. Notice Board.

(Surendra Prasad)  
Assistant Director(Admn.IV)  
Tel. No. 23714114

  
(सुरेंद्र प्रसाद / SURENDRA PRASAD)  
सहायक निदेशक / Assistant Director  
पर्यटन मंत्रालय / Ministry of Tourism  
भारत सरकार / Government of India  
नई दिल्ली / New Delhi

**ANNEXURE**

**PROFORMA FOR OFFERING RATE FOR DISPOSAL OF OBSOLETE AND UNSERVICEABLE DESKTOP CPU, TFT/MONITOR, LAPTOPS, PRINTERS, SCANNERS, ALL IN ONE COMPUTERS, SONY TV AND UPS ETC.**

Amount of Earnest Money	Rs. (In Figures) Rupees (In Words)
Particulars of Demand Draft	No: Date: Bank: Branch:
Name of the Bidder	
Address*	
Telephone No.	

\*[Address should be complete and supported with proof.(Attested copies of voter Identity card etc.) The bidder should always be available for receiving communications at the given address.]

I/We submit my/our highest quotations for these Desktop Computers, All in One Computer, LAPTOPS, Printers, Scanners, , UPS, TV and other related items for auction by the Ministry of Tourism.

SL. NO.	NAME OF ITEMS	QUANTITY	AMOUNT OFFERED
1.	CPU	17	
2.	TFT/Monitor	13	
3.	Laptops	12	
4.	Printers	08	
5.	SCANNERS	09	
6.	All In One Computer	01	
7.	Sony TV 42" Inch	01	
8.	UPS	100	

I/We have very carefully read the terms and conditions of the offer, particularly, regarding earnest money, and agree to abide by these in letter and spirit. The decision of the Under Secretary (Admin-IV) to the Govt. of India, Ministry of Tourism, Transport Bhawan, New Delhi, on any dispute arising out of the offer, shall be bidding on me/us.

I/We agree to the forfeiture of the earnest money, if I/We fail to comply with all or any of terms and conditions in whole or in part as laid down in this Auction Notice which would constitute and have force of a contract between me/us and the Ministry of Tourism, New Delhi, if I/We am/are declared a successful bidder.

I/We hereby undertake that the vehicle will be used for bonafide/lawful purposes only.

Place:

Signature:

Date:

Name:

  
(सुरेंद्र प्रसाद / SURENDRA PRASAD)  
सहायक निदेशक / Assistant Director  
पर्यटन मंत्रालय / Ministry of Tourism  
भारत सरकार / Government of India  
नई दिल्ली / New Delhi