

Transport Bhawan 1,
Parliament Street
New Ddhi-11000 I
Dated. 16/12/2019

Sub: Award of Annual Contract for Maintenance/repairing of Air-conditioners, various Electrical items, fittings & appliances, etc., belong in the Ministry of Tourism.

Sealed quotations are invited from reputed/registered firms for award of Annual Maintenance Contract for Maintenance/ repairing of Air-conditioners, various Electrical items. fittings & appliances etc .. as per the items given at DOC.III belonging to Ministry of Tourism.

Bid at Glance:

Name of work: Annual Contract for Annual Maintenance Contract for Maintenance/ repairing of Air-conditioners, various Electrical items, fitting & appliance, etc., belonging to Ministry of Tourism, New Delhi.

Earnest Money: Rs.1,00,000/-
Security Deposit: Rs.1,00,000/-

[Time Period: Initially for one year, extendable up to a maximum 3 years on year to year basis subject to satisfactory performance of the contractor.

2. The detailed tender document is given at Doc form:

3. The envelope containing Technical and Financial Bids are required to be sealed properly, i.e. either wax or with adhesive cello tape on both ends. Rates quoted should be type-written without cutting/overwriting. Unsigned and Unstamped bids in unsealed/stapled envelopes and bids without EMD (Earnest Money Deposit) shall not be accepted, except in the case of organizations specifically so exempted.

4. The tender document can be downloaded from the website i.e. <http://tourism.gov.in> and may also be seen at <http://www.eprocure.gov.in>. The tender document is also available on Ministry of Tourism website: <http://tourism.gov.in> and CPP Portal <https://eprocure/gov.in/epublish/app>.

5. The bids must reach to "The Assistant Director (Admn.IV), Ministry of Tourism, RoomNo. 131, Transport Bhawan, New Delhi or dropped in the tender Box kept at the CR section, ground floor, Transport Bhawan, not later than 1600 hrs on 06.01.2019.



Assistant Director
(Admn.IV)Tel.No.-23714114

**TENDER DOCUMENT FOR
ANNUAL MAINTENANCE FOR MAINTENANCE/REPAIRING OF ELECTRICAL
ITEMS, FITTINGS & APPLIANCES**

Doc-I

I. Invitation to bid

1.1 **Sealed quotations** are invited from reputed/registered firms for award of Annual Maintenance Contract for Maintenance/ repairing of Air-conditioners, various Electrical items, fitting & appliance, etc., belonging to Ministry of Tourism, New Delhi.

1.2 The maintenance agency (referred to as 'agency' in this document) is required to submit the technical and financial bid separately. The quotations in Sealed Cover-I containing "Technical Bid" and Sealed Cover-II containing "Financial Bid" should be placed in another scaled cover superscribed as "Annual Maintenance Contract (AMC) for Maintenance/ repairing of Air-conditioners, various Electrical items, fitting & appliance, etc., belonging to Ministry of Tourism, New Delhi".

1.3 The sealed quotations complete in all respect should reach this Ministry on or before 06.01.2020 by 1600 p.m. and dropped in the Tender Box kept at the CR Section, Ministry of Tourism, Ground Floor of Transport Bhawan, New Delhi – 110001 . The quotations will be opened at 1200 p.m. on the next day i.e. 07.01.2020.

1.4 The tenderer should sign and stamp each page of his tender document as a token of having read and understood the terms and conditions contained therein and submit the same along with the bid. No photocopies of this tender document would be accepted. Wherever the prices are to be quoted this should be written in figures. Overwriting or ambiguity in financial bid shall not be accepted.

1.5 The quotation will be opened at 1200 p.m. on the 07.01.2020 in the presence of tenderers or their duly authorized representatives, who wish to be present. The authorized representative will be required to sign the letter of authorization for attending bid opening (Doc.IV).

1.6 As a token of acceptance of all the terms and conditions mentioned in this document, the bidder is required to sign all pages of this document and return the same along with their bid. Tenders of unsigned document will be rejected. The price bid of only those bidders will be opened, who fulfill all the requirements of the technical bid and meet the eligibility criteria.

2. Description of the Work

2.1 The maintenance/repairing of electrical items, fittings & appliances installed in the Ministry of Tourism is to be carried out in the premises Transport Bhawan, Chanderlok Building/C-1 Hutments and Minister (T) residence office.

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(सुरेश कुमार शर्मा) (SURESH KUMAR SHARMA)
Assistant Director
विद्यया न आसीत् / Ministry of Tourism
भारत सरकार / Government of India
नई दिल्ली, New Delhi

2.2 Any loss or damage of any item during repair within the premises of the Ministry of Tourism I at the workshop of the contractor, shall be the liability of the contractor and the Ministry of Tourism may, at its discretion, deduct total cost of the item or any part thereof from the bill of the contractor.

2.3 The contractor shall use materials of good quality for repair/maintenance of electrical appliances.

2.4 The contractor shall undertake the repair work only as directed by the concerned dealing hand and approved by the officer concerned not less than the rank of Section Officer. Any work under taken otherwise shall be treated as unauthorized work and cost of such work shall not be paid by the Ministry.

2.5 The contractor shall maintain job card for each work undertaken by him. The card must be signed by the official concerned after satisfactory completion of work.

2.6 The firm will be required to depute only trained electrician/ AC engineer.

2.7 One full time electrician will always be available in office premises on all working days and on holidays also, if required.

2.8 For any work amounting above Rs. 2000/-, the Admin-IV Division has to be informed and written requisition with stamp from divisions has to be submitted before undertaking the work.

3. GENERAL CONDITIONS

3.1 The contract will be initially for a period of one year. The contract may be renewed at the discretion of the Ministry of Tourism and based on satisfactory services provided by the agency.

3.2 Un-realistic rates (i.e. too high or too low) quoted by the firms will make their tender liable to being summarily rejected by the Ministry. No correspondence in this regard shall be entertained.

3.3 The Ministry of Tourism reserves the right to accept or reject summarily any or all quotations, in whole or in part without any assigning any reasons whatsoever.

3.4 The Ministry of Tourism reserves the right to increase or decrease quantities of any item of the work and the agency shall maintain the same at the rate quoted for similar item on pro-rata basis.

3.5 The cost of materials, equipments. Machines and related labor and transportation charges shall be borne entirely by the firm to whom contract is awarded.

3.6 No increase in amount shall be considered at all during the full period of AMC.

3.7 If the firm wants to revoke the contract, it should give at least three months' advance notice with sufficient reasons. Otherwise, the security deposit/pending payments will be confiscated.

3.8 Conditional tender will not be entertained. Similarly, quotations received after stipulated date and time will also not be considered under any circumstances. The earnest Money will be returned to all the unsuccessful tenderness after finalization of the contract.

3.9 Rates shall remain fixed and valid during the period of contract.

3.10 Whenever sample has been called for, the bidder must enclose sample along with the bid failing which bid will be rejected forthwith.

3.11 Quality of material, workmanship shall be of the highest grade and consistent with the established and generally accepted standards.

3.12 There is no obligation on the part of the Ministry to inform the unsuccessful tenderer of the outcome of the tender process.

3.13 The Bills would be submitted after completion of the work along with the receipt of the user.

3.14 The EMD will stand forfeited if the successful bidder withdraws or on notifying the rates, refuses to accept the tender or violate any other terms and conditions;

3.15 The Ministry may impose any other conditions in public interest as it deems fit.

4. ELIGIBILITY CRITERIA

The bidders who do not furnish the details/ documents as under will not be considered:

- (i) Earnest Money Deposit (EMD) of Rs.1,00,000 /- (Rupees One Lakh only) in the form of Demand Draft/Banker's cheque, favoring "Pay and Accounts Officer, Ministry of Tourism, New Delhi".
 - (ii) Should have minimum annual average turnover of Rs.25,00,000/- during the preceding last three financial years ending March-2019 (balance sheet certified by CA for the year 2016-17, 2017-18 and 2018-19).
 - (iii) PAN numbers issued by Income Tax Department in the name of the firm only and not in the name of individual.
 - (iv) Copy of TIN registration.
 - (v) Copy of Service Tax registration.
 - (vi) Copy of Electrical trade licence.
 - (vii) GST Registration Certificate.
- (vii) Tender document/Document-I duly signed in each page.

(viii) Technical bid as per Document-II filled and duly signed along with all required documents.

(ix) Financial bid as per Document-III filled and duly signed.

(x) The firms should have experience in providing similar service to the Central Govt. Ministries/Departments/ Autonomous Organizations for the last 3 years. [Copy of the award of AMC shall be enclosed with the offer].

(xi) Satisfactory performance certificates from at least three user Government organizations.

(xii) EMD/ Security Deposit Not Forfeited /Not Blacklisted Certificate (Doc V).[Necessary supporting documents must be attached]

5. PAYMENT TERMS AND CONDITIONS

5.1 The bills in triplicate, for the services prepared on the basis of rates will have to be submitted in favour of Assistant Director, Admn.IV Division, Ministry of Tourism, Transport Bhawan, New Delhi-110001 for effecting payment together with the copies of job work carried out duly signed by user officers / sections. No advance payment shall be made for the services.

5.2 The Payment will be released through ECS system.

5.3 Payment would be made on monthly basis on submission of bill along with satisfactory report from the concerned user, subsequent to production of PAN, TIN,GST and Service Tax numbers issued by Income Tax Department in the name of the firm only and not in the name of individual.

5.4 Taxes (GST, Service tax) if any, may be specifically and separately indicated in the quotation. No escalation of prices shall be permitted on any ground.

6. EARNEST MONEY DEPOSIT AND PERFORMANCE SECURITY DEPOSIT

6.1 Earnest Money- The agency shall deposit a sum of Rs.1,00,000 - (Rupees One Lakh only) as EMD in the form of Account Payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or bank Guarantee from any of the Commercial Banks in an acceptable form, drawn in favour of "Pay and Accounts Officer, Ministry of Tourism, NewDelhi" [without which the quotations will not be considered]. The Earnest Money of successful bidder will be returned only after furnishing of the performance security. The Earnest Money of the unsuccessful bidder whose technical bid has not been found suitable will be returned.

6.2 Performance Security - The agency shall be required to deposit Rs. 1,00,000/- (Rupees One Lakh only) at the time of signing the contract as performance security in cash/demand draft/term deposit or provide a Bank Guarantee for the said amount from a Scheduled bank, pledged in favour of "Pay and Accounts Officer, Ministry of Tourism, New Delhi", which shall be valid beyond 60 days after the expiry of the contract. No interest shall accrue on this amount. The security amount shall be repayable after one month of the expiry/termination of contract after deduction of penalty/other dues, if any. If the agency wants to revoke the contract, it should give at least three months advance notice with sufficient reasons thereof. Otherwise, the security deposit/pending payments will be confiscated.

7. TERMINATION OF CONTRACT AND PENALTY

7.1 The job carried out shall be to the satisfaction of the Ministry, failing which deductions up to 10% of the total bill be deducted, depending upon the severity of negligence, this Ministry reserves the right to blacklist the agency for a suitable period or from further participation in any of this Ministry Contracts. The decision of the competent authority shall be final and binding on the firm / agency;

7.2 In case of non-compliance with the contract, the Ministry of Tourism shall reserve the right to cancel/rescind/revoke the contract and impose suitable penalty in proportion to damages.

8. ARBITRATION

In the event of any dispute or difference relating to maintenance/repairing of electrical items, fittings & appliances and application of the provisions of the contract (whether during the service period or upon its completion), the same shall be settled amicably through mutual discussions, or shall be referred to the sole arbitrator of a person appointed by the Ministry of Tourism.

9. LATE DELIVERY

This tender is subject to Late Delivery Clause. If there is delay in completion of work Order, the party is liable to pay an amount of 1.25% of the total cost of work Order for every week of delay or part thereof as Liquidated Damages subject to a maximum of 5% of the work Order cost and further action thereof. Incidence of enhancement of statutory taxes during late supply period shall also be borne by supplier.

10. Force Majeure:

The Contracting agency shall have to take the responsibility towards the losses incurred due to extra ordinary situations such as fire, flood, enemy action, etc. under the Force Majeure clause.

11. Deputation of Engineer/Technicians:

The company/firm will depute qualified technicians for attending complaints so that all the complaints are addressed timely. The firm should provide the Mobile numbers of service engineers and service centres. All the faults should be taken up immediately upon reporting by the users over telephone etc. The repairs would be carried out on site itself. However, in case the equipment is required to be taken to the workshop, the firm would provide a stand-by electrical equipment for the same and ensure that the work does not suffer on this account. No transportation charges etc., would be paid for this purpose. **The services should be provided during office hours on all working days and in case of urgency and whenever felt necessary by the Ministry, the service should be provided beyond office hours and on holidays too.** It will be the overall responsibility of the firm for maintenance of all the equipment and ensure that these remain in perfect working conditions. List of minimum 03 technicians/ mechanics on the payroll of the firm and their qualification and experience should be given by uploading. One team of technician be provided dedicated to this office. The team should be equipped with mobile phone and the firm will be solely responsible for compliance with various labour laws, ESI stipulations in the respect of the employees deputed by the firm in the Ministry.

12. Penalty Clauses:

If this Ministry feels that any of the electrical appliances, under the contract, was not properly maintained/serviced by the company or does not function for reasonable period after repair, a penal deduction of Rs. 500/- per day per machine from the bills will be made as decided by competent authority in the Ministry. The firm will be entirely responsible for any loss caused to Government or to any other Government property as a result of negligence or carelessness of firm. The decision of the Ministry in the context shall be final and binding on the contractor. In case of mishandling, willful damage or damage due to rodents, the responsibility lies with Department and will be taken care of on mutually agreed terms and conditions.

13. In case the work done is rejected due to transit damage, non-conformity with the specification, the bidder shall arrange for re-work/repair within 2 days.

14. All the pages of tender documents should be properly numbered and total number of pages must be indicated on the forwarding letter. The sealed envelope containing tender documents should clearly indicate tender no. and date of opening of tender and all pages in tender document & forwarding letter should be signed.


(सुरेंद्र प्रसाद / SURENDRA PRASAD)
सहायक निदेशक / Assistant Director
पर्यटन मंत्रालय, Ministry of Tourism
भारत सरकार / Government of India
नई दिल्ली / New Delhi

TECHNICAL BID

Doc.II

S.No.	Description	Please indicated requisite information	Indicate page No.
1.	Name and address of firm/ Agency		
2.	Name of the proprietor/partners of the Agency/firm		
3.	PAN numbers issued by Income Tax Department in the name of the firm only and not in the name of individual.		
4.	The firms should have experience in providing similar service to the Central Govt. Ministries/Departments/ Autonomous Organizations for the last 3 years. [Copy of the award of AMC shall be enclosed with the offer],		
5.	Should have minimum annual average turnover of Rs.25,00,000/- during the preceding last three financial years ending March-2016 (balance sheet certified by CA for the year 2016-17, 2017-18 and 2018-19)		
6.	Copy of Electrical trade licence		
7.	Copy of Service Tax registration.		
8.	Copy of TIN registration and GST registration.		
9.	Satisfactory performance certificates from atleastthree user Government organizations.		
10.	Detail of EMD		

Note: All Documentary proof to be enclosed for above terms.

I hereby agree to abide by all the terms conditions of the tender document.

Place;

Date:

Name & Signature of the Authorized signatory of the firm(With seal of the Agency affixed)

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(सुरेंद्र प्रसाद / SURENDRA PRASAD)
सहायक निदेशक / Assistant Director
पर्यटन मंत्रालय / Ministry of Tourism
भारत सरकार / Government of India
नई दिल्ली / New Delhi

Doc.III

S.no	Name of the items	Unit	Rate(in Rs.)
1.	Repair of Window/ Split A/C		
I.	Compressor Re_placement 1.5 Ton		
II.	Compressor Replacement 2Ton		
iii.	Condensing Unit-Replacement		
iv.	Evaporator-Replacement		
V.	Fan Motor Replacement		
Vi.	Front Grill-Replacement		
vii.	Blower-Replacement		
Viii.	Condenser Fan Replacement		
ix.	Air Filter-Replacement		
x.	Starting Capacitor-Replacement		
xi.	Running Capacitor-Replacement		
XII.	Starting Relay-Replacement		
xiii.	Over Load Protector-Replacement		
XIV.	Relay Replacement		
XV.	Thermostat-Replacement		
xvi.	Selector Switch-Replacement		
XVII.	Fan Motor Capacitor-Replacement		
xviii.	Operating Knob Set-Replacement		
xix.	NRV Valve- Replacement		
xx.	Cooling Coil- Replacement		
xxi.	PCB Circuit- Replacement		
xxii.	Blower-Replacement for indoor Unit		
xxiii.	Blower Motor-Replacement for indoor Unit		
XXIV.	Replacement of Copper Pipe (Rate/Ft. As per standard		
XXV.	Replacement of PVC Drain Line (Rate/Mtr.)		
xxvi.	Refrigerant Charging / Gas Charging		
XXVII.	Installation of Split Air-conditioner		
xxviii.	installation of Window Air-conditioner		
xxix	Replacement of Main Lead (3core) ISI Mark		
XXX.	Servicing charge		

2. Repair of Voltage Stabilizers

- I. Push Button of Voltage Stabilizers
- ii. PCB of Voltage Stabilizers
- iii. Transformers of Voltage Stabilizers
- iv. Relays of Voltage Stabilizers
- V. Switches of Voltage Stabilizers

3.	Repair of Water cooler	Unit	Rate(in Rs.)
I.	Compressor Replacement		
II.	Condensing Unit Replacement		
III.	Fan Motor Replacement		
iv.	Starting Capacitor-Replacement		
V.	Running Capacitor-Replacement		
vi.	Starting Relay-Replacement		
Vil.	Over Load Protector-Replacement		
viii.	Relay Replacement		
ix.	Thermostat-Replacement		
X.	Refrigerant Charging / Gas Charging		
xi.	Service charge		

4. Repair of Water Dispenser

- I. Compressor Replacement
- II. Condensing Unit-Replacement
- iii. Thermostat-Replacement
- iv. Refrigerant Charging/Gas Charging
- V. Replacement of Tab
- VI. Over Load Protector-Replacement
- VII. Service charge

5. Supply of readymade Extn. Board: ISi (Power strip)

- I. 2 switch and 2 socket (6 AMP)
- II. 2 switch and 2 socket (16 AMP)
- iii. 3 switch and 3 socket (6 AMP)
- IV. 3 switch and 3 socket (16AMP)
- V. Power Strip 4 points
- VI. Combined box (Anchor)

6. Repairing: Charges of Extn. Board

- i. Replacement of Switch 6Amp (Anchor)
- ii. Replacement of Switch 16Amp (Anchor)
- iii. Replacement of Switch 6Amp (Anchor Roma Modular)
- iv. Replacement of Switch 1 6Amp(Anchor Roma Modular)
- V. Replacement of Socket 6Amp(Anchor)
- vi. Replacement of Socket 1 6Amp (Anchor)
- vii. Replacement of Socket 6Amp (Anchor Roma Modular)
- viii. Replacement of Socket 1 6Amp (Anchor Roma Modular)
- IX. Replacement of three pin plug (Power) 16 AMP (Anchor)
- X . Replacement of three pin plug (Light) 6 AMP (Anchor)
- XI. Replacement of Multi Plug (Power) 16 AMP (Anchor)
- xii. Replacement of Multi Plug (Light) 6 AMP (Anchor)
- xiii. Replacement of Regulator (Anchor Roma)

7. Repair of A/C Supply Box

- i. Replacement of AC supply Box -Havells/Indo kann
- ii. Replacement of AC Box Plug -Havells/Indo kann
- III. Replacement of AC Box Socket - Havells/Indo kopp

8. Repair of tube lights

- I. Replacement of 36 W -opticalTube PFL - Philips/ Bajaj
11. Replacement of 36 W Chock -Electronic - Philips/ Bajaj
- III. Replacement of 18 W PFL tube-Phillips/Bajaj
- iv. Replacement of 18 W chock- Philips/ Bajaj
- V. Replacement of Side holder for tube light - Philips/ Bajaj

9. Repairing charges of table lamp

- I. Replacement of CFL-Philips 10watt
- ii. Replacement of CFL - Philips 18watt
- iii. Replacement of CFL - Philips 20watt

10. Repair of MCB Box

- i. Replacement of 6 AMP - Havells / Indo Kopp
- II. Replacement of IO AMP - Havells / Indo Kopp
- iii. Replacement of 25 AMP - Havells I Indo Kopp
- iv. Replacement of 32 AMP - Havells / Indo Kopp
- V. Replacement of 63 AMP Four Pole Isolator - Havells / Indo Kopp
- vi. Replacement of 63 AMP MCB Double Pole - Havells / Indo Kopp
- Vii. Replacement of 40 AMP MCB Double Pole - Havells I Indo Kopp

11. Repair of Wall Fan/ Pedestal Fan/Ex-fan/Cooler

- i. Rewinding of Motor of Wall Fan/ Pedestal Fan
- ii. Rewinding of Motor of Ex-fan/Cooler
- iii. Replacement of Bush of Wall Fan/ Pedestal Fan
- iv. Replacement of ran Blade of Wall fan/ Pedestal ran
- v. Replacement of Capasitor of Wall Fan/ Pedestal Fan
- vi. Replacement of Grill (jali) of Wall Fan/ Pedestal Fan
- VII. Installation of Wall Fan/ Pedestal Fan
- viii. Replacement of Pump ISI Mark for Cooler
- IX. Replacement of Fan blade of Ex-fan/Cooler
- X. Replacement of Grass pad of Ex-fan/Cooler
- xi. Servicing charge

12. Repair of Hot Case

- I. Replacement of Element
- II. Replacement of Thermostat
- III. Replacement of Indicator}
- IV. Replacement of Hot case cotton wire

13. Repair of Sun flow/Heater

- I. Replacement of Element for sun flow - ISI
- II. Replacement of Element for heater - ISi
- III. Replacement of Reflector for heater - ISI
- IV. Replacement of Thermostat for Sun Flow
- V. Rewinding of Motor for Sun Flow
- VI. Replacement of Fan blower
- VII. Replacement of Selector switch
- viii. Service charge

14. Repair of oil Radiator

- i Replacement of Thermostat of oil Radiator
- II. Replacement of Selector switch of oil Radiator
- III. Replacement of Element of oil Radiator
- iv. Replacement of oil of oil Radiator
- V. Service charge

15. Conducting of loose wire in PVC baton per meter

1. 1/2 inch - ISI
- ii. 1 inch - ISI
- iii. 1.5inch - ISI
- IV. Fitting of PVC baton

16. Electric Wire - Kalinga/ Havclls

- I. Replacement of Wire I /J 8 mm
- II. Replacement of Wire Imm
- iii. Replacement of Wire I .50 mm
- iv. Replacement of Wire 2.50mm
- V. Replacement of Wire 4mm
- VI. Replacement of Wire 6mm
- Vii. Replacement of Wire 3 core
- viii. Replacement of two core Electric rubber wire (23X76)
- IX. Replacement of three core flexible rubber wire (40 X 76)
- x. Replacement of three core flexible rubber wire (70 X 76)

Name & Signature of the Authorized signatory of the firm (With seal of the Agency affixed)


(सुरेंद्र प्रसाद / SURENDRA PRASAD)
सहायक निदेशक / Assistant Director
पर्यटन मंत्रालय / Ministry of Tourism
भारत सरकार / Government of India
नई दिल्ली / New Delhi

LETTER OF AUTHORISATION FOR ATTENDING BID OPENING
(To reach on or before the date of bid opening)

To
The Assistant Director (Admn.IV)
Ministry of Tourism
Transport Bhawan,
New Delhi-110001

Sub: Authorization for attending Technical Bid Opening.

Sir,

Ref: Your Tender Notice No.

Dated:

Following person (s) is/are hereby authorized to attend the bid opening for the tender cited above on behalf of _____ as under:

Order of preference	Name	Specimen signature
---------------------	------	--------------------

I

II

Alternate representative

Yours Faithfully,

Signature of


Duly authorized to sign the Bid for and on behalf of

(Official Seal)

Witness

Address

Signature


(सुरेंद्र प्रसाद / SURENDRA PRASAD)
सहायक निदेशक
पर्यटन विभाग
नई दिल्ली/ New Delhi

**EMD/SECURITY DEPOSIT NOT FORFITED/NOT BALCKLISTED
CERTIFICATE**

To
The Assistant Director (Admn.IV)
Ministry of Tourism
Transport Rhawan
New Delhi – 110001

Dear Sir,
Sub: Submission of EMD/SD Not Forfeited Certificate
Ref: Your Tender notice No dated

I/we hereby that I am/we are not black listed in any central Government Ministries/Departments/Autonomous Organization Govt. in Delhi or any other state and my/our EMO/Security Deposit/Performance Security Deposit was never forfeited in Ministry of Tourism or any Government Department Tender.

Signature of Duly authorized to sign the Bid for and on behalf of

Witness
Address
Signature
Dated.....


(सुरेंद्र प्रसाद/SURENDRA PRASAD)
सहायक निदेशक, पर्यटन विभाग, नई दिल्ली
पर्यटन विभाग, नई दिल्ली
भारत सरकार, नई दिल्ली
नई दिल्ली New Delhi