



India Tourism Development Corporation Limited
(A Government of India Undertaking)

Notice Inviting E- Tender

Tender No. ITDC/AE/MoT/Event/Red Fort-2019 Dated 21.12.2018

Notice Inviting E-Tender

For

**Appointment of an Event Management Agency
on turnkey basis**

For

**Designing, Execution and Management/ Supervision of arrangements,
activities and ancillary services for an Event being organized in conjunction
With Republic Day Celebrations 2019**

At

**At areas in front of Red Fort, Delhi
(Gyan Path and two (2) adjoining lawns)
(Event Dates 26th to 31st January, 2019)**

TABLE OF CONTENTS

S.No.	Title	Page No.
1	Detail of Tender Summary	3
2	E-Tender Notice	4 to 9
3	E-Tender Document – Including scope of work	10 to 70
4	Annexures (I – X)	71 to 101
5	Financial Bid Format for online submission	102 to 127

INDIA TOURISM DEVELOPMENT CORPORATION LTD

Ashok Events

SUMMARY OF E-TENDER DETAILS

Appointment of an Event Management Agency having set up in Delhi/NCR on turnkey basis for Designing, Execution, Supervision/ Management of arrangements, activities and ancillary services for an Event being organized in conjunction with Republic Day Celebrations 2019 at areas in front of Red Fort, Delhi (Gyan Path and adjoining two lawns etc.)

(Event Dates 26th to 31st January, 2019)

Earnest Money Deposit	Rs.5,00,000/- (Rupees Five lakh only)
Performance Security Deposit Amount	15% of Contract Value
Start date & time of submission	25/12/2018 10.00 Hrs onwards
Last Date and Time of submission	31/12/2018 at 18.00 hrs.
Place of submission of Tender	E-Tender (Online)
Date and Time of Opening of Tender	02/01/2019 at 11:00 hrs
Place of Opening of Tender	Electronically
Pre- Bid /Clarification Meeting	24/12/2018 at 11.30AM to 12.30 PM at Ashok Events Division 3rd Floor, Annexe Wing, The Ashok Hotel 50-B, Chanakyapuri, New Delhi-110 021.
Contact Person	Deputy General Manager, ITDC– Ashok Events India Tourism Development Corporation Ltd, Ashok Events Division 3rd Floor, Annexe Wing, The Ashok Hotel 50-B, Chanakyapuri, New Delhi-110 021 Tel No. 011–26872616, Fax No. 011- 26873167

In case of insufficient response to the e tender, the extension will be given as per ITDC guidelines. All Corrigendum/ extension regarding the tender shall be uploaded on this website only i.e. <https://etenders.gov.in/eprocure/app> or through link<tenders><etenders> on the home page of our website www.theashokgroup.com

E-TENDER NOTICE

INDIA TOURISM DEVELOPMENT CORPORATION LIMITED **ASHOK EVENTS DIVISION**

TENDER NO. ITDC/AE/MoT/Event/Red Fort -2019 dated 21.12.2018

Appointment of an Event Management Agency having set up in Delhi/NCR for execution on turnkey basis for Designing, Execution and Supervision/ management of arrangements/ activities and ancillary services for an event being organized in conjunction with Republic Day Celebrations 2019 at areas in front of Red Fort, Delhi (Gyan Path and adjoining two lawns etc.) from 26th to 31st January, 2019.

ITDC Ltd. on behalf of Ministry of Tourism, Government of India, invites E-tender from well established, experienced, reputed, professional Indian Agencies/Agencies of Indian origin having set up in Delhi/NCR for execution on turnkey basis with experience of minimum 05 years as on 31st March, 2018 in Designing, Execution and Supervision/Management of arrangements / activities and ancillary services, on turnkey basis at areas in front of Red Fort, Delhi including Gyan Path and adjoining two lawns etc. from 26th to 31st January, 2019 in conjunction with the Republic Day Celebrations 2019.

(The Event timings are likely to be 9 hours per day in the evenings for the event days)

Only Agencies/ Parties having **Average Annual Turnover of Rs 5.00 Crore** in the **relevant Event Management** Field during the **3 financial years** i.e.**2015-16, 2016-17&2017-18** need only apply.

The tendered items should strictly comply with requirements /specifications given in the tender document. Incomplete/conditional offers shall be rejected out rightly.

For other Terms & Conditions please refer to the NIT/ Tender document.

The required documents complete in all respects are to be uploaded on e-portal only i.e. <https://etenders.gov.in/eprocure/app>

Interested/prospective bidders are requested to submit their responses to the “Tender/Bid” through online portal only i.e. <https://etenders.gov.in/eprocure/app> till 31.12.2018 upto 18.00 hrs.

For any clarifications contact:<https://etenders.gov.in/eprocure/app> **till 31.12.2018 upto 18.00 hrs**, Dy. General Manager, ITDC – Ashok Events, India Tourism Development Corporation Ltd, Ashok Events Division, 3rd Floor, Annex Wing, The Ashok, 50-B, Chanakyapuri, New Delhi-110 021, Tel No. 011–26872616.

Instructions/Guidelines for NIC E-Tendering Portal

URL - <https://etenders.gov.in>

For Registration of Bidders - Click “Online Bidder Enrolment” link + Bidders registration manual

For Bidders – Class 3 DSCs are required **System Requirement** – Windows 7 or onward plus internet connection + Java 8 Version 151 (Available at Sl.No. 5, “Download” Tab of NIC E-Tendering Portal)

For EMD payment – EMD submission process is RTGS/NEFT/DD. For RTGS/NEFT, IFSC code and Account Number of the Bank is required where Tender Inviting Authority wants to deposit the EMD. Gap of 24 hours is advised between tender closing date & time and tender opening date & time. Every bidder can participate from their own location.

Tab “Help For Contractors”

Special Instructions to the Contractors/Bidders for the e-submission of the bids online through this e Procurement Portal

1. Bidder should do Online Enrolment in this Portal using the option Click Here to Enrol available in the Home Page. Then the Digital Signature enrolment has to be done with the e-token, after logging into the portal. The e-token may be obtained from one of the authorized Certifying Authorities such as eMudhraCA/GNFC/IDRBT/Mtnl trustline/SafeScripT/TCS.

2. Bidder then logs into the portal giving user id / password chosen during enrolment.

3. The e-token that is registered should be used by the bidder and should not be misused by others.

4. DSC once mapped to an account cannot be remapped to any other account. It can only be inactivated.

5. The Bidders can update well in advance, the documents such as certificates, purchase order details etc., under My Documents option and these can be selected as per tender requirements and then attached along with bid documents during bid submission. This will ensure lesser upload of bid documents.

6. After downloading / getting the tender schedules, the Bidder should go through them carefully and then submit the documents as per the tender document; otherwise, the bid will be rejected.

7. The BOQ template must not be modified /replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for that tender. Bidders are allowed to enter the Bidder Name and Values only.

8. If there are any clarifications, this may be obtained online through the e Procurement Portal, or through the contact details given in the tender document. Bidder should take into account of the corrigendum published before submitting the bids online.

9. Bidder, in advance, should prepare the bid documents to be submitted as indicated in the tender schedule and they should be in PDF/XLS/RAR/DWF formats. If there is more than one document, they can be clubbed together.

10. Bidder should arrange for the EMD as specified in the tender. The original should be posted/couriered/given in person to the Tender Inviting Authority, within the bid submission date and time for the tender.
11. The bidder reads the terms and conditions and accepts the same to proceed further to submit the bids
12. The bidder has to submit the tender document(s) online well in advance before the prescribed time to avoid any delay or problem during the bid submission process.
13. There is no limit on the size of the file uploaded at the server end. However, the upload is decided on the Memory available at the Client System as well as the Network bandwidth available at the client side at that point of time. In order to reduce the file size, bidders are suggested to scan the documents in 75-100 DPI so that the clarity is maintained and also the size of file also gets reduced. This will help in quick uploading even at very low bandwidth speeds.
14. It is important to note that, the bidder has to click on the Freeze Bid Button, to ensure that he/she completes the Bid Submission Process. Bids which are not Frozen are considered as Incomplete/Invalid bids and are not considered for evaluation purposes.
15. In case of Offline payments, the details of the Earnest Money Deposit (EMD) document submitted physically to the Department and the scanned copies furnished at the time of bid submission online should be the same otherwise the Tender will be summarily rejected
16. The Tender Inviting Authority (TIA) will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders due to local issues.
17. The bidder may submit the bid documents online mode only, through this portal. Offline documents will not be handled through this system.
18. At the time of freezing the bid, the e Procurement system will give a successful bid updating message after uploading all the bid documents submitted and then a bid summary will be shown with the bid no, date & time of submission of the bid with all other relevant details. The documents submitted by the bidders will be digitally signed using the e-token of the bidder and then submitted.
19. After the bid submission, the bid summary has to be printed and kept as an acknowledgement as a token of the submission of the bid. The bid summary will act as a proof of bid submission for a tender floated and will also act as an entry point to participate in the bid opening event.
20. Successful bid submission from the system means, the bids as uploaded by the bidder is received and stored in the system. System does not certify for its correctness.
21. The bidder should see that the bid documents submitted should be free from virus and if the documents could not be opened, due to virus, during tender opening, the bid is liable to be rejected.

22. The time that is displayed from the server clock at the top of the tender Portal, will be valid for all actions of requesting bid submission, bid opening etc., in the e-Procurement portal. The Time followed in this portal is as per Indian Standard Time (IST) which is GMT+5:30. The bidders should adhere to this time during bid submission.

23. All the data being entered by the bidders would be encrypted at the client end, and the software uses PKI encryption techniques to ensure the secrecy of the data. The data entered will not be viewable by unauthorized persons during bid submission and not viewable by any one until the time of bid opening. Overall, the submitted bid documents become readable only after the tender opening by the authorized individual.

24. During transmission of bid document, the confidentiality of the bids is maintained since the data is transferred over secured Socket Layer (SSL) with 256 bit encryption technology. Data encryption of sensitive fields is also done.

25. The bidders are requested to submit the bids through online e Procurement system to the TIA well before the bid submission end date and time (as per Server System Clock).

Frequently Asked Questions on Digital Signature Certificate

1. What is a Digital Signature Certificate?

Digital Signature Certificates (DSC) are the digital equivalent (that is electronic format) of physical or paper certificates. Examples of physical certificates are drivers' licenses, passports or membership cards. Certificates serve as a proof of identity of an individual for a certain purpose; for example, a driver's license identifies someone who can legally drive in a particular country. Likewise, a digital certificate can be presented electronically to prove your identity, to access information or services on the Internet or to sign certain documents digitally.

2. Why is Digital Signature Certificate (DSC) required?

Like physical documents are signed manually, electronic documents, for example e-forms are required to be signed digitally using a Digital Signature Certificate. Transactions that are done using Internet if signed using a Digital Signature certificate becomes legally valid.

3. Who issues the Digital Signature Certificate?

A licensed Certifying Authority (CA) issues the digital signature. Certifying Authority (CA) means a person who has been granted a license to issue a digital signature certificate under Section 24 of the Indian IT-Act 2000.

4. What are the different types of Digital Signature Certificates valid for e Tendering programme ?

The different types of Digital Signature Certificates are: Class 2: Here, the identity of a person is verified against a trusted, pre-verified database. Class 3: This is the highest level where the person needs to present himself or herself in front of a Registration Authority (RA) and prove his/ her identity. 5. What type of Digital Signature Certificate (DSC) is to be obtained for e Filing on the e-tendering Portal? DSC of Class 2 and Class 3 category issued by a

licensed Certifying Authority(CA) needs to be obtained for e filing on the e Tendering Portal.

5. What is the cost of obtaining a Digital Signature Certificate?

The cost of obtaining a digital signature certificate may vary as there are many entities issuing DSCs and their charges may differ. The approximate cost could vary between ₹ 2000 to ₹ 3000 depending on the number of years for which it is issued.

6. How to obtain DSC for dept users?

The Department Officers shall get the DSCs or e-Tokens from any of the authorized vendors of CA, India. For convenience, the vendor addresses are given here: To View click here The Vendor list is not exhaustive. The Department users may ensure that they get two pairs of Keys (One for Signing and One for Encryption).

7. How to obtain DSC for contractors/bidders

Bidders can obtain the e Tokens from the following address To View click here

8. How much time do CAs take to issue a DSC?

The time taken by Certifying Authorities to issue a DSC may vary from three to seven days.

9. What is the validity period of a Digital Signature Certificate?

The Certifying Authorities are authorized to issue a Digital Signature Certificate with a validity of one or two years. The maximum period for which the DSC is issued is only two years. On the expiry of the term, the Digital Signature Certificate can be revalidated by paying the fees again.

10. What is the legal status of a Digital Signature?

Digital Signatures are legally admissible in a Court of Law, as provided under the provisions of IT.

11. Is a company required to obtain a Digital Signature Certificate in its own name for e

Tendering

Digital Signature Certificate (DSC) is not required by Companies but by individuals. For example the Director or the Authorized signatory signing on behalf of the Company requires a DSC.

12. Can I do e-filing of documents if I do not possess a DSC?

No. It is mandatory to have a valid digital signature certificate for e-filing the forms on e Tendering portal. For further guidance please refer "Bidders Manual Kit" on the NIC E-Tendering Website <https://etenders.gov.in/eprocure/app>.

24 Hour Support details

For any technical related queries please call at 24 x 7 Help Desk Number 0120-4200462, 0120-4001002, 0120-4001005,0120-6277787.

International Bidders are requested to prefix 91 as country code

Note- Bidders are requested to kindly mention the URL of the Portal and Tender Id in the subject while emailing any issue along with the Contact details. For any issues/ clarifications relating to the tender(s)published kindly contact the respective Tender Inviting Authority.

Tel : 01126872616

E-Mail : support-eproc[at]nic[dot]in

For any Policy related matter / Clarifications

Please contact Dept of Expenditure, Ministry of Finance.

E-Mail: cppp-doe[at]nic[dot]in

E-TENDER DOCUMENT
(Ashok Events Division)

Appointment of an Event Management Agency having set up in Delhi/NCR for execution on turnkey basis for Designing, Execution and Supervision/ management of arrangements/activities and ancillary services for an event being organized in conjunction with Republic Day Celebrations -2019 at areas in front of Red Fort, Delhi including Gyan Path and adjoining two lawns etc. from 26th to 31st January, 2019.

1. E-tender (online bids) are invited by I.T.D.C. Ltd (A Government of India Undertaking) on behalf of Ministry of Tourism, Govt. of India, for Appointment of an Event Management Agency is having set up in Delhi/NCR on turnkey basis for Designing, Execution, Supervision/ Management of arrangements, activities and ancillary services for an Event being organized in conjunction with Republic Day Celebrations - 2019at areas in front of Red Fort, Delhi including Gyan Path and adjoining two lawns etc. from 26th to 31st January, 2019as per terms and conditions indicated in the tender document.
2. The event related preparations& requirements are to be positively completed in all respects as per requirements of ITDC Ltd. and Ministry of Tourism in consultation with other Govt. departments/agencies etc., latest by 24th January, 2019. **However, the State Theme Pavilions area should be ready latest by 23rd January, 2019.**
3. The tender document is available on online portal <https://etenders.gov.in/eprocure/app>, or through link <Tenders><e-tenders> and tender information is also available on the home page of our website www.theashokgroup.com from 21.12.2018. The online bids will be received till 31.12.2018 up to 18:00 Hrs. The online technical bids will be opened on 02.01.2019 at 11:00 Hrs. electronically.
4. The bidders who are desirous of participating in e-tender shall upload their technical and financial bids in the prescribed formats. The bidder shall upload all bid documents with Digital Signature Certificate (DSC) of Class-3 (Signing & Encryption both) owning the responsibility for their correctness/ authenticity.
5. The bids are required to be uploaded strictly as per the guidelines indicated as given in online portal i.e.- <https://etenders.gov.in/eprocure/app>.
6. **Instructions for Online Bid Submission**

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

7. More information useful for submitting online bids on the CPP Portal may be obtained at <https://etenders.gov.in/eprocure/app>

8. REGISTRATION

- a) Bidders are required to enrol on the e-Procurement module of the Central Public Procurement Portal (URL: <https://etenders.gov.in/eprocure/app>) by clicking on the link “**Online bidder Enrolment**” on the CPP Portal which is free of charge.
- b) As part of the enrolment process, the bidders will be required to choose a unique user name and assign a password for their accounts.
- c) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- d) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- e) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- f) Bidder then logs in to the site through the secured log-in by entering their user ID/password and the password of the DSC / e-Token.

9. SEARCHING FOR TENDER DOCUMENTS

- a) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID,
- b) Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- c) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through

SMS / e-mail in case there is any corrigendum issued to the tender document.

- d) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

10. **PREPARATION OF BIDS**

- a) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- b) Please go through the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- c) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR /DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- d) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use “My Space” or “Other Important Documents” area available to them to upload such documents. These documents may be directly submitted from the “My Space” area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.
- e) **Note:** My Documents space is only a repository given to the Bidders to ease the uploading process. If Bidder has uploaded his Documents in My Documents space, this does not automatically ensure these Documents being part of Technical Bid.

11. **SUBMISSION OF BIDS**

- a) Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- b) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- c) Bidder has to select the payment option as “offline” to pay the EMD as applicable and enter details of the instrument.
- d) The EMD amount of Rs 5,00,000/- (Rupees Five lakh only)refundable without interest to unsuccessful parties on

finalization of contract, is to be deposited electronically by NEFT/RTGS payment in the Account of ITDC-Ashok Events as per the details given below:

Bank: Indian Overseas Bank, Parliament Street, New Delhi 110001

IFSC Code: IOBA0000762

Bank Account No.: 076202000002111

- e) Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.
- f) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- g) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128-bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid opener's public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- h) The uploaded tender documents become readable only after the tender opening by the authorized bid openers. Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- i) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

12. ASSISTANCE TO BIDDERS

- a) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
 - b) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.
 - c) The bidders are required to have class -3 digital certificate with both signing and encryption from the authorized digital signature Issuance Company. Please refer online portal i.e - <https://etenders.gov.in/eprocure/app> for more details.
13. The EMD of Rs.5,00,000 /- (Rupees Five lakh only) (refundable after award of tender without interest) is to be paid in favour of 'ITDC Ashok Events" payable at New Delhi. and to be deposited through RTGS/NEFT in the account no. 07620200002111, IFSC Code – IOBA0000762, Indian Overseas Bank, Parliament Street, New Delhi. The cost of money transfer (including commission and taxes etc.) has to be borne by the bidder. It is therefore, advised that the bidder should consider the time required to process the payment electronically (i.e. NEFT/RTGS) to ITDC Ashok Events, into consideration before submitting / uploading the bid. The ITDC will not be liable (in any case) for any delay / non-payment in this regard.
14. Bidders should mention the UTR No. of EMD in their technical bid failing which their tender would be rejected.
15. The financial / price bid is to be uploaded on online portal and only on website <https://etenders.gov.in/eprocure/app> as per website/NIT guidelines.
16. Agencies/ Parties registered as Micro and Small Enterprises under MSME Act are exempted from payment of EMD deposit on submission of requisite documents issued by concerned authorities, during submission of bid. Such exemptions will be allowed strictly as per the M.S.M.E. guidelines in force. The registration certificate should clearly mention the item /services details against which the bidder is registered as Micro or small enterprise and the bidder should be registered for the items/ services they intend to bid.
17. The prospective bidders should read and understand carefully the clauses mentioned as here under before submitting their bid. The required clarifications, if any, may be sought prior to the uploading of bid. It is desirable in bidders own interest to attend the Pre-Bid Meeting

so as to understand and clarify any issues related to tender. No request for clarification will be entertained, post the pre-bid meeting.

18. The financial/price bid is to be submitted online only on website <https://etenders.gov.in/eprocure/app> as per website/NIT guidelines
19. Proof of having successfully managed at least one (1) outdoor event for a Central/State Government client i.e., Ministry/ Department/ PSU (Public Sector Undertaking), Govt. Autonomous Body/Authority and CII, FICCI and ASSOCHAM where the end user/ ultimate client is the government, during the financial years 2015-16 to 2017-18 for a billed amount not less than Rs.75.00 Lakh excluding all taxes & levies etc. (Rupee seventy-five lakh only). Self-attested Copies of (i) work orders issued by the client, (ii) copy of the bill raised and (iii) document indicating satisfactory completion of the event issued by the client or proof of receipt of full payment for the event duly certified by the Chartered Accountant is to be submitted. Refer Annexure-I(A)
20. Copies of valid PAN No. PF, ESI, Goods & Service Tax Registration (GST) should be uploaded as a proof as per the document requirement of e-tender bid submission.
21. Agencies/Parties registered under MSME Act are exempted from payment of EMD deposit on submission of requisite documents during submission of bid. However, such exemptions will be given strictly as per the MSME Act/guidelines.
22. Bank Solvency Certificate from a scheduled bank is required for a value not less than Rs.1.25 Crore. The certificate should not be issued prior to 12 months from the last day of receipt of the online bids.
23. The prospective bidder is required to upload copy of duly audited Balance Sheet and statement of profit and loss and audit Report from a firm of Chartered Accountants for the Years i.e.: -

Agencies following Financial year
Accounting year

Agencies following Calendar year as
Accounting year

- (a) For the F.Y 2017-18
- (b) For the F.Y 2016-17
- (c) For the F.Y 2015-16

- (a) Calendar year 2017
- (b) Calendar year 2016
- (c) Calendar year 2015

24. Proof of minimum average annual financial turnover amounting to Rs 5.00 crore in the relevant Event Management Field, certified from Chartered Accountants during 3 financial years ending 31st March of

following financial years- 2015-16, 2016-17& 2017-18to be uploaded. The agencies following the calendar year as accounting year must uploadthe Proof of minimum average annual financial turnover amounting to Rs.5.00 crore in the relevant Event Management Field, from the firm of Chartered accountants during 3 calendar years ending 31stDecember of following financial years- 2015, 2016 & 2017 only .

25. Structure of firm, Sister concerns, branch offices, Name of Director(s)/ Partner(s)/Proprietor with technical staff & others related details(Refer Annexure-II) to be submitted.
26. Original documents, if required, may be asked from the bidders for verification of documents uploaded along with the bid.
27. Bidders are advised to inspect and examine the site(s) and its surroundings and satisfy themselves before submitting their bids so as to understand the nature of the ground and sub soil, the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all information as to the risk, contingencies and other circumstances which may influence or effect their bid. A Bidder shall be deemed to have full knowledge of the site, whether he inspects it or not and no extra charges shall be allowed.
28. Submission of a e-tender by a bidder implies that he has read and understood this notice and all other contract documents/ NIT and has made himself aware of the scope and specifications of the work to be awarded to him by this Corporation (ITDC) and local conditions and other factors bearing on the execution of the work.
29. All rates shall be quoted in online e-tender form and shall include –
 - (a) All rates shall be quoted on the tender form and shall include all material, labour, transportation, applicable fees, all taxes(except Goods & Services Tax(GST), duties, testing, commissioning, supervision, tools and plants, wastage, sundries, scaffoldings, permissions, NOCs etc as required in mobilization up to de-mobilization etc., and nothing shall be payable on this account. However, the same shall not include the GST & GST Cess (if applicable) hereinafter termed as GST.
 - (b) Supplier shall submit to ITDC the GST compliant tax invoice/debit note/revised tax invoice. GST charged in the tax invoice/debit note/revised tax invoice by the supplier shall be released separately to the supplier only after supplier files the outward supply details in GSTR-1 on GSTN portal and Reconciliation of Inward supply is done by ITDC with corresponding details of outward supply of

supplier and supplier accept the changes made by ITDC and has paid the GST at the time of filling the monthly return.

- (c) The contractor shall be solely responsible for complying with all the provisions of EPF, Miscellaneous Provisions Act 1952 and ESI Act relating to manpower engaged for this contract and in the event of any liability on ITDC by virtue of its being the principle employer due to failure of the contractor to comply with the said acts, the contractor shall indemnify and reimburse the amount payable by ITDC on this account.
 - (d) As per law of land, Statutory deductions like income tax / TDS under GST (as & when applicable) etc. shall be made from the contractor's bill as applicable.
 - (e) The bidder must quote the rates in the bid for all the items listed in the scope of work/ financial bid format. In the absence of rates for all the items, the bid will be rejected out rightly.
30. On acceptance of tender, the Earnest Money deposited will be treated as part of the Security Deposit as Performance Guarantee on the written request of the successful bidder. The balance security amount shall be deposited by the party immediately within three working day from the date of acceptance of Letter of Intent/Award of Work (LoI) by submitting Bank Guarantee from any Scheduled Bank or by way of depositing of such amount by way of Demand Draft/ pay order in favour of ITDC Ltd-Ashok Events or through RTGS/ NEFT.
31. The India Tourism Development Corporation Ltd. will return the Earnest money without interest to unsuccessful bidders after finalisation of Contract.
32. For the services required in the tender, the prices shall be quoted in Indian Rupees (INR) and payment for such services as specified in the agreement shall be made in Indian Rupees only.
33. The General Terms & Conditions of the Contract or any special condition of the contracts attached with tender will form integral part of the contract. The bidders are required to sign complete tender document and also digitally sign as token of acceptance and upload the same on e-portal.
34. A bidder shall submit the bid which satisfies each and every condition laid down in this notice, failing which the bid is liable to be rejected.

35. The India Tourism Development Corporation Ltd. does not bind themselves to accept the lowest or any bid or to give any reasons for their decisions which shall be final and binding on the bidders.
36. The India Tourism Development Corporation Ltd. reserves to themselves the right of accepting the whole or any part of the tender and bidder shall be bound to perform the same at his quoted rates.
37. The validity of the tender(s) shall be up to **90 (Ninety)** days from the date of opening of tender.
38. In case, it is found during the evaluation or at any time before signing of the contract or after its execution and during the period of subsistence thereof, that one or more of the eligibility conditions have not been met by the bidder or the applicant has made material misrepresentation or has given any materially incorrect or false information, appropriate legal/penal etc., action shall be taken by ITDC Ltd. including but not limited to forfeiture of EMD, Security Deposit , black listing etc., as deemed fit by ITDC/MoT.
39. Conditional bids and bids not uploaded with appropriate/ desired documents may be rejected outrightly and decision of I.T.D.C Ltd. in this regard shall be final and binding.
40. The agency shall be solely responsible for complying with the provisions of Provident Fund and ESI Acts etc., (in force and as amended from time to time) relating to manpower engaged to this contract. In the event of any liability on ITDC Ltd. due to failure of contract to comply the said Acts, the agency shall indemnify and reimburse the amount payable to ITDC Ltd. on this Account. However, it must be clearly understood that the agency/bidder will comply to all statutory obligation in force and amended from time to time and ITDC Ltd. will not be held responsible in any manner whatsoever for any non-compliance of statutory obligations.
41. Check list of Tender Submission to be uploaded with tender duly filled up, signed and stamped by the tenderer. (Annexure – VIII).
42. The bidders has to submit the Pre-Contract Integrity Pact duly filled up, signed and stamped by them on non-judicial stamp paper of Rs.100.00 (As per format given in Annexure - III).
43. This Notice of Tender (NIT) shall form part of the Contract Document.
44. Any amendment in tender conditions, corrigendum would be notified on Website only namely- <https://etenders.gov.in/eprocure/app> and

www.theashokgroup.com, The prospective bidders are advised to visit website regularly.

45. Bids from Consortiums are not allowed.
46. The technical bids should be uploaded as per the requirements of NIT and should not contain price information otherwise the bid will be rejected.
47. ITDC Ltd. reserves the right to verify the claims made by the bidders and to carry out the capability assessment of the bidders and the ITDCs decision shall be final in this regard.
48. The Pre-bid meeting shall be convened on 24.12.2018 between 11.30 AM to 12.30 PM at Ashok Events Division, 3rd Floor, Annexe Wing, The Ashok Hotel, 50-B, Chanakyapuri, New Delhi-110021. It is desirable for the Bidders to attend the Pre-Bid Meeting so as to understand and clarify issues if any, related to Event/Tender.
49. The bidder should provide information on any history of litigation or arbitration resulting from contracts in last five years and currently under execution.
 - Year Award for/ or against bidder-----
 - Name of Client Litigation & Dispute-----
 - Matter Disputed-----
 - Amount in Rs-----
50. The bidder shall comply with the provisions/requirements of the Goods and Services Tax Act in force and as amended from time to time. The successful bidder shall indemnify the ITDC from any direct or indirect losses suffered by ITDC due to non-compliance.
51. The Vendor shall ensure to pass the benefits accrued due to the GST to the ITDC which ultimately is to be passed to the final consumer. In contingency of any legal proceedings / action taken by the tax authorities for non-compliance of anti - profiteering clause by the Vendor. The Vendor indemnifies the ITDC from any losses monetary or otherwise suffered on account of non -compliance of anti - profiteering clause by the Vendor.
52. The Vendor shall indemnify the ITDC from any direct or indirect losses suffered by the ITDC due to non - compliance on part of vendor under GST Act, which adversely affects the GSTN rating of ITDC.
53. In case of any non-compliance by the vendor which results into loss of input tax credit under GST Law to ITDC, the vendor shall pay ITDC an

amount equal to lost input tax credit along with interest/penalties or any other monetary loss suffered because of such non-compliance under GST Act.

54. Vendor indemnifies the ITDC against any loss monetary or otherwise arising due to legal proceedings initiated by the tax authorities as a result of non-compliance/default in paying tax by ITDC. Vendor shall indemnify ITDC in respect of the recourse action in case of "BLACK LISTING" under the "Compliance Rating Score" mechanism due to non-compliance/default by Vendor.
55. In case of any new tax/levy/duty etc. becomes applicable after the date of Bidder's offer but before opening of the price bid, the Bidder/Contractor must convey its impact on his price duly substantiated by documentary evidence in support of the same before opening of Price bid. Claim for any such impact after opening the Price Bid will not be considered by ITDC for reimbursement of tax or reassessment of offer.

EVALUATION CRITERIA FOR BIDDERS

The bidder shall be evaluated under QCBS (Quality Cost Basis System) and marks allocated for stage-wise evaluation is detailed below-

S.No.	STAGES	Maximum. Marks
Stage 1	Pre-Qualification stage	0
Stage 2	(a) Technical Evaluation of Proposal	50
	(b) Evaluation of Power Point Presentation– as per Stage 2(b) refer page no.25-26	20
Stage 3	Financial bid	30
	TOTAL SCORE	100

Stage –1:- Pre-qualification Criteria for bidders:-

The bidder should be fulfilling the following preconditions and must also upload/ submit documentary evidence in support of fulfilment of these conditions while submitting the bid.

Sr. No	Pre -Qualification Documents	Documentary Evidence
1	Tender Documents digitally signed & Stamped	Tender document digitally signed and stamped to be uploaded.
2	Earnest Money Deposit amount (EMD) Rs 5,00,000/- deposit details	Deposit Details • Transaction ID No..... • Date: • Issued from Bank:-..... • UTR No -----dated----- -----
3	The bidder has to upload self-certified letter indicating that they have not been blacklisted by any Government Department, Organisation, Corporation, Authorities/ Bodies etc.	Please upload self-certified letter – As per format given in Annexure-IV
4	Copy of PAN No.	Please upload copy of PAN Card

5	Proof of Registration with Goods and Services Tax (GST) Law	Please upload copy of Registration under Goods and Services Tax (GST) Law
6	Proof of Registration with ESIC	Please upload copy of ESIC Registration
7	Proof of Registration with Employee Provident Fund	Please upload copy of Provident Fund Registration
8	Organizational Structure of Firm, Sister concerns, List of branch office details including office details at Delhi / NCR, Name of Directors/ Proprietor/ Partners with technical staff & others related details needs to be provided.	Please upload information as per Annexure –II
9	Bank Solvency Certificate from a scheduled bank of value not less than Rs. 1.25 crore. The certificate should not be issued prior to 12 months from the last day of receipt of the online bids.	Bank Solvency Certificate to be uploaded as per requirement indicated.
10	Audited Balance Sheets, Statement of Profit and Loss and audit report from a firm of Chartered Accountants for the 3 financial Years: - For the year 2015-16 For the year 2016-17 For the year 2017-18	Please upload copies of audited balance sheets, statement of Profit and Loss Account and audit report for three financial years as indicated along with all Notes & Annexures
11	In case the companies following calendar year as accounting year: - Audited Balance Sheets, Statement of Profit and Loss and audit report from a firm of Chartered Accountants for the 3 calendar years i.e:- For the Calendar year 2015 For the calendar year 2016	Please upload copies of audited balance sheets, statement of Profit and Loss Account and audit report for three calendar years as indicated along with all Notes & Annexures

	For the calendar year 2017	
12	Proof of minimum average annual financial turnover amounting to Rs.5.00 crore in the relevant event management field duly certified from the firm of Chartered Accountants during 3 financial years ending 31st March each of following years- 2015-16, 2016-17&2017-18.	Copy of certificate from Chartered Accountants indicating the turnover specifically from the Event Management field to be uploaded
13	Proof of minimum average annual financial turnover amounting to Rs. 5.00 crore in the relevant event management field duly certified from the firm of Chartered Accountants during 3 Calendar years ending 31st December each of following calendar years 2015, 2016 & 2017	Copy of certificate from Chartered Accountants indicating the turnover specifically from the Event Management field to be uploaded
14	One single Outdoor Event for a Central/State Government client i.e., Ministry/ Department/ PSU (Public Sector Undertaking), Govt. Autonomous Body/Authority and CII, FICCI and ASSOCHAM where the end user/ ultimate client is the Government in the 3 years from 2015-16 to 2017-18 for a billed amount of not less than Rs. 75.00 Lakh (Rupees Seventy Five Lakh) (excluding all taxes & levies etc)	Self-attested copies duly certified by Chartered Accountants Refer Annexure I(A) <ol style="list-style-type: none"> 1. Work Order issued by the client, 2. Copy of the bill raised and 3. Document indicating satisfactory completion of the event issued by the client or proof of receipt of full Payment against the bill.
15	Copy of the ITR for the financial years, 2015-16, 2016-17& 2017-18 (Assessment years 2016-17, 2017-18 and 2018-19).	Copy of ITR for the required financial years/ Assessment years to be uploaded.
16	The bidder shall submit a	Power of Attorney as per the

	power of attorney; duly notarised authorizing the Signatory of the bid to sign and execute the contract in case the bid is signed by a person other than proprietor/partner/director.	format given in Annexure V
17	The prospective bidder must have at least 5 (five) years working experience in the event management field up to 31.03.2018	Memorandum & Articles of Association including Certificate of Incorporation/ Partnership Deed etc., and duly supplemented with copies of work orders/ supporting documents citing experience for each completed year.

Stage-2

(a) TECHNICAL EVALUATION& MARKING CRITERIA UNDER QUALITY COST BASIS SYSTEM (QCBS) - Marking System for Technical evaluation.

The technical bid will be evaluated on a scale of 70 marks, and the breakup for each criterion (Submit documentary evidence as per NIT requirements) would be as follows:

S.No.	Evaluation Criteria Stage 2 (a)	Marking Criteria	Marks	Maximum Marks
01.	Outdoor Events for a Central/State Government client i.e.,Ministry/ Department/ PSU (Public Sector Undertaking), Govt. Autonomous Body, Authority and CII, FICCI and ASSOCHAM where the end user/ ultimate client is the Government in the 3 financial years 2015-16 to 2017-18 for a billed amount of Rs.75.00 lakh and above (excluding all taxes & levies etc) Refer Annexure I(A)	Single event valuing Rs. 75.00 lakh and above For every additional similar event	5 Marks 1 mark For each event (subject to max. of 5 marks)	10 Marks

02.	Events valuing Rs. 30.00 lakh each and above executed during the last three financial years ending 31.03.2018 excluding the events considered at Sl.No.1 of Stage-2 of Technical Evaluation (billed amount excluding taxes, levies etc.) Refer Annexure I (B)	3 (Three) Events of Rs. 30.00 lakh each and above	5 marks	10 Marks
		for every additional similar event	1 mark For each event of Rs.30.00 lakh and above (Subject to max. of 5 marks)	
03.	Cumulative turnover in the relevant event management field during 3 financial years ending 31st March of following financial years- <u>2015-2016</u> <u>2016-2017</u> <u>2017-2018</u>	Cumulative Turnover above Rs. 15 crores but less than 16 crore	5 marks	15 Marks
		For every additional turnover of Rs. 1.00 crore above Rs.15.00 crore	1 mark For each additional turnover of Rs.1.00 crore (subject to max. of 10 marks)	
04.	Total Experience in the field of Event Management as on ending 31.03.2018	<u>Five Years Experience</u>	5 marks	15 Marks
		For every additional completed experience of 1 year above 5 year	1 mark For each year (subject of max. of 10 Marks)	
S. No				
	Evaluation Criteria – STAGE-2 (B)	Marking Criteria	Marks	Maximum Marks
01.	POWER POINT PRESENTATION The presentation should substantiate a complete understanding of the event, its profile, requirements, execution	The bidder has to make Power Point presentation in front of evaluation committee of ITDC		20 Marks

	<p>strategy, imperatives for ensuring a safe & secure event exercising economy etc. The maximum marks for the Power Point Presentation are 20. The presentation will be evaluated by the Evaluation Committee on parameters that include:-</p>			
	<p>➤ Understanding of the event, its profile, requirements, work plan, execution strategy etc.</p>		7	
	<p>➤ Execution plan & strategy that addresses imperatives of safety, security, success while exercising economy etc</p>		7	
	<p>➤ Suggestions, improvements as to creation and enhancement of ambience to give a colorful, festive and patriotic look to the event etc.</p>		6	

The Bidder is expected to upload the required documents in their own interest as mentioned in the NIT and the checklist as per Annexure-VIII to facilitate bid evaluation.

- Only those bidders who fulfil the pre-qualification criteria (stage-1) shall be shortlisted for Technical evaluation (Stage-2). Total marks allocated at stage-2 i.e. Technical evaluation is 50 marks and presentations comprises of 20 marks making Total Marks allocated at technical evaluation stage as **70 marks**. The bidder scoring minimum 49 marks (70% of 70 marks) will qualify for opening of the financial bid in the stage 3.

- The financial bid at stage – 3 will be opened only after completion of stage 2 and the date of opening of financial bid will be intimated to the technically qualified bidders separately.
- The total marks allocated at technical and financial stages i.e. stages- 2& 3 is 100 marks.
- Marks will be awarded on the basis of Quality Cost Basis Systems (QCBS) at stage-2 i.e. technical evaluation stage including presentation before evaluation committee of ITDC in order to arrive at total marks at technical stage. The schedule of presentation will be intimated separately.

Stage-3

Financial Bid

- The financial bid should include:-
 - (a) All rates shall be quoted on the tender form and shall include all material, labour, transportation, applicable fees, all taxes {except Goods & Services Tax(GST), duties, testing, commissioning, supervision, tools and plants, wastage, sundries, scaffoldings, permissions, NOCs etc as required in mobilization up to demobilization etc., and nothing shall be payable on this account. However, the same shall not include the GST & GST Cess (if applicable) hereinafter termed as GST.
 - (b) Supplier shall submit to ITDC the GST compliant tax invoice/debit note/revised tax invoice. GST charged in the tax invoice/debit note/revised tax invoice by the supplier shall be released separately to the supplier only after supplier files the outward supply details in GSTR-1 on GSTN portal and Reconciliation of Inward supply is done by ITDC with corresponding details of outward supply of supplier and supplier accept the changes made by ITDC and has paid the GST at the time of filling the monthly return.
 - (c) The rates quoted by the bidders shall be exclusive of Goods & Services Tax (GST)}, which shall be indicated separately in the bid format (where ever applicable).
 - (d) The rates quoted will be firm and fixed for the duration of performance of the contract. At no point of time will any deviation from the quoted rate be entertained by ITDC Ltd.
 - (e) The Financial Bid shall not include any conditions attached to it and if any such condition is found, the financial proposal shall be rejected summarily. For Financial Evaluation, the total overall price for the event period will be considered. This Fixed Event Price will cover all

costs/expenses of the Agency for undertaking the work as detailed in the Scope of Work.

- Bidder shall fill up entire price bid online. This final amount shall be considered for further evaluation in QCBS formula.
- ITDC Ltd. reserves the right, at any time and in its absolute discretion, accept or reject Proposals, to pursue negotiations with any number of bidders, to withdraw from negotiations with any bidder at any time and to suspend, discontinue, modify and/or terminate the Tender process at any time.
- ITDC Ltd. will evaluate and compare only the bids determined to be substantially responsive in accordance with NIT terms.
- If the price bid received is not realistic the bid is liable to be rejected.
- In preparing the Financial Proposal, the prospective event management agencies are expected to take into account the requirements and conditions outlined in the tender document.

Price Bid and Overall Evaluation

- Maximum Mark of **30 marks** is allocated for financial bid evaluation.
- Final score for an applicant would be marks of technical bid and weighted score of financial bids. The scoring system of this 'Quality and Cost Based Selection' to be used for obtaining final scores is detailed below:
- The lowest financial price (L_1) will be given a financial score of 30. The second lowest financial price (L_2) will be given a financial score = $\{(L_1 \times 30)/L_2\}$ so nth lowest financial price (L_n) will give a financial score (F_n) = $\{(L_1 \times 30)/L_n\}$ (where F_n is the financial score, L_1 is the lowest price and L_n is the price of the bidder).
- Finally, both scores i.e. technical evaluation committee awarded marks (T_t) of the bidders & Financial score (F_t) of the financial proposal of the respective bidders will be summed to get the final score (T_{score}). So $T_{score} = (T_t + F_t)$ (where T_t is the technical score, F_t is the financial score of the bidder). The bidder who gets the highest final score i.e. (T_{score}) will be ranked no. 1 (R_1).
- The contract will be awarded to bidder with highest total score Highest (T_{score}). In case of tie of highest total score, then technical evaluations score (T_n) would be given preference among the tie bidders. In case of same technical evaluation score of tie bidders, then agency having more no. of years of relevant experience in Event Management Field would be the deciding factor.

PAYMENT TERMS

1. No Advance payment will be made.
2. Successful bidder shall submit to ITDC the GST compliant tax invoice/debit note/revised tax invoice. GST charged in the tax invoice/debit note /revised tax invoice by the bidder shall be released separately to the bidder only after bidder files the onward supply details in GSTR-1 on GSTN portal and Reconciliation of inward supply is done by ITDC with corresponding details of outward supply of bidder and bidder accept the changes made by ITDC and has paid the GST at the time of filling the monthly return.
3. The bill to be submitted to ITDC-Ashok Events Division within 15 days of successful completion of event. The bill should be supported by the Certificate for clearance of the Event area/lawn from the concerned authorities or self-certificate supported by indemnity bond
4. All payments will be made after successful completion of the event to the entire satisfaction of ITDC Ltd. and Principal Organizers I.e. Ministry of Tourism (MOT) and after receipt of payment by ITDC Ltd. from MOT.
5. Penalty Clause-For delay in delivery of the goods/services or deficient services as per the requirements indicated by ITDC-Ashok Events, ITDC-Ashok Events reserves the right to impose penalty on the supplier as deemed appropriate.
6. As per law of land, statutory deduction like income tax / tax deduction at Source (TDS) under GST (as & when applicable) etc shall be made from the bidder bill as applicable.

FRAUDULENT & CORRUPT PRACTICE

- Fraudulent practice means a misrepresentation of facts in order to influence a procurement process or the execution of a Contract and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial on-competitive levels and to deprive the ITDC Ltd. of the benefits of free and open competition.
- Authority will reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for, or in executing, contract(s).
- The Bidders and their respective officers, employees, agents and advisers shall observe the highest standard of ethics during the

Selection Process. Notwithstanding anything to the contrary contained in this tender document, the ITDC Ltd. will reject a Proposal without being liable in any manner whatsoever to the Bidder, if it determines that the Bidder has, directly or indirectly or through an agent, engaged in corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice (collectively the Prohibited Practice) in the Selection Process. In such an event, the ITDC Ltd. will, without prejudice to its any other rights or remedies, forfeit and appropriate the Earnest Money Deposit, as mutually agreed genuine pre-estimated compensation and damages payable to the ITDC Ltd. for, inter alia, time, cost and effort of the ITDC Ltd., in regard to the tender document, including consideration and evaluation of such Bidder 's Proposal.

- Without prejudice to the rights of the ITDC Ltd. under this Clause, hereinabove and the rights and remedies which the ITDC Ltd. may have under the work order or the Agreement, if an Bidder or Agency, as the case may be, is found by the ITDC Ltd. to have directly or indirectly or through an agent, engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice during the Selection Process, or after the issue of the work order or the execution of the Agreement, such Bidder or Agency shall not be eligible to participate/ blacklisted in any tender issued by the ITDC Ltd. for a period as decided by ITDC Ltd. if the bidder is found by the ITDC Ltd. to have directly or through an agent, engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice, as the case may be. For the purposes of this Clause, the following terms shall have the meaning hereinafter respectively assigned to them:

“corrupt practice” means(i) the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of any person connected with the Selection Process (for avoidance of doubt, offering of employment to or employing or engaging in any manner whatsoever, directly or indirectly, any official of the ITDC Ltd. who is or has been associated in any manner, directly or indirectly with the Selection Process or the work order or has dealt with matters concerning the Agreement or arising there from, before or after the execution thereof, at any time prior to the expiry of one year from the date such official resigns or retires from or otherwise ceases to be in the service of the ITDC Ltd., shall be deemed to constitute influencing the actions of a person connected with the Selection Process; or save as provided herein, engaging in any manner whatsoever, whether during the Selection Process or after the issue of the work order or after the execution of the Agreement, as the case may be, any person in respect of any matter relating to the Project or the work order or the Agreement, who at any time has been or is a legal, financial or technical consultant/ adviser of the ITDC Ltd. in relation to any matter concerning the Project;

- “coercive practice” means impairing or harming or threatening to impair or harm, directly or indirectly, any persons or property to influence any person’s participation or action in the Selection Process;
- “undesirable practice” means (i) establishing contact with any person connected with or employed or engaged by the ITDC Ltd. with the objective of canvassing, lobbying or in any manner influencing or attempting to influence the Selection Process; or having a Conflict of Interest; and
 “Restrictive practice” means forming a cartel or arriving at any understanding or arrangement among Bidders with the objective of restricting or manipulating a full and fair competition in the Selection Process.

LACK OF INFORMATION TO BIDDER

- The bidder shall be deemed to have carefully examined all contracts documents to his entire satisfaction. Any lack of information shall not in any way relieve the bidder of his responsibility to fulfil his obligation under the document.

CONTRACT OBLIGATIONS

- (a) If after the award of the contract the bidder does not sign the agreement or fails to furnish the performance guarantee immediately within the prescribed time limit, the ITDC reserves the right to cancel the contract and apply all remedies available under the terms and conditions of this document.
- (b) The selected bidder shall submit Performance Security Deposit equal to **15%** of the contract price (inclusive of all taxes etc) to the ITDC Ltd. at the time of signing of Agreement. Such amount may be deposited by way of Demand Draft/ RTGS or through Bank Guarantee as per the given format and shall be issued from any Scheduled Bank. (Refer Annexure VI)
- (c) This Bank Guarantee shall be irrevocable and remain in full force for a period of 90 (ninety) days from the Proposal Due Date or for such extended period as may be mutually agreed between the Authority and the Bidder, and agreed to by the Bank, and shall continue to be enforceable until all amounts under this Guarantee have been paid. Any request in respect of foreclosure of bank Guarantee will not be entertained.
- (d) If the selected bidder fails to submit the performance guarantee, the EMD remitted by him will be forfeited by the ITDC Ltd. and his bid will be held void.
- (e) Upon the selected bidder's furnishing of performance security/guarantee and signing of contractual documents, the ITDC Ltd. will refund their EMD amount if the same has not been partly adjusted in performance security amount.

- (f) In case of successful bidder does not perform the work at all, or he shuts down the services of event before the duration, as agreed upon, the amount of performance guarantee shall be forfeited and the agency shall be blacklisted. It may also result into heavy penalty as may be decided by ITDC Ltd./authorities. Further, ITDC Ltd. reserves the right to hire the services from other party and get the work at the risk and cost of the successful bidder.
- (g) The successful bidder is required to enter into an agreement with ITDC Ltd. (refer Annexure-IX) immediately within one day of after issue of Letter of Intent/award of work.

FORFEITING OF SECURITY DEPOSIT/BANK GUARANTEE

- a) If bidder fails to sign the contract /agreement immediately within the prescribed time shall empower ITDC to cancel the LOI and take appropriate action against the bidder including forfeiture of the EMD /Security Deposit and black listing of the bidder.
- b) The successful bidder shall be required to give satisfactory assurance of its ability and intention to complete the works pursuant to give the Contract, within the time set forth therein and according to the terms, conditions and specifications of contract. Failing to which, shall lead to forfeit of performance security deposit.
- c) The security deposit maybe fortified in case of but not limited to :
 - (1) In case of complaints in regards to poor performance or non-performance of Facilities as mentioned in tender documents.
 - (2) In case of damage to ITDC/National property.
 - (3) In case of Termination of Contract by ITDC for any breach of contract mentioned in this document/agreement.
 - (4) In case, if bidder does not perform the said work at all, or delays in handing over of site complete in all respect (ready for event) or bidder shuts down the services before the duration as agreed upon, the amount of security deposit/bank guarantee shall be forfeited and the bidder shall be blacklisted. It may also result into heavy penalty as decided by ITDC.

INDEMNIFICATION

The bidder will protect the interest of ITDC Ltd. / MoT and indemnify for any liability towards third party on account of any claim thereof arising out of any eventuality.

The successful bidder shall indemnify the ITDC from any direct or indirect losses suffered by ITDC due to non-compliance of the provisions/requirement of Goods and Services Tax Act in force and amended from time to time.

The vendor shall ensure the compliance of the following also:

- (a) The bidder shall ensure to pass the benefits accrued due to the GST to the ITDC which ultimately is to be passed to the final consumer. In contingency of any legal proceedings/action taken by the tax authorities for non-compliance of anti-profiteering clause by the bidder. The bidder indemnifies the ITDC from any losses monetary or otherwise suffered on account of non-compliance of anti-profiteering clause by the bidder.
- (b) The bidder shall indemnify the ITDC from any direct or indirect losses suffered by the ITDC due to non-compliance on part of bidder under GST Act, which adversely affects the GSTN rating of ITDC.
- (c) In case of any non-compliance by the bidder which results into loss of the input tax credit under GST Law to ITDC, the bidder shall pay ITDC an amount equal to lost input tax credit along with interest /penalties of any other monetary loss suffered because of such non-compliance under GST Act.
- (d) Bidder indemnifies the ITDC against any loss monetary of otherwise arising due to legal proceedings initiated by the tax authorities as a result of non-compliance/default in paying tax by ITDC. Bidder shall indemnify ITDC in respect of the recourse action in case of "BLACK LISTING" under the "Compliance Rating Score" mechanism due to non-compliance/default by bidder.
- (e) In case of any new tax/levy/duty etc becomes applicable after the date of bidder's offer but before opening of the price bid, the bidder/contractor must convey its impact on his price duly substantiated by documentary evidence in support of the same before opening of price bid. Claim for any such impact after opening the Price Bid will not be considered by ITDC for reimbursement of tax or reassessment of offer.
- (f) If, after the date of this Contract, there is any change in the Applicable Laws of India with respect to taxes and duties, which are directly payable by bidder for providing the services i.e. Goods & Services Tax (GST) or any such Applicable Law/ Tax etc, from time to time, which increases or decrease the cost incurred by the bidder in performing the services, then the remuneration otherwise payable to the Bidder under this contract shall be increased or decreased accordingly by agreement between the Parties hereto.

BIDDER AS SUB-CONTRACTOR

- The bidder shall not be sub-contractor of another bidder at the bidding stage.

DISCLAIMER

1. The tender document is neither an agreement nor an offer by India Tourism Development Corporation Ltd (herein referred to as ITDC Ltd.) to the prospective bidders. The purpose of this document is to provide information to the interested parties that may be useful to them in the formulation of their proposal pursuant to this document.
2. ITDC Ltd. does not make any representation or warranty as to the accuracy, reliability or completeness of the information in this tender document and it is not possible for ITDC Ltd. to consider particular needs of each party who read or use this tender document. This tender document includes statements which reflect various assumptions and assessments arrived at by ITDC Ltd. in relation to the statement of work. Such assumptions, assessments and statements do not purport to contain all the information that each bidder may require. Each prospective bidder should conduct its own investigations and analysis and check the accuracy, reliability and completeness of the information provided in this tender document and obtains independent advice from appropriate sources.
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6. ITDC Ltd. reserves the right to change/ modify / amend any or all provisions of this tender document. Such revisions to the tender document / amended tender document will be made available on the website of India Tourism Development Corporation Ltd i.e. <http://etenders.gov.in/eprocure/app>

Brief of the Event: The Government of India intends to organize the referred event with the prime objective to create Patriotic mood, ensure wider participation of the general public and to promote the cuisine and rich cultural diversity of our country with special emphasis on the main theme “**150th BIRTH ANNIVERSARY CELEBRATIONS OF MAHATMA GANDHI**” and Govt. of India’s initiatives in respect of ‘Ek Bharat Shreshtha Bharat’, ‘Swachhta Abhiyan’, ‘Dekho Apna Desh’, ‘Tourism for All’, ‘Tourism and Governance’.

The proposed event is on behalf of Ministry of Tourism, Government of India, ITDC- Ashok Events requires on a turnkey basis the services of a well-established, experienced, reputed and professional Indian agency/agency of Indian Origin having set up in Delhi/NCR for execution on turnkey basis with previous experience of Event Execution and Supervision/ Management etc. of arrangements, activities and ancillary services for the Execution and Management etc at the areas in front of the Red Fort, Delhi including Gyan Path and adjoining two lawns etc.(Event dates 26.01.2019 to 31.01.2019) in conjunction with the Republic Day Celebrations – 2019.

The event venue essentially includes the Gyan Path area and two (2) lawns i.e. August 15 Park and Madhavdas Park in front of Red Fort, Delhi. The intending tenderers may kindly inspect the premises and obtain/ ascertain the dimensions/ layout etc. on their own.

Availability of the area in front of the Red Fort, Delhi (including Gyan Path and two (2) lawns) for commencement of execution of the project: is atleast seven

(seven) days prior to the inauguration of the event. The area/s designated for the various activities, arrangements and services is to be segregated into three (3) main blocks – comprising of the two Nos. For entire event shall also require arrangements, services etc.

Essentially the venue shall encompass 5 main activities – display of some 20-25 numbers Republic Day Tableaux, Cultural and musical areas, State Theme Pavilions, DAVP, ASI (Ministry of Culture) Food Court and Handicraft areas and interactive activities as listed in scope of work.

While the tableaux coming in from the Rajpath shall be parked in the left (while facing Chandni Chowk) lawn and the other areas of the event venue can be used for the various other activities/ arrangements. It is also proposed to earmark the centre area in front of the ramparts of the Red Fort, Delhi as the centre stage of the cultural activities with a main stage area.

Military Bands, Cultural Performances, Handicraft and Handloom Artisans are being arranged by respective Government Departments.

The scope of work includes the segregation/ appropriation of the areas to ensure that the various aspects of the event are depicted and seen in both a user friendly manner while addressing the security, operational, technical etc requirements.

All the material provided shall be of a quality befitting the status of the event – a National Event. If it is found that sub-standard material is used, payment for the same will not be released. No compromise on safety standards shall be accepted. Safe material shall be used with adequate and requisite provisions for covering exigencies etc. The material used should be sturdy and safe in all respects to avoid any untoward incident. All necessary steps to ensure a quality, safe and secure event are the responsibility of the bidder. It is the responsibility of the bidder that all factors have been properly investigated and considered while submitting the bid.

A proposed Arena Plan is to be included in the bid document by all bidders.

The event venue is to be essentially ready by 24th January, 2019 and needs to take into account security restrictions, rehearsal schedules and all other restrictions / requirements that may be imposed before, during and after the event dates. The event venues should be handed back in a state to the respective authority / agency to the complete satisfaction of the said authority / agency. The State Theme Pavilion area should be ready latest by 23rd January, 2019.

The event venue through the activities envisaged should essentially reflect a décor and ambience that is commensurate to the profile of the event which is

likely to be attended and witnessed by the general public in large numbers. Creating a suitable and pleasing ambiance in and around the event venue is a part of the scope of work. The event venue must be visually appealing both from an exterior as well as interior perspective.

Agencies with previous experience of a minimum of 5 (Five) years as on 31.03.2018 in making and relating to arrangements of/ in Event Conceptualization and Execution; supervision/ Management of various event activities and rendering services in events only may upload their Technical and Financial Bids as per the Scope of Work which includes but is not limited to :-

The requirement/scope of work may increase/decrease as per actual requirements. In case of increase/decrease in items from the scope of work, the same shall be billed for the actual and the pro-rata payment will be released accordingly. In case the Event is extended; the payments will be released on pro-rata basis. For extra item/ work, if any, outside the scope of work, best market rates will be payable. Bill should be raised for the actual services/items provided.

- The event venue through the activities envisaged should essentially reflect a décor and ambiance that is commensurate to the profile of the event – an important national event which is likely to be attended and witnessed by the general public.
- There should be regulated yet easy accessibility into and out of the event venues and adjacent areas; with separate entry and exit points into the various areas including for the general public, VIP's etc.
- Proper sign boards for entry and exit points along with signage's for parking areas, facilities, etc.
- Summarized layout plan of the venue at various vantage points.
- All the event related preparations at the designated venue are to be ready and in place before the event dates (latest by 24th January, 2019) and needs to take into account security restrictions. The State Theme Pavilions area should be ready latest by 23rd January, 2019.
- All material used should be in consonance to fire safety norms & adhere to fire safety standards.
- The basic layout of the areas in front of the Red Fort, Delhi is given as per Annexure-X

- The requirement/ scope of work for event for the period 26th to 31st January, 2019 is detailed below-

S.No.	Scope of Work	QTY.	Unit
1	Entrance Arches made of metal frame with flex print 11mtr (W) x 4.5 mtr (H) duly finished as per design approved by ITDC/ Principal Organizer.	2	Nos. For entire event
2	Entrance Arches made of metal frame with flex print 6 mtr (W) x 4.5 mtr (H) duly finished as per design approved by ITDC/ Principal Organizer.	3	Nos. For entire event
3	Help desk: Delhi Police, CCTV, Medical Room , Fire Control Room, Traffic police etc Waterproof Pagodas measuring 5 mtr x 5 mtr , Covered from all sides and top with lockable door for entry and exit having wooden platform base of 10 cm with new carpet (colour as per our requirement)	16	Nos. For entire event
4	H/Desk - Octonorm Tables 3 ft x 1 .5ft	32	Nos. For entire event
5	H/Desk - Banquet chairs with chair covers	48	Nos. For entire event
6	H/Desk - Power points	64	Nos. For entire event
7	H/Desk - Dust bin	16	Nos. For entire event
8	H/Desk - Facia	16	Nos. For entire event
9	H/Desk - Adequate lighting(comprising of 3 light fittings of 40 Watt each or compatible LED Light Fittings in each pagoda)	16	Nos. For entire event

10	Office set up of Concerned Ministries (Ministry of Tourism, Culture, Defence, ASI, Textile, Delhi Police, CPWD, ITDC etc.) Waterproof Pagodas measuring 5 mtr x 5 mtr , Covered from all sides and top with lockable door for entry and exit having wooden platform base of 10 cm. with new carpet (colour as per our requirement)	10	Nos. for entire Event
11	Office setup - Octonorm Tables 3ft x 1.5ft	20	Nos. for entire Event
12	Office setup - Banquet chairs with chair covers	40	Nos. for entire Event
13	Office setup - Power points	40	Nos. for entire Event
14	Office setup - Dust bin	10	Nos. for entire Event
15	Office setup - Fascia	10	Nos. for entire Event
16	Office setup - Adequate lighting(comprising of 3 light fittings of 40 Watt each or compatible LED Light Fittings in each pagoda)	10	Nos. for entire Event
17	Security Items / services - Baggage Scanning Machines (as per requirements of security agencies)	3	Nos. for entire Event
18	Security Items / services – Door Frame Metal Detector at entry points (as per requirements of security agencies)	30	Nos For entire event

19	Security Items / services - Manpower for Frisking, detection, security etc. arrangements by trained and uniformed, presentable security personnel (on shift basis of 12 Hours per day) at identified points and as required:- Male - 50 Nos. per day of event on shift basis in (Day/Night)	300	Man Days
20	Security Items / services - Manpower for Frisking, detection, security etc. arrangements by trained and uniformed, presentable security personnel (on shift basis of 12 Hours per day) at identified points and as required:- Female - 20 Nos per day of event in Day Shift only	120	Man Days
21	Security Items / services - Queue managers (ribbonised steel barricading) (as per requirements of security agencies)	50	Nos. for entire Event
22	Security Items / services - Security Tower (Machaan) (as per requirements of security agencies)	8	Nos. for entire Event

23	<p>CULTURE AREA INCLUDING– Main Stage (60 ft. x 40 ft.) for Cultural performance 3 level stage with adequate load bearing capacity (300Pax at a time) with flooring foam and new carpet (Grey Color). 3 Feet height of stage at first level. Broadside steps and ramp on both sides of the stage. Frontal steps all along the width. Red Carpet covering the front of the stage up to Sofa sets seating rows.</p>	1	Nos. for entire Event
24	<p>CULTURE AREA INCLUDING Well Ventilated Green rooms of size of 625 sq. ft. each separate for male and female interconnected with cultural stage. The green rooms to accommodate 70 to 80 artists in each at a time in vicinity of stage area, with wooden platform of 10cm with carpet, 20 banquet chairs with covers each, Garments hanger stand- 5 Nos each, 6 mirrors each, 2 shelves each. Green Rooms to be well lit with 6 nos each light fitting of 40 watt each or compatible LED light fittings.</p>	2	Nos. for entire Event

25	CULTURE AREA INCLUDING - Holding areas of 10 mtrs x 5mtrs each for cultural artists at an area in the vicinity of the cultural stage with wooden platform of 10 cm, carpet, Banquet chairs with covers- 20 nos each and light fittings of 40 watt- 4 nos each or compatible LED light fittings.	2	Nos. for entire Event
26	CULTURE AREA INCLUDING - Seating for audience:- Sofa Double Seaters	36	Nos. for entire Event
27	CULTURE AREA INCLUDING - Seating for audience:- Centre Tables(Coffee Table size)	6	Nos. for entire Event
28	CULTURE AREA INCLUDING - Seating for audience:- Banquet chairs with chair covers and bands	750	Nos. for entire Event
29	CULTURE AREA INCLUDING - Stage Lighting:- Box Truss 70 ft x 54 ft	1	Nos. for entire Event
30	CULTURE AREA INCLUDING - Stage Lighting:- Centre beam 70 ft	1	Nos. for entire Event
31	CULTURE AREA INCLUDING - Stage Lighting:- Side Cuts Section – 16 ft	2	Nos. for entire Event
32	CULTURE AREA INCLUDING - Stage Lighting:- LED PAR LIGHTS 54 x 3 Watt	80	Nos. for entire Event
33	CULTURE AREA INCLUDING - Stage	60	Nos. for entire Event

	Lighting:- Par 64 sealed beam		
34	CULTURE AREA INCLUDING - Stage Lighting:- Laser light	3	Nos. for entire Event
35	CULTURE AREA INCLUDING - Stage Lighting:- Sharpy	24	Nos. for entire Event
36	CULTURE AREA INCLUDING - Stage Lighting:- Pointy	24	Nos. for entire Event
37	CULTURE AREA INCLUDING - Stage Lighting:- Aura	24	Nos. for entire Event
38	CULTURE AREA INCLUDING - Stage Lighting:- Profile	12	Nos. for entire Event
39	CULTURE AREA INCLUDING - Stage Lighting:- Follow Spot	2	Nos. for entire Event
40	CULTURE AREA INCLUDING - Stage Lighting:- Mole fays	8	Nos. for entire Event
41	CULTURE AREA INCLUDING - Stage Lighting:- Haze Machine	4	Nos. for entire Event
42	CULTURE AREA INCLUDING - Stage Lighting: - Grand MA Lighting CONTROL Panel with NPU.	1	Nos. for entire Event
43	PC LED Warm-400 watts	32	Nos. for entire Event
44	LED Fresnel warm	32	Nos. for entire Event
45	Dimmer Par 500 KW Electronic	1	Nos. for entire Event
46	Avolite Board	2	Nos. for entire Event
47	Cultural Area -Video - LED WALL - Centre 40ft x 16ft	1	Nos. for entire Event
48	Cultural Area - Video - Side Wings – LED Wall 3.5 ft x16ft	6	Nos. for entire Event
49	Cultural Area - Video -	3	Nos. for entire Event

	Watch out Servers		
50	Cultural Area - Video - Plasma TV 52 inch on stand for backstage	4	Nos. for entire Event
51	Cultural Area - Multi Camera HD Set up with 04 cameras with editing table, Jimmy Jip with crane and adequate manpower to operate	1	Nos. for entire Event
52	Cultural Area - Sound Requirements - line array D and B	9	No. for Entire event
53	Cultural Area - Sound Requirements - Base D and B	5	Pair for entire event
54	Cultural Area -Sound Requirements - Stage Monitor	16	Nos. for entire Event
55	Cultural Area - Sound Requirements - Side Fill Line array approx. 800 Watt each	4	Pair for entire event
56	Cultural Area - Sound Requirements - Corded Mikes	40	Nos. for entire Event
57	Cultural Area - Sound Requirements - Cordless Mikes	12	Nos. for entire Event
58	Cultural Area - Sound Requirements - Headset mike	8	Nos. for entire Event
59	Cultural Area - Sound Requirements - Foot Mike	10	Nos. for entire Event
60	Dynamic wired mikes of different sizes	40	Nos. for entire Event
61	Digital Console 96 Channels (sound engineers and adequate number of technicians to be available at all times during the event.)	2	Nos. for entire Event

62	VIP Lounge: To cater requirements for VIPs as per security agencies.- Construction of Space Frame Pillar less, Water Proof, Fire Retardant Aluminum hanger Structure 20m x 10m with top and covered from all sides with wooden platform base of 10 cm with new carpet, Double Door Entrance and Exit, Well Lit befitting the Ambiance as per our requirement- using fittings, cables etc of ISI standards, well ventilated, with colorful fabric and befitting interiors.10 Nos. for entire Event Flower Bouquets and 8 Nos. for entire Event table top flower arrangements on daily basis.	200	Sqmt. for entire Event
63	VIP Lounge: Sofa set (Double Seaters)	12	Nos. for entire Event
64	VIP Lounge: Centre Tables	6	Nos. for entire Event
65	VIP Lounge: Side Tables	6	Nos. for entire Event
66	VIP Lounge: Air Circulators	2	Nos. for entire Event
67	VIP Lounge: Air-conditioned portable Toilets in vicinity of VIP Hanger with dedicated staff deployment with toiletries, amenities and adequate water supply at all time of event.	2	Nos. for entire Event

68	<p>Hangar for DAVP Exhibition - Construction of 01 Nos. for entire Event of Space Frame pillar less, Water Proof, Fire Retardant, Safe Aluminum Hanger Structure (15mx20m) with 10cm wooden platform base with carpet and Covered from three sides plus top and well lit. 03 Nos. air circulators. The average electrical load should be 10KW including load required on 23rd January 2019 for fabrication of exhibition area. All material used should be in consonance to fire safety norms and adhere to fire safety standards</p>	300	sqmt for entire Event
69	<p>Hangar for Ministry of Culture Exhibition - Construction of 01 Nos. of Space Frame pillar less, Water Proof, Fire Retardant, Safe Aluminum Hanger Structure (15mx20m) with 10cm wooden platform base with carpet and Covered from three sides plus top and well lit. 03 Nos. air circulators. The average electrical load should be 10KW including load required on 23rd January 2019 for fabrication of exhibition area. All material used should be in consonance to fire safety norms and adhere to fire</p>	300	sqmt for entire Event

	safety standards		
70	Food Court: Gazebo: Specialized structure on truss for all over the venue at food court. Flat roof structure size 10mx10m with 10cm wooden flooring and thematic colorful decoration to give a festive look.	5 Nos	For entire event
71	Food Court - Water Proof Pagodas(5mx5m) with wooden platform base of 10 cm, carpet and each pagoda consisting of 3 light fittings of 40 watt each or compatible LED light fittings, Furniture- 4 Nos. working table of 6' x 3' with white disposable laminated sheets (to be changed regularly) 4 Nos. Plastic chairs, 5 Nos. power points, 1 nos. Dustbin, and 1 No. Fascia. The average Electricity load should be 5 KW in each pagoda.	60	Nos. for entire Event

72	Food Court - Kitchen Areas of 200 SQM each in tin Sheds and stone / brick surface with each kitchen areas consisting working tables of 6' x 3' (30 No's in each kitchen area) with facility of water for cooking and dish washing. Kitchen area to be adjoining food court area.	3	Nos. for entire Event
73	Food Court - Dustbin with Garbage bags with clearance at regular interval and timely cleaning to maintain hygiene during the entire period of event. Theme of Swachh Bharat to be adhered. Large size with covers.	80	Nos. for entire Event
74	Food Court - Outdoor LED Wall 20ft x 20ft, with flex Branding, Platform and sound system.	1	Nos. for entire Event
75	Food Court – Banquet(Plastic Tables) Tables Round with approx. 1.5 mtr. Dia (25 nos) with Umbrella and Rectangular/Square Dining Tables (25 Nos) with umbrella to accommodate 4/6 chairs each .Table covers for all tables.	50	Nos. for entire Event
76	Food Court – Banquet/ Plasticchairs with chair covers and bands/ Wooden chairs	250	Nos. for entire Event
77	Food Court - Bistro Tables with covers	30	Nos. for entire Event

78	Food Court - Stage for Performance of Nukkad natak, size 50sq mtrs with 2 Ft height and steps on two side with sound system – 4 speakers, 10- standing mikes, 2 cordless mikes and 2 collar mikes.	1	Nos. for entire Event
79	Handicraft Area- Water Proof Pagodas (5m x 5m) Structure with wooden platform base of 10 cm, carpet and each pagoda to have 3 light fittings of 40 watt each or compatible LED light fittings, Spot Lights (9 nos), Furniture- 2 Nos. Octonorm Table 3'x 1.5', Banquet/Plastic chairs with covers 2 nos., 3 Nos. Power Points, 1 No. Dustbin etc with Modular structure inside .Each Modular structure within each pagoda to have 9 shelves/slabs (3 on each wall) for display their products, lockable facility and 1 No. fascia.	65	Nos. for entire Event
80	Handicraft Craft Area- Including: Dustbin with Garbage bags with clearance at regular interval and timely Cleaning to maintain hygiene during the entire period of event. Theme of Swachh Bharat to be adhered.	20	Nos. for entire Event
81	Handicraft Craft Area- Including: Outdoor LED Wall 20'x 20' with flex Branding with platform and	2	Nos. for entire Event

	sound system.		
82	Handicraft Craft Area- Including State theme Pavilion: Water Proof Pagodas (10m x 5m) Structure each with wooden platform base of 10 cm, carpet with each to have 6 light fittings of 40 watt each or compatible LED light fittings, Furniture- Octonorm Table 3'x 1.5' - 04 Nos, Banquet chairs with chair covers 4 nos, Power Points 08 Nos, Spot lights -15 Nos, Dustbin -01 No, etc.with Modular structure inside. Each Modular structure within each theme Pavilion to have Lockable facility and 1 No. facia. Each theme Pavilion (10mx5m) to have additional average Electricity load of 4 KW for each pavilion including Electric load required from 23rd January, 2019 for fabrication of stalls)	20	Nos. for entire Event
83	Barricading and Fencing: Proper, effective, presentable and complete barricading and fencing (using good material) of each tableau. (Total Tableaux expected to be 20 to 25) in parv area without disturbing the décor of the tableaux and inconvenience to the visitors	1	Nos. for entire Event for entire event

84	Military Band Stage -4 side open stage for Military Bands of 12m x 8.5m size with 4 ft height with flex branding on four sides with two side steps, carpet, with stage lighting (20 par /LED lights) from the front side of the stage	2	Nos. for entire Event
85	Military Band Stage -Sound system for Military Bands (48-piece band), 20 Micro phone, Cordless mikes - 2nos and collar mikes- 2 nos, Jacks and wires for Guitar, keyboard and Octopad, Speakers -12 nos, Monitor speaker- 4 nos, Woofers and Tweeters, Mixer Channel, amplifier etc.	2	Nos. for entire Event
86	Military Band Stage - Banquet chairs with chair covers and bands with covers on band stages - 30 each	2	Nos. for entire Event
87	AYUSH Stage (Yoga Performance) 4 side open stagefor Yoga Performance of 12m x 8.5m size with 4ft. height with flex branding on four sides with two side steps, carpet, with stage lighting (20 par /LED lights) from the front side of the stage. Sound System with Speakers,amplifiers,04 Cordless/Collar Mike	1	Nos. for entire Event

88	Revolving / Rotating CCTV Cameras with wiring – (in entire event area including periphery, surrounding areas and parking) Installation and operation during entire event with Night vision capacity, monitoring and At the end of the event complete recording of all the days to be submitted in hard disk.recording and including deployment of technically trained manpower to monitor CCTV Operation.	300	Nos. for entire Event
89	Fire Fighting - Provision (in entire event area including parking and surrounding areas) with firefighting equipment and manpower including Fire Tenders- 2, ABC Type fire extinguishers (10 Kg) – 150 Nos., Sand Buckets 100 and Sand Bags – 200 Nos., Fire Marshalls– 10 Nos. and Fireman – 20 Nos. duly trained as per prevailing fire safety norms in uniform as per requirements of Authorities.	1	Nos. for entire Event
90	Conservancy and housekeeping - Provision of 120 Nos. cleaning Staff for conservancy and maintenance of the event areas and surrounding areas each day. Staff should be in proper uniform.	120	Nos. for entire Event

91	Ceremonial Gas Filled balloons of Tri-colors and medium size- On the Inaugural Day only	200	Nos.
92	Catering Arrangements at VIP Lounge for 350 Pax– (Each Day) - Tea/ coffee/cold beverages, Samosa, pakora, mini patties, Dry Indian sweet, cookies and biscuits and Mineral water bottles (250 ml of reputed brands approved by FSSAI).Well groomed and uniformed staff to cater in VIP Lounge.Menu to be change on daily basis	6	Nos. for entire Event
93	Office equipments:Computer with UPS	3	Nos. for entire Event
94	Office equipments : Printers alongwith paper for printing	3	Nos. for entire Event
95	Office equipments : Photocopier Machine with photocopier paper	1	Nos. for entire Event
96	Office equipments : Data cards for internet connectivity (4 GB)	3	Nos. for entire Event

97	Creative Branding: Creative and graphic designing of symbol of event with options, designing of view cutter, signage, backdrop, gates, 3D Cut out at various locations and direction indicator panels (as per input from principal organizer) in and around the entire Parv Area and periphery. In addition, Interactive wall using good material- fabric, wood crafted jaalis, flex prints using 3-D effects, selfie points; Graffiti walls, masks; Dance Postures with Special Emphasis on "150th Birth Anniversary Celebrations of Mahatma Gandhi" and Concepts like "Tourism for All; Tourism and Governance: Ek Bharat Shreshtha Bharat: Swachhta Abhiyaan: " display various art forms of India etc. to create and enhance the ambiance to give patriotic, festive and colourful look as well as for more public participation.	55000	Sqft For entire event
98	Cloth masking on frame of entire Boundary wall with 10 Feet height as per site requirement	35000	Sqft For entire event
99	Creative Zone: for activities like short quiz competition, face painting/ tattoos, Karaoke activities with sound systems for public participation with activity co-coordinators and any	1	Nos. for entire Event

	other participative concepts with adequate coordinators etc.		
100	30 Nos. of Drinking water dispensers equipped with 20 Ltr. Packaged Drinking water jar of reputed brand, replenishable CAN/JAR with sufficient disposable eco-friendly cups (CAN/JAR to be replaced at regular interval for uninterrupted supply) on daily basis for entire event. 500 jar of 20 ltr per day	6	Nos. for entire event
101	Still and Video Photography of entire Event – comprising of two single Camera Setup with live projection in Food Court and Handicraft area and at least 2 still photographers. Softcopy of photo shoot and video recording to be handed over on daily basis/as and when required basis to ITDC for entire event including photo Album/s, DVD's and teasers(short clippings of 3 to 5 minutes duration for the event as per the requirements of Ministry).	1	Nos. for Entire Event
102	Toilets for General Public (Male and Females) with hand washers with liquid soap, proper water facility and their cleanliness at	40	Nos. for entire Event

	regular intervals and to maintain proper hygiene		
103	Drinking water Tanker - 5000 Ltr. in Food Court area for kitchen purpose - on Daily basis 3 Water tankers of 5000 liter each per day	6	Nos. for entire Event
104	Central PA System for entire venue (Help desk and control rooms)	1	Nos. for entire Event
105	Battery Operated Golf Cart for VIPs (5 +1) seating capacity each	2	Nos. for entire Event
106	Wheel Chairs for Differently abled persons	3	Nos. for entire Event
107	Walkie-Talkies Communication Devices with System	20	Nos. For Entire Event
108	Kitchen Apron of size 42"x24" with strap and good quality fabric with Incredible India branding	500	Nos for entire event
109	Umbrella large size	100	Nos for entire event
110	Media Hanger structure in Food Court Area: To cater requirements for Media Personnel : Construction of Space Frame Pillar less, Water Proof, Fire Retardant Aluminum hanger Structure 15m x 15m with top and covered from all sides with wooden platform base of 10 cm with new carpet, Double Door Entrance and Exit, Well Lit befitting the Ambiance as per our requirement- using fittings,	225	Sqmt. for entire event

	cables etc of ISI standards, well ventilated, with colorful fabric and befitting interiors, 8 nos. table top flower arrangements on daily basis.		
111	Media Lounge: Sofa set (Double Seaters)	6	Nos. for entire Event
112	Media Lounge: Centre Tables	6	Nos. for entire Event
113	Media Lounge: Side Tables	6	Nos. for entire Event
114	Media Lounge: Office set – up: Computerswith UPS	5	Nos. for entire Event
115	Media Lounge: Office set – up Black and White Printers with printing paper	3	Nos. for entire Event
116	Media Lounge: Office set – up Colour Printers with printing paper	2	Nos. for entire Event
117	Media Lounge :Internet leaseline 20Mbps for creating Wi-Fi zone with complete set up /infrastructure	1	Nos. for entire Event
118	Media Lounge: Output Box with 20 Points for Media	5	Nos. for entire Event
119	Media Lounge: Office set – up Photocopy Machine with adequate photocopy paper and stationery.	1	Nos. for entire Event
120	Media Lounge: Office setup - Octonorm Tables 3ft x 1.5ft	10	Nos. for entire Event
121	Media Lounge: Office setup - Banquet chairs with chair covers	20	Nos. for entire Event

122	Media Lounge: Office setup - Power points	10	Nos. for entire Event
123	Media Lounge: Office setup - Dust bin	2	Nos. for entire Event
124	Media Lounge:Arrangements for press briefing for 75-100 pax with head table for 5 pax. Audio Visual arrangements with 5 mikes for head table and 4 cordless mikes for Q and A. Podium with Podium Board and 2 mikes. Flower arrangements for head table.	1	Nos. for entire Event
125	Catering Arrangements for 250 Pax per day at Media Lounge – (Each Day) - Tea/ coffee/cold beverages, Samosa, pakora, mini patties, French fries, Dry Indian sweet, cookies and biscuits and Mineral water bottles (250 ml of reputed brands approved by FSSAI).Well groomed and uniformed staff to cater in Media Lounge.Menu to be change on daily basis	6	Nos. for entire Event
126	Media Lounge: Enclosure with 4 tables and chairs for dedicated catering	1	No. for entire Event
127	Lamp Lighting-. With accessories viz oil, wicks, candle, floral decoration etc	1	No. for entire Event
128	VIP Chairs for Dais	12	Nos. for entire Event
129	Air-conditioned portable toilets in vicinity of Media Lounge with dedicated staff deployment with toiletries,	2	Nos. for entire Event

	amenities and adequate power supply at all time of event.		
130	Air Circulators for Media Hangar	2	Nos. for entire event
131	Studio Kitchen Stage built on 6 inches raised wooden platform with 240 degree open, one entry and exit , size 12' x 8' with running water , attached mise en place area size 6' x 12' with running water facility and wash up area size 6'x12' with sink and running water facility for Washing utensils, Size of Studio kitchen tent should be 20' x 40' with roof and barricading of 3 feet height with one entry and exit	1	No. For entire event
132	Studio Kitchen Round Tables placed on 18" (inches) raised wooden platform around the studio kitchen with 50 chairs	6	No. For entire event
133	Studio Kitchen Sofa set for VIP (Single Seater)	2	No. For entire event
134	Studio Kitchen Power Point 15Amp	6	No. For entire event
135	Studio Kitchen Camera placed on the working area and both sides with complete recording of entire event	3	No. For entire event
136	Studio Kitchen LED Screen size 12'x8'	2	No. For entire event
137	Studio Kitchen Collar Mike	4	No. For entire event
138	Studio Kitchen Sound System with four Speaker	1	No. For entire event

139	Studio Kitchen Fire Extinguishers –ABC Type 10 Kg, Sand Buckets and Sand Bags	4	No. For entire event
140	Studio Kitchen Chef Caps with Incredible India Print	100	No. For entire event
141	Studio Kitchen: 04 Utility workers for the studio kitchen. per day	4	Nos. for entire event
142	Pathway:Wooden platform of 10cm throughout the Parv area to access the food court stalls, Handicrafts andHandlooms stalls ,State Theme Pavilion, VIP Lounge, Media Lounge, DAVP Hangar, ASI Hangar and Public Conveniences etc	35,000	Sqft for the entire event
143	Office Equipment: Comprising of: Computers with UPS and skilled manpower for Registration (preparation of badges etc.) with printers for coloured and black and white printing alongwith stationery and paper.	3	Nos. for Entire Event
144	Office Equipment: Heavy Duty Photocopier machine along with stationery and photocopy pape	1	Nos. for Entire Event
145	Office Equipment:Lamination Machine: for Lamination of badges i.e. I- cards of 5"x3.5". The badges to have lanyards.	2	Nos. for Entire Event
146	Badges:Category wise in color.ColorBadges of size 5"x3.5" with photoand good quality lanyards - 4000 in number	4000	Nos. for entire event

147	Manpower: Ushering Staff per day(Female).12Hrs Shift Presentable, soft – spoken duly uniformed as per our requirement. Uniform to be provided by the bidder.	6	Nos. for entire event
148	Manpower: Assistants (Male) per day 12 Hrs. shift. Presentable, soft – spoken duly uniformed as per our requirement. Uniform to be provided by the bidder.	15	Nos. for Entire event
149	Divider Railing: To regulate smooth entry and exit of visitors to the food court area and the tableaux/ handicraft area. As per our requirement.	2	Nos for entire event
150	Tableaux Lighting:LED Parcan up lighters for Tableaux area	200	Nos. For the Entire Events
151	Water for cultural Artists:Mineral water 250 ml bottle of reputed brand for the cultural artists 300 Nos each day	6	Days for entire event

NOTE:-

1. Parties are required to make their own arrangement for setting up the consoles at various locations and protecting/covering their consoles/equipment/LED Walls etc. at their own cost.
2. The successful bidder will be required to ensure power backup for entire event area in case of power failure from primary Distribution Company in tune with prevailing government guidelines.
3. The party to maintain details/record of manpower deployed at site for the event with details consisting of a Government issued identity proof with photo viz Aadhar Card, Voter I Card, Driving License. The party to also maintain daily deployment register with their attendance.

4. All electrical wirings and fittings inside pagodas, all structures (in all areas in food court, handicraft area, all structures) to be properly covered and to be safe and secure.
5. It is clarified that general illumination of area/ lawns is not being provided by bidder. The electricity power for the duration of event shall be sourced by the successful bidder directly from the authorized Power Distribution Company of the area. All necessary permissions /clearances in this regard shall be taken by successful bidder. The aspect of electrical wiring as per statutory norms, including safety & security, from the power source identified by power distribution company upto the electric consumption point(s) (including hanger structures, pagodas. cultural areas, VIP Lounge, Media Lounge, DAVP Hangar, ASI Hangar (Min.of Culture), all sound & audio visual equipment, Stage lighting equipments, Air-circulators, etc.) will be the responsibility of the successful bidder. The successful bidder shall ensure uninterrupted power supply from parv mobilization period upto demobilization/dismantling of the entire structure at the parv area. All costs of laying the infrastructure like power sourcing including wiring etc should be included in the bidder's quote. However, the cost in respect of power units consumed and billed by the power distribution company should not be included in the bid as the payment for electricity consumption as per actual billed amount shall be directly paid /settled by Ministry of Tourism. The successful bidder is required to ensure power backup for entire event area in case of power failure from primary Distribution Company in tune with prevailing government guidelines in force.
6. The pagodas in Food court, Handicraft area and State Theme Pavilion to have theme based fascia taking into account the presence of PAN India Cuisine & Handicraft.
7. Entire area to reflect a patriotic and festive atmosphere with the main theme "150th BIRTH ANNIVERSARY OF MAHATMA GANDHI"

PERMISSIONS/ NOCs / Clearances:

Obtaining of all necessary permissions and clearances including statutory permissions for activities listed in this document and / or related activities shall be the responsibility of the agency entrusted with task of execution. These include permission from Civic Authorities, Fire Authorities, Security Authorities etc. and any other authorities/ agencies. These shall be obtained by agency well in time before the event. The agency entrusted with the task of execution shall ensure that the requirements of the authorities are duly complied within

all respects. Submission of the bid is taken as an acceptance by the bidder to the same.

The agency will ensure the presence of their liaison teams, electricians, technical teams, etc. throughout the duration of the process of installation, course of the actual event duration and the subsequent dismantling of the logistics in the event area. Provision of all protective accessories/equipment to the manpower deployed for ensuring safe construction, erection dismantling etc. of the entire event area/ venue is the sole responsibility of the bidder. ITDC or its officials shall not be held responsible for any untoward incident etc. whatsoever.

ECOLOGICAL BALANCE

- The bidder shall maintain ecological balance by preventing deforestation, water pollution and defacing of natural landscape. The bidder shall also conduct his cleaning operations such as to prevent any avoidable destruction, scarring or defacing of natural surroundings in the vicinity of work. In respect of ecological balance, where destruction, scarring, damage or defacing may occur as a result of operations relating to the bidder's activities, the same shall be repaired, replanted or otherwise corrected at bidder's expense. All work areas shall be smoothed and graded in a manner to conform to natural appearance of the landscape as directed by the concerned authorities.
- All trees and shrubbery, which are not specifically required to be cleared or removed for cleaning purposes, shall be preserved and shall be protected from any damage that may be caused by bidder's cleaning operations and equipment. The removal of trees or shrubs will be permitted only after prior approval by the authorised officials. Trees shall not be used for anchorage. The bidder shall be responsible for injuries to trees and shrubs caused by his operations. The term "injury" shall include, without limitation, bruising, scarring, tearing and breaking of roots, trunks or branches. All injured trees and shrubs shall be restored as nearly as practicable, without delay, to their original condition at bidder's expenses.
 - a) In the conduct of cleaning activities and operation of equipment, the bidder shall utilize such practicable methods and devices as are reasonably available to control, prevent facility and otherwise minimize air/noise pollution.
 - b) Separate payment shall not be made for complying with provisions of this clause and all cost shall be deemed to have been included in the price in the Bill of Quantities.
 - c) Bidder shall use Environmental friendly chemical / detergents /reagents, for the purpose of Cleaning of structures.

SAFETY MANAGEMENT AND RESPONSIBILITIES

The bidder shall be responsible for ensuring the fitness and safety of all persons employed at work. In this regard a responsible representative of bidder must be present on site at all times of work to carryout safety audit checks to ensure safety requirements are properly observed. Smoking &Consumption of Liquor in any form is not allowed on site. The Agency is responsible to ensure that necessary and adequate personal protective equipment's are all the times available for the service personnel working. The carrying and consumption of intoxicating liquor, drugs or other substances that may affect the proper performance is strictly prohibited.

SAFETY / FIRE RULES AT WORK

The bidder's supervisor is responsible for ensuring that the workers comply with the Safety rules at work.

ACCIDENTS

It shall be the sole responsibility of the bidder to adopt all the safety measures & deploy personnel who are adequately trained in safety.

a) If any accident occurs due to operations or due to negligence on the part of the bidders personnel, it shall be the full responsibility of the bidder.

b) If any damage occurs to the structures/ material & equipment as well as rolling stock due to erection operations, the cost of damage will be recovered from the bidder's bill.

STAFF AND LABOUR

The bidder will get due diligence of staff and labour employed at event venue and adherence to security and safety norms are to be followed strictly. The manpower deployed in connection with the event should carry at all times during the currency of the of entire period a valid Photo Identity Card issued by the successful agency along with a supporting Photo ID proof like Aadhaar Card, Voter Identity Card etc. The agency will maintain proper attendance records on daily basis for the manpower deployed for the event. Such records should be enclosed along with the bill.

Security Arrangements & Crowd Control

- The security personnel meant for security and scanning should be well trained in security related aspects, presentable and in proper uniform as per the requirement of ITDC Ltd.; Adequate security and Crowd control arrangements including both male and female security staff in adequate numbers in addition to x-ray check of packages and Hand Held metal detectors/ Door frame metal detectors; Security checks to be done at all

the car parking areas. Checking of all vehicles entering parking areas to be done; Walky – Talkie for communication amongst key personnel within the entire event area; Contingency plan including special contingency exit routes.

Arrangement of CCTV surveillance system

- Installing CCTV system, Managing CCTVs, CCTV Monitoring Room, Direct Feed from CCTVs to CCTV monitoring room, display of live feed and recordings as per requirement of security authority in and around the event area; the same must be undertaken by expert professionals.
- The recording of the CCTV shall be given to the ITDC and principal organizer i.e. Ministry of Tourism on need/day to day basis.
- Adequate fire fighting arrangements, fire tenders & all mandatory/necessary clearances from Delhi Fire Service.
- Central PA system for entire venue and a PA system for help desks.
- Branding of Events at Venue & in Delhi's prominent locations with special emphasis on "150th BIRTH ANNIVERSARY CELEBRATIONS OF MAHATMA GANDHI", Ek Bharat Shrestha Bharat, Tourism For All, Dekho Apna Desh, Tourism and Governance, Incredible India and Swachh Bharat Abhiyan.
- Food Court: Food stalls of suitable size will be set up as part of the food court with the arrangements of cooking facility, water, Plug points for electrical equipment & table chairs for guests. These stalls are to cater various states cuisines of India.
- Appropriate seating arrangements, free drinking water facility with disposable glasses and adequate number of dustbins will be provided adjacent to the food stalls. Dedicated housekeeping staff will be earmarked for the food stalls to ensure cleanliness of the area and surroundings.
- The successful bidder is expected to use fire retardant materials in making /erecting the structures.
- Cleanliness in totality with stress on 'Swachh Bharat Abhiyan' Adequate covered dust bins & other cleanliness arrangements including adequate number of housekeeping staff to maintain the venue in clean and hygienic conditions at all times from 26th -31st January 2019 or the extended period, if any. The scope of work will also cover regular cleaning / maintenance of the arena pre, during and after the entire

course of execution of main function and dismantling; Removal / disposal of garbage; provision of garbage bins etc. Standard operating procedure to be adopted by the agency to upkeep and provide utmost hygienic environment during the entire duration of event in and around the venue.

- Provision of adequate plants, flowers, floral arrangements and other decorations, electrical fittings in and around the areas.
- The agency will ensure the presence of their liaison teams, electricians, technical teams, designers etc. throughout the duration of the process of installation, course of the actual event duration and the subsequent dismantling of the logistics in the event area. Provision of all protective accessories/equipment to the manpower deployed for ensuring safe construction, erection dismantling etc. of the entire event area/ venue is the sole responsibility of the bidder. ITDC Ltd. or its officials shall not be held responsible for any untoward incident etc. whatsoever.
- Items are on rental basis. It may be ensured that each and every item and service provided is of excellent quality and conforms to the best standards/specifications/practices of industry - failing which they are liable for rejection – at no cost there on. All items and services are also to conform to safety standards as laid down by the authorities.
- In addition, the activities and requirements not defined in the Requirement list mentioned above but required for successful conduct of events will be undertaken by selected Vendor.
- In case of extension of event after 31st January 2019 the entire set-up will remain functional. Payment will be made on per day pro-rata basis for the extended period.

FORCE MAJEURE

Neither party will be liable in respect of failure to fulfil its obligations, if the said failure is entirely due to Acts of God, Governmental restrictions or instructions, natural calamities or catastrophe, epidemics or disturbances in the country. Force Majeure shall not include (i) any event which is caused by the negligence or intentional action of a Party or by or of such Party 's agents or employees, nor (ii) any event which a diligent Party could reasonably have been expected both to take into account at the time of being assigned the work, and avoid or overcome with utmost persistent effort in the carrying out of its obligations hereunder.

A Party affected by an event of Force Majeure shall immediately notify the other Party of such event, providing sufficient and satisfactory evidence of the

nature and cause of such event, and shall similarly give written notice of the restoration of normal conditions as soon as possible.

No Breach of Work order: The failure of a party to fulfil any of its obligations under the Work order shall not be considered to be a breach of, or default under this Work order insofar as such inability arises from an event of Force Majeure, provided that the Party affected by such an event:

- a. has taken all precautions, due care and reasonable alternative measures in order to carry out the terms and conditions of this Work order, and
- b. has informed the other party as soon as possible about the occurrence of such an event.
- c. the dates of commencement and estimated cessation of such event of Force Majeure; and
- d. the manner in which the Force Majeure event(s) affects the Party 's obligation(s) under the Work order.

Neither Party shall be able to suspend nor excuse the non- performance of its obligations hereunder unless such Party has given the notice specified above.

Payments: During the period of their inability to perform the Services as a result of an event of Force Majeure, the Agency shall be entitled to continue to be paid under the terms of this Work order, as well as to be reimbursed for additional costs reasonably and necessarily incurred by them during such period for the purposes of the services and in reactivating the services after the end of such period.

Termination

By the ITDC Ltd.: The ITDC Ltd may terminate this Work order, written notice of termination to the Agency, to be given after the occurrence of any of the events specified in this clause:

- a. If the Agency do not remedy a failure in the performance of their obligations under the Work order on immediate basis.
- b. If the Agency become insolvent or bankrupt;
- c. If, as the result of Force Majeure, the Agency are unable to perform a material portion of the Services for a reasonable period in view of the nature of event.

- d. If the Agency submits to the ITDC Ltd. a false statement which has a material effect on the rights, obligations or interests of the ITDC Ltd.
- e. If the Agency places itself in position of conflict of interest or fails to disclose promptly any conflict of interest to the ITDC Ltd;
- f. if the Agency, in the judgment of the ITDC Ltd. has engaged in Corrupt or Fraudulent Practices in competing for or in executing the Work order;

Obligations of the Agency

General: The Agency shall perform the Services and carry out their obligations hereunder with all due diligence, efficiency and economy, in accordance with generally accepted professional techniques and practices, and shall observe sound management practices, and employ appropriate advanced technology and safe methods. The Agency shall always act, in respect of any matter relating to this Work order or to the Services, as faithful advisers to the ITDC Ltd., and shall at all times support and safeguard the ITDC's legitimate interests in any dealings with Sub- consultants or third parties.

Conflict of interest

Prohibition of Conflicting Activities: Neither the Agency nor their Sub-consultants nor the Personnel shall engage, either directly or indirectly, in any of the following activities:

- a. during the term of this Work order, any business or professional activities which would conflict with the activities assigned to them under this Work order; and
- b. after the termination of this work order, such other activities as may be specified.

Documents Prepared by the Agency to be the Property of the ITDC Ltd.: All designs, reports, other documents and software submitted by the Agency pursuant to this work order shall become and remain the property of the ITDC Ltd., and the Agency shall, not later than upon termination or expiration of this Work order, deliver all such documents and software to the ITDC Ltd., together with a detailed inventory thereof. The Agency may retain a copy of such documents and software. Restrictions about the future use of these documents and software, if any, shall be specified in this work order.

Liability of the Agency: Subject to additional provisions, if any, in this work order the Agency 's liability under this Work order shall be as provided by the Applicable Law.

Obligations of the ITDC

Assistance and Exemptions: the ITDC will use its best efforts to ensure that the Government will provide the Agency with work permits and such other documents as necessary to enable the Agency to perform the Services:

Issue to officials, agents and representatives of the Government all such instructions as may be necessary or appropriate for the prompt and effective implementation of the Services;

Settlement of disputes

Amicable Settlement: The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with this Work order or its interpretation.

Responsibility for accuracy of Tender documents

General

The Agency shall be responsible for accuracy of the estimate and all other details prepared by him as part of these services. He shall indemnify the ITDC against any inaccuracy in the work, which might surface during implementation of the project.

Confidentiality

Information relating to evaluation of proposals and recommendations concerning grant of the work order shall not be disclosed to the Bidders who submitted the proposals or to other persons not officially concerned with the process, until the winning firm has been notified that it has been given the work order.

Governing Laws and Jurisdiction

The Agreement shall be governed by the laws in force in India. Any dispute arising in relation to the agreement shall be subject to the jurisdiction of courts at Delhi.

ARBITRATION

In the event of any dispute or difference arising out or touching to this agreement / contract and/ or in relation to the implementation or interpretation hereof, the same shall be resolved initially by mutual discussion and conciliation but in the event of failure thereof the same shall be referred to sole

arbitration of the Chairman & Managing Director of the India Tourism Development Corporation Ltd (ITDC Ltd) as per the provisions of the Arbitration&Conciliation Act 1996 (as amended from time to time). The venue of arbitration shall be at Delhi.

Dy. General Manager, ITDC – Ashok Events
India Tourism Development Corporation Ltd
Ashok Events Division
3rd Floor, Annexe Wing
The Ashok Hotel
50-B, Chanakyapuri
New Delhi-110 021
Tel No. 011-26872616
Fax No. 011- 26873167

ANNEXURES

ANNEXURE – I (A)

List of work/ purchase order along with supporting bills for events amounting to Billed amount of Rs 75.00 Lakh each (excluding taxes, levies) executed during the last three years ending 31.03.2018 including the event executed at Stage 1 (Serial NoL14) of Technical Evaluation along with satisfactory performance certificates duly certified by a firm of Chartered Accountants.

S. No	Name of client	Location of client/project	Description of work	Value of contract/work in (Rs) excluding taxes	Duration (start date with completion date)	Performance certificates mentioning nature and value of work executed to be uploaded/enclosed

NOTES:

- Each of the listed works shall be supported with the copy of work/ Purchase order, Bill, Satisfactory completion certificate from client (mentioning the nature of work, value of work completed) **OR** Proof of receipt of full payment for each of the event duly certified by a firm of Chartered Accountants.

Signature of the Bidder with seal

ANNEXURE – I (B)

List of work/ purchase order along with supporting bills for at least three or more events amounting to Billed amount of Rs 30.00 Lakh each (excluding taxes, levies) executed during the last three years ending 31.03.2018 excluding the event executed at SI No. 1 Stage 2 of Technical Evaluation along with satisfactory performance certificates duly certified by a firm of Chartered Accountants.

S. No	Name of client	Location of client/project	Description of work	Value of contract/work in (Rs) excluding taxes	Duration (start date with completion date)	Performance certificates mentioning nature and value of work executed to be uploaded/enclosed

NOTES:

- Each of the listed works shall be supported with the copy of work/ Purchase order, Bill, Satisfactory completion certificate from client (mentioning the nature of work, value of work completed) **OR** Proof of receipt of full payment for each of the event duly certified by a firm of Chartered Accountants.

Signature of the Bidder with seal

OVERALL ORGANISATION STRUCTURE

- Overall organization chart of the company showing position of Managing Directors and Head office of the organization
- Give list of permanent employees: technical and non-technical employees submit their CVs and list indicating their Roles & Responsibilities at site during entire event.
- Give list of Sister concerns, Branch Offices including office details at Delhi/NCR.

Format for Project / Event Team Members' Resume

- 1) Name ---
- 2) Specify role to be played in the project/event. ---
- 3) Current job title ---
- 4) Experience in yrs. (provide details regarding name of organizations Worked for Designation, responsibilities Tenure etc.) ---
- 5) Name of Organization and tenure served ---
- 6) Number of years with the Current Organization. ---
- 7) Current job responsibilities ---
- 8) Summary of Professional/domain Experience ---
- 9) Assignments handled ---
- 10) Educational Background, Training/ Certification including institutions, Specialization areas etc. ---

I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes qualifications and experience mentioned above and proposed staff member is a permanent employee of our organization. I

undertake full responsibility for any concealment / wilful misstatement described above.

Date :

Signature of Staff Member

On NON JUDICIAL PAPER OF Rs. 100.00
PRE CONTRACT INTEGRITY PACT

This pre-bid pre-contract Agreement (hereinafter called the Integrity Pact) is made on ___ day of the month of _____, 20---, between, on one hand, the India Tourism Development Corporation (A Govt. of India Undertaking) acting through
Shri

_____,
(hereinafter called the “BUYER”, which expression shall mean and include, unless the context otherwise requires, his successors in office and assigns) of the First Part and (**Name of the agency**) represented by Shri _____, Chief Executive Officer (hereinafter called the BIDDER/Seller” which expression shall mean and include, unless the context otherwise requires, his successors and permitted assigns) of the Second Part.

WHEREAS the BUYER proposes to procure (Name of the Stores/Equipment/Item) and the BIDDER/Seller is willing to offer/has offered the stores and

WHEREAS the BIDDER is private company/public company /Government undertaking/partnership/registered export agency, constituted in accordance with the relevant law in the matter and the BUYER is India Tourism Development Corporation.

NOW, THEREFORE,

To avoid all forms of corruption by following a system that is fair, transparent and free from any influence/prejudiced dealings prior to, during and subsequent to the currency of the contract to be entered with a view to: -

Enabling the BUYER to obtain/execute the desired said work at a competitive price of conformity with the defined specifications by avoiding the high cost and the distortionary impact of corruption on public procurement, and Enabling BIDDERS to abstain from bribing or indulging in any corrupt practice in order to secure the contract by providing assurance to them that their competitors will also abstain from bribing and other corrupt practices and the BUYER will commit to prevent corruption, in any form, by its officials by following transparent procedures.

The parties hereto agree to enter into this integrity Pact and agree as follows:

Commitments of the BUYER

1.1 The BUYER undertakes that no official of the BUYER, connected directly or indirectly with the contract, will demand, take a promise for or accept, directly or through intermediaries, any bribe, consideration, gift, reward, favour or any material or immaterial benefit or any other advantage from the BIDDER, either for themselves or for any person, organization or third party related to the contract in exchange for an advantage in the bidding process, bid evaluation, contracting or implementation process related to the contract.

1.2 The BUYER will, during the pre-contract stage, treat all BIDDERS alike, and will provide to all BIDDERS the same information and will not provide any such information to any particular BIDDER which could afford an advantage to that particular BIDDER in comparison to other BIDDERS.

1.3 All the officials of the BUYER will report to the appropriate Government office

2. In case any such preceding misconduct on the part of such official(s) is reported by the BIDDER to the BUYER with full and verifiable facts and the same is prima facie found to be correct by the BUYER, necessary disciplinary proceedings, or any other action as deemed fit, including criminal proceedings may be initiated by the BUYER and such a person shall be debarred from further dealings related to the contract process. In such a case while an enquiry is being conducted by the BUYER the proceedings under the contract would not be stalled.

Commitments of BIDDERS

3. The BIDDER commits itself to take all measures necessary to prevent corrupt practices, unfair means and illegal activities during any stage of its bid or during any pre-contract or post-contract stage in order to secure the contract or in furtherance to secure it and in particular commit itself to the following:-

3.1 The BIDDER will not offer, directly or through Intermediaries, any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the BUYER, connected directly or indirectly with the bidding process, or to any person, organisation or third party related to the contract in exchange for any advantage in the bidding, evaluation

3.2 The BIDDER further undertakes that it has not given, offered or promised to give, directly or indirectly any bribe, gift, consideration reward, favour, any material or immaterial benefit or other advantage commission, fees, brokerage or inducement to any official of the BUYER or otherwise in procuring the Contract or forbearing to do or having done any act in relation to the obtaining or execution of the contract or any other contract with the Government for showing or forbearing to show favour or disfavour to any person in relation to the contract or any other contract with the Government.

3.3* BIDDERS shall disclose the name and address of agents and representatives and Indian BIDDERS shall disclose their foreign principals or associates.

3.4* BIDDERS shall disclose the payments to be made by them to agents/brokers or any other intermediary, in connection with this bid/contract.

3.5* The BIDDER further confirms and declares to the BUYER that the BIDDER is the original manufacturer / integrator / authorized government sponsored export entity of the defence stores and has not engaged any individual or firm or company whether Indian and foreign to intercede, facilitate or in any way to recommend to the BUYER or any of its functionaries, whether

officially or unofficially to the award of the contract to the BIDDER, nor has any amount been paid, promised or intended to be paid to any such individual, firm or company in respect of any such intercession, facilitation or recommendation.

3.6 The BIDDER, either while presenting the bid or during pre-contract negotiations or before signing the contract, shall disclose any payments he has made, is committed to or intends to make to officials of the BUYER or their family members, agents, brokers or any other intermediaries in connection with the contract and the details of services agreed upon for such payments.

3.7 The BIDDER will not collude with other parties interested in the contract to impair the transparency, fairness and progress of the bidding process, bid evaluation, contracting and implementation of the contract.

3.8 The BIDDER will not accept any advantage in exchange for any corrupt practice, unfair means and illegal activities.

3.9 The BIDDER shall not use improperly, for proposes of competition or personal gain, or pass on to others, any information provided by the BUYER as part of the business relationship, regarding plans, technical proposals and business details, including information contained in any electronic data carrier. The BIDDER also undertakes to exercise due and adequate care lest any such information is divulged.

3.10 The BIDDER commits to refrain from giving any complaint directly or other manner without supporting it with full and verifiable facts.

3.11 The BIDDER shall not instigate or cause to instigate any third person to commit any of the actions mentioned above.

3.12 If the BIDDER or any employee of the BIDDER or any person acting on behalf of the BIDDER, either directly or indirectly, is a relative of any of the officers of the BUYER, or alternatively, if any relative of an officer of the BUYER has financial interest/stake in the BIDDER's firm, the same shall be disclosed by the BIDDER at the time of filing of tender.

The term "relative" for this purpose would be as defined in Section 6 of the Companies Act 1956.

3.13 The BIDDER shall not lend to or borrow any money from or enter into any monetary dealings or transactions, directly or indirectly, with any employee of the BUYER.

4. Previous Transgression

4.1 The BIDDER declares that no previous transgression occurred in the last three years immediately before signing of this Integrity Pact, with any other company in any country in respect of any corrupt practices envisaged hereunder or with any Public Sector Enterprises in India or any Government Department in India that could justify BIDDER's exclusion from the tender process.

4.2 The BIDDER agrees that if it makes incorrect statement on this subject, BIDDER can be disqualified from the tender process or the contract, if already awarded, can be terminated for such reasons.

5. Earnest Money (Security Deposit)

While submitting commercial bid, the BIDDER shall deposit an amount of Rupees (to be specified in RFP) as Earnest Money with the BUYER through any of the following instruments:

(i) A confirmed guarantee by any Scheduled Bank, promising payment of the guaranteed sum to the BUYER on demand within one working days without any demur whatsoever and without seeking any reason whatsoever. The demand for payment by the BUYER shall be treated as conclusive proof of payment.

(iii) Any other mode or through any other instrument (to be specified in the RFP).

5.2 The Earnest Money Security Deposit shall be valid upto a period of five years or the complete conclusion of the contractual obligations to the complete satisfaction of both the BIDDER and the BUYER, including warranty period, whichever is later.

5.3 In case of the successful BIDDER a clause would also be incorporated in the Article pertaining to Performance Bond in the Purchase Contract that the provisions of Sanctions for Violation shall be applicable for forfeiture of Performance Bond in case of a decision by the BUYER to forfeit the same without assigning any reason for imposing sanction for violation of this Pact.

5.4 No interest shall be payable by the BUYER to the BIDDER on Earnest Money/Security Deposit for the period of its currency.

6. Sanctions for Violations

6.1 Any breach of the aforesaid provisions by the BIDDER or any one employed by it or acting on its behalf (whether with or without the knowledge of the BIDDER) shall entitle the BUYER to take all or any one of the following actions, wherever required: -

(i) To immediately call off the pre contract negotiations without assigning any reason or giving any compensation to the BIDDER. However, the proceedings with the other BIDDER(s) would continue.

(ii) The Earnest Money Deposit (in pre-contract stage) and/or Security Deposit / Performance Bond (after the contract is signed) shall stand forfeited either fully or partially, as decided by the BUYER and the BUYER shall not be required to assign any reason therefore.

(iii) To immediately cancel the contract, if already signed, without giving any compensation to the BIDDER.

(iv) To recover all sums already paid by the BUYER, and in case of an Indian BIDDER with interest thereon at 2% higher than the prevailing Prime Lending Rate of State Bank of India, while in case of a BIDDER from a country other than India with interest thereon at 2% higher than the LIBOR. If any outstanding payment is due to the BIDDER from the BUYER in connection with the any other contract for any other stores, such outstanding payment could also be utilized to recover the aforesaid sum and interest.

(v) To encash the advance bank guarantee and performance bond/warranty bond, if furnished by the BIDDER, in order to recover the payments, already made by the BUYER, along with interest.

(v) To cancel all or any other Contracts with the BIDDER. The BIDDER shall be liable to pay compensation for any loss or damage to the BUYER resulting from such cancellation/rescission and the BUYER shall be entitled to deduct the amount so payable from the money(s) due to the BIDDER.

(vi) To debar the BIDDER from participating in future bidding processes of the Government of India for a minimum period of five years, which may be further extended at the discretion of the BUYER.

(viii) To recover all sums paid in violation of this Pact by BIDDER(s) to any middleman or agent or broker with a view to securing the contract.

(ix) In cases where irrecoverable Letters of Credit have been received in respect of any contract signed by the BUYER with the BIDDER, the same shall not be opened.

(x) Forfeiture of Performance Bond in case of a decision by the BUYER to forfeit the same without assigning any reason for imposing sanction for violation of this PACT.

6.2 The BUYER will be entitled to take all or any of the actions mentioned in para 6.1(i) to (x) of this Pact also on the Commission by the BIDDER or any one employed by it or acting on its behalf (whether with or without the knowledge of the BIDDER), of an offence as defined in Chapter IX of the Indian Penal code, 1860 or Prevention of Corruption Act, 1988 or any other statute enacted for prevention of corruption.

6.3 The decision of the BUYER to the effect that a breach of the provisions of this PACT has been committed by the BIDDER shall be final and conclusive on the BIDDER. However, the BIDDER can approach the independent Monitor(s) appointed for the purpose of this PACT.

7. Fall Clause

7.1 The BIDDER undertakes that it has not supplied/ is not supplying similar product / systems or subsystems at a price lower than that offered in the present bid in respect of any other Ministry / Department of the Government of India or PSU and if it is found at any stage that similar product / systems or sub systems was supplied by the BIDDER to any other Ministry / Department of the Government of India or a PSU at a lower price, then that very price, with due allowance for elapsed time, will be applicable to the present case and the difference in the cost would be refunded by the BIDDER to the BUYER, if the contract has already been concluded.

8. Independent Monitors

8.1 The BUYER has appointed independent Monitors (hereinafter referred to as Monitors) for this Pact in consultation with the Central Vigilance Commission (Names and Addressed of the Monitors to be given).

8.2 The task of the Monitors shall be to review independently and objectively, whether and to what extent the parties comply with the obligations under this Pact.

8.3 The Monitors shall not be subject to instructions by the representatives of the parties and perform their functions neutrally and independently.

8.4 Both the parties accept that the Monitors have the right to access all the documents relating to the project / procurement, including minutes of meetings.

8.5 As soon as the Monitor notices, or has reason to believe, violation of this Pact, he will so inform the Authority designated by the BUYER.

8.6 The BIDDER(s) accepts that the Monitor has the right to access without restriction to all Project documentation of the BUYER including that provided by the BIDDER. The BIDDER will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to Subcontractors. The Monitor shall be under contractual obligation to treat the information and documents of the BIDDER/ Subcontractor(s) with confidentiality.

8.7 The BUYER will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the parties. The parties will offer to the Monitor the option of participate in such meetings.

8.8 The Monitor will submit a written report to the designated Authority of BUYER/Secretary in the Department/ within 8 to 10 weeks from the date of reference or intimation to him by the BUYER / BIDDER and, should the occasion arise, submit proposals for correcting problematic situations.

9. Facilitation for Investigation

In case of any allegation of violation of any provision of this Pact or payment of Commission, the BUYER or its agencies shall be entitled to examine all the documents including the Books of Accounts of the BIDDER and the BIDDER shall provide necessary information and documents in English and shall extend all possible help for the purpose of such examination.

10. Law and Place of Jurisdiction: The Pact is subject to Indian Law. The place of performance and jurisdiction is the seat of the BUYER.

11. Other Legal Actions

The actions stipulated in this integrity Pact are without prejudice to any other legal action that may follow in accordance with the provisions of the extant law in force relating to any civil or criminal proceedings

12. Validity

12.1 The validity of this integrity Pact shall be from date of its signing and extend up to 5 years or the complete execution of the contract to the satisfaction of both the BUYER and the BIDDER/Seller, including warranty period, whichever is later. In case Bidder is unsuccessful, this integrity Pact shall expire after six months from the date of the signing of the contract.

12.2 Should one or several provisions of this Pact turn out to be invalid; the remainder of this Pact shall remain valid. In this case, the parties will strive to come to an agreement to their original intentions.

13. The parties hereby sign this integrity Pact at New Delhi on _____.

BUYER (ITDC) BIDDER (Tenderer)

Name: CHIEF EXECUTIVE OFFICER

Designation

Witness Witness

1 _____ 1 _____

2 _____ 2 _____

ANNEXURE-IV

SELF DECLARATION OF NOT-BLACKLISTED

(On Company Letter Head)

To

Date:

Deputy General Manager
ITDC – Ashok Events
India Tourism Development Corporation Ltd,
Ashok Events Division
3rd Floor, Annexe Wing,
The Ashok Hotel
50-B, Chanakyapuri,
New Delhi-110 021

Dear Sir,

This is to declare that our company_____ is not blacklisted by any Central/State Government client i.e., Ministry/ Department/ PSU (Public Sector Undertaking), Govt. Autonomous Body/Authority and CII, FICCI and ASSOCHAM etc.

Name of Bidder:

Signature of the Bidder with seal

ANNEXURE – V

PROFORMA OF GENERAL POWER OF ATTORNEY
(To be signed and executed in non-judicial stamp paper of Rs. 100/-)
GENERAL POWER OF ATTORNEY

Be it known all to whom it concerns that:

I/We all the Partners/Directors/Board members/ trustees/ Executive council members/proprietors/ Leaders of M/s _____ having its registered office at _____ hereby appoint Sri

S/o _____ residing at _____ as my/our attorney to act my/our name and on behalf and sign and execute all Documents/ Agreements binding the firm for all contractual obligations (including reference of cases to arbitrators) arising out of contracts to be entered into by the company/ Corporation/ society/ trust/ firm with the ITDC in connection with its tender No. _____ Dated _____ for the Appointment of Event Management Company _____ due for opening on _____. In short, he is fully authorized to do all, each and everything requisite for the above purpose concerning M/s _____ and I/We hereby agree to confirm and ratify his all and every act of this or any documents executed by my/ our said Attorney within the scope of the authority hereby conferred on him including references of cases to arbitration and the same shall be binding on me/ us and my/ our company/ Corporation/ society/ trust/ firm as if the same were executed by me/ us individually or jointly.

Witness (with address) Signature of the Partners/Directors/Board members/
Trustees/ Executive council members/ proprietors/
Leaders

- 1.
- 2.
- 3.

ATTESTED ACCEPTED

Signature: (Seal and Signature of Signatory of Tender offer of the company/
Corporation/
Society/ trust/ firm)

Format of Bank Guarantee

BG No.

Date:

1. In consideration of you, ITDC - Ashok Events, The Ashok, 50-B Chanakyapuri, New Delhi – 110021 on behalf of Ministry of Tourism, Government of India. (hereinafter referred to as the “Authority” which expression shall, unless repugnant to the context or meaning thereof, include its administrators, successors and assigns) having agreed to receive the proposal of **[Name of company]**, (hereinafter referred to as the “Bidder” which expression shall unless it be repugnant to the subject or context thereof include its successors and assigns), for appointment as Agency for [name of assignment] pursuant to the tender document dated [date] issued in respect of the Assignment and other related documents including without limitation the draft work order for services (hereinafter collectively referred to as “tender document”), we [Name of the Bank] having our registered office at [registered address] and one of its branches at [branch address] (hereinafter referred to as the “Bank”), at the request of the Bidder, do hereby in terms of relevant clause of the tender document, irrevocably, unconditionally and without reservation guarantee the due and faithful fulfilment and compliance of the terms and conditions of the tender document by the said Bidder and unconditionally and irrevocably undertake to pay forthwith to the Authority an amount of Rs. [in figures] ([in words]) (hereinafter referred to as the “Guarantee”) as our primary obligation without any demur, reservation, recourse, contest or protest and without reference to the Bidder if the Bidder shall fail to fulfil or comply with all or any of the terms and conditions contained in the said tender document.

2. Any such written demand made by the Authority stating that the Bidder is in default of the due and faithful fulfilment and compliance with the terms and conditions contained in the tender document shall be final, conclusive and binding on the Bank. We, the Bank, further agree that the Authority shall be the sole judge to decide as to whether the Bidder is in default of due and faithful fulfilment and compliance with the terms and conditions contained in the tender document including, Document including without limitation, failure of the said Bidder to keep its Proposal valid during the validity period of the Proposal as set forth in the said tender document, and the decision of the Authority that the Bidder is in default as aforesaid shall be final and binding on

us, notwithstanding any differences between the Authority and the Bidder or any dispute pending before any court, tribunal, arbitrator or any other authority.

3. We, the Bank, do hereby unconditionally undertake to pay the amounts due and payable under this Guarantee without any demur, reservation, recourse, contest or protest and without any reference to the Bidder or any other person and irrespective of whether the claim of the Authority is disputed by the Bidder or not, merely on the first demand from the Authority stating that the amount claimed is due to the Authority by reason of failure of the Bidder to fulfil and comply with the terms and conditions contained in the tender document including without limitation, failure of the said Bidder to keep its Proposal valid during the validity period of the Proposal as set forth in the said tender document for any reason whatsoever. Any such demand made on the Bank shall be conclusive as regards amount due and payable by the Bank under this Guarantee. However, our liability under this Guarantee shall be restricted to an amount not exceeding Rs. [in figures] ([in words]).

4. This Guarantee shall be irrevocable and remain in full force for a period of 90 (ninety) days from the Proposal Due Date or for such extended period as may be mutually agreed between the Authority and the Bidder, and agreed to by the Bank, and shall continue to be enforceable until all amounts under this Guarantee have been paid.

5. The Guarantee shall not be affected by any change in the constitution or winding up of the Bidder or the Bank or any absorption, merger or amalgamation of the Bidder or the Bank with any other person.

6. In order to give full effect to this Guarantee, the Authority shall be entitled to treat the Bank as the principal debtor. The Authority shall have the fullest liberty without affecting in any way the liability of the Bank under this Guarantee from time to time to vary any of the terms and conditions contained in the said tender document to extend time for submission of the Proposals or the Proposal validity period or the period for conveying of Letter of Acceptance to the Bidder or the period for fulfilment and compliance with all or any of the terms and conditions contained in the said tender document by the said Bidder or to postpone for any time and from time to time any of the powers exercisable by it against the said Bidder and either to enforce or forbear from enforcing any of the terms and conditions contained in the said tender document or the securities available to the Authority, and the Bank shall not be released from its liability under these presents by any exercise by the Authority of the liberty with reference to the matters aforesaid or by reason of time being given to the said Bidder or any other forbearance, act or omission on the part of the Authority or any indulgence by the Authority to the said Bidder or by any change in the constitution of the Authority or its absorption, merger or amalgamation with any other person or any other matter or thing

whatsoever which under the law relating to sureties would but for this provision have the effect of releasing the Bank from its such liability.

7. Any notice by way of request, demand or otherwise hereunder shall be sufficiently given or made if addressed to the Bank and sent by courier or by registered mail to the Bank at the address set forth herein.

8. We undertake to make the payment on receipt of your notice of claim on us addressed to [Name of bank along with branch address] and delivered at our above branch which shall be deemed to have been duly authorized to receive the said notice of claim.

9. It shall not be necessary for the Authority to proceed against the said Bidder before proceeding against the Bank and the guarantee herein contained shall be enforceable against the Bank, notwithstanding any other security which the Authority may have obtained from the said Bidder or any other person and which shall, at the time when proceedings are taken against the Bank hereunder, be outstanding or unrealized.

10. We, the Bank, further undertake not to revoke this Guarantee during its currency except with the previous express consent of the Authority in writing.

11. The Bank declares that it has power to issue this Guarantee and discharge the obligations contemplated herein, the undersigned is duly authorized and has full power to execute this Guarantee for and on behalf of the Bank.

12. For the avoidance of doubt, the Bank's liability under this Guarantee shall be restricted to Rs. [in figures] ([in words]). The Bank shall be liable to pay the said amount or any part thereof only if the Authority serves a written claim on the Bank in accordance with paragraph 8 hereof, on or before [date].

Signed and Delivered by [name of bank]

By the hand of Mr. /Ms. [name], it's [designation] and authorized official.

(Signature of the Authorized Signatory)

(Official Seal)

Notes:

- The Bank Guarantee should contain the name, designation and code number of the officer(s) signing the Guarantee.
- The address, telephone number and other details of the Head Office of the Bank as well as of issuing Branch should be mentioned on the covering letter of issuing Branch.

ANNEXURE - VII

UNDERTAKING

I on behalf of M/s hereby agree and undertake that I have understood all the safety rules and procedures and all staff Technical & Non-Technical working on behalf of M/s..... will abide by all safety rules and procedures. I declare that I M/s will be responsible for any safety violations/ accident etc and ITDC will not be responsible in case of any accident/ incident and will not compensate financially or otherwise.

We declare that all the services will be performed strictly in accordance with the bid documents irrespective of whatever has been stated to the contrary anywhere in our bid

In case any ambiguity noticed in the documents submitted at any stage, we shall be entirely responsible and liable for any action as deemed fit under law apart from forfeiture of of EMD and security deposit.

I/We hereby assure ITDC that enlisted Manpower and equipment deployment will be done at Venue from Mobilization to Completion of Event as per schedule i.e. by 24-**01-2019** atI/we hereby declare that I/we am sole responsible on behalf of M/s..... for giving such declaration.

.

Signature of Indemnifier/Agency

Check List of documents and details to be uploaded in response to the bid.

NAME OF THE AGENCY:-

Sr. No	Pre- Qualification Documents	Uploaded/Attached	Not Uploaded/ Not Attached
1	Tender Documents	Tender document to be uploaded.	
2	Earnest Money deposit amount (EMD) Rs5,00,000/- deposit details (refundable without Interest)	Deposit Details Transaction ID No. Date: Issued from Bank:.....	
3	The bidder has to submit self-certified letter indicating that they have not been blacklisted by any Government Department, Organisation, Corporation, Authorities/Bodies etc.	Please upload self-certified letter – As per format given in Annexure IV	
4	Copy of PAN No.	Please upload copy of PAN Card	
5	Proof of Registration with Goods and Services tax (GST) Law	Please upload copy of registration under Goods and Services Tax (GST) Law.	
6	Proof of Registration with ESI	Please upload copy of ESIC registration	
7	Proof of Registration with Provident fund	Please upload copy of Provident fund registration	
8	Organizational Structure of Firm, Sister concerns, List of branch office details	Please upload information as per Annexure –II	

	including office details at Delhi / NCR, Name of Directors/Proprietor/Partners with technical staff & others related details needs to be provided.		
9	Latest Bank Solvency Certificate from a scheduled bank of value not less than Rs. 1.25 Crore. The certificate should not be issued prior to 12 months from the last day of receipt of the online bids.	Bank Solvency certificate to be uploaded as per requirement indicated.	
10	Audited Balance Sheets, Statement of Profit & Loss and audit report from a firm of chartered accountants for 3 financial Years: - For the year 2015-16 For the year 2016-17 For the year 2017-18	Please upload copies of audited balance sheets, statement of Profit & Loss Account and audited report for three financial years as indicated along with all Notes and Annexures.	
11	In case the companies following calendar year as accounting year: - Audited Balance Sheets, Statement of Profit and Loss and audit report from a Firm of Chartered Accountant for the 3 calendar years i.e. For the calendar year 2015 For the calendar year 2016 For the calendar year 2017	Please upload copies of audited balance sheets, statement of Profit & Loss Account and audited reports for three calendar years as indicated along with all Notes and Annexures.	
12	Proof of minimum average annual financial turnover amounting to Rs 5.00 crore in the relevant event management field, from the firm of Chartered Accountants during 3 financial years ending 31st March of following financial years- 2015-16 2016-17	Copy of certificate from a firm of Chartered Accountants indicating the turnover specifically from the event management field to be uploaded	

	2017-18		
13	Proof of minimum average annual financial turnover amounting to Rs 5.00 crore in the relevant event management field, from the firm of Chartered Accountants during 3 Calendar years ending 31st December of following Calendar years- 2015 2016 2017	Copy of certificate from a firm of Chartered Accountants indicating the turnover specifically from the event management field to be uploaded	
14	An undertaking duly notarized on stamp paper of Rs. 100/- (non judicial)	Please upload undertaking refer Annexure VII for details	
15	Duly filled up, signed with stamp pre contract Integrity Pact on non-judicial stamp paper of Rs.100.00	Please upload pre-contract integrity pact Refer Annexure III	
16	Copy of the ITR for the financial years 2015-16, 2016-17 and 2017-18(Assessment years (2016-17, 2017-18, 2018-19)	Copy of ITR for the required financial/assessment years to be uploaded.	
17	The bidder shall submit a power of attorney, duly notarised, authorizing the Signatory of the bid to sign and execute the contract.	Power of Attorney as per the format given in Annexure V	
18	The bidder should provide information on any history of litigation or arbitration resulting from contracts in last five year currently under execution. <ul style="list-style-type: none"> • Year Award for/ or against bidder • Name of Client Litigation & Dispute • Matter Disputed • Amount in Rs. 	The required information is to be provided to this clause. If the information to be furnished in this schedule is not given and come to the subsequently knowledge of ITDC, the same will result in disqualification of the bidder]	
19	Proof of having successfully	Self-attested Copies duly	

	<p>managed at least one (1) outdoor event for a Central/State Government client i.e., Ministry/ Department/ PSU (Public Sector Undertaking), Govt. Autonomous Body/Authority, CII, FICCI and ASSOCHAM where the end user/ ultimate client is the Government in the years 2015-16 to 2017-18 for a billed amount of not less than <u>Rs.75.00 Lakh excluding all taxes & levies etc. (Rupees seventy five lakh only)</u></p>	<p>certified by firm of Chartered Accountants: Refer Annexure I (A)</p> <ol style="list-style-type: none"> 1. Work Order issued by the client, 2. Copy of the bill raised and 3. Document indicating satisfactory completion of the event issued by the client OR the proof of receipt of full payment against the bill. 	
20	<p>Copies of work/ purchase order along with supporting bills for at least three events amounting to Rs 30.00 Lakhs each (excluding taxes, levies) executed during the last three years ending 31.03.2018 excluding the event executed at SI No. 1 Stage 2 of Technical Evaluation along with performance certificates</p>	<p>Please upload required details as per Annexure-I(B) along with Performance certificates to be uploaded</p>	
21	<p>In order to substantiate the complete understanding/ clarity in respect of event concept, proposal originality, innovative ideas and suggestions, Creativity and proposed concept plan to manage this event (event strategy), the bidder is required to submit the hard copy and upload the soft copy of proposal/ presentation. Note-If required, the bidder has to make multiple Audio video/ power point presentations in front of</p>	<ul style="list-style-type: none"> • Please upload the hardcopy of the presentation on e-portal. The party is also required to submit a soft copy of presentation in the form of CD/DVD, to DGM (Ashok Events) before the closing date of online Bid. • A proposed Arena Plan is to be included in the bid document by all bidders 	

	appropriate authorities as informed by ITDC. All such presentations if any shall be at bidders' risk, cost and responsibility.		
22	The prospective bidder must have at least 5 (Five) years working experience in the event management field up to 31 st March, 2018.	Please upload Memorandum & Articles of Association, Certificate of Incorporation/ Partnership Deed etc. And duly supplemented with work orders/ supporting documents citing experience.	

Date: `

Place:

Agency signature with seal:

On stamp paper of Rs.100/-

ANNEXTURE-IX

DRAFT AGREEMENT

“This Agreement is made at New Delhi on this the _____ day of _____ 2019 between ITDC Ltd a Govt. of India Undertaking having its Registered Office at Scope Complex, Core-8, Lodi Road New Delhi – 1100 03) through Mr/Mrs _____ General Manager (Ashok Events) (hereinafter referred to as the First Party or Corporation) which expression shall unless the context otherwise required shall mean and include its successors and assignees of the one part:”

And

M/s _____, a Company duly incorporated under the Indian _____ Companies _____ Act/Proprietor/Partnership, _____ through Shri _____ its (designation), who is duly authorized to sign this Agreement, having its registered office at _____. (Hereinafter referred to as the Second Party or the Agency) which expression shall unless the context otherwise required shall mean and include its successors and assignees of the other part:

Whereas the Corporation has floated tender for engagement of event management company for an event at front of Red Fort, Delhi (Gyan Path and the two(2) adjoining Lawns) from 26th – 31st January, 2019 as per the scope of work and specifications given in the tender document. And whereas pursuant to the said tender, the Agency has uploaded its tender.

And whereas based on the representations made by the Agency and being found eligible, the ITDC has agreed to award the contract to the Agency. And whereas the parties wish to adduce the terms and conditions for the said supply in writing as under: -”

1. That the Agency shall manage the quantity and quality of manpower and equipment before services are rendered. The quality/quantity/services rendered should match with the given scope of work and specification all the time.

2. That the Corporation reserves the right to reject any services for not conforming to the approved scope of work /specification at its discretion and such a decision shall be final and binding on the Agency. The Agency shall have to adhere to all the NIT conditions and if the Agency fails to abide by the same, the ITDC reserves the right to hire the services from any other source at contractor's risk and cost and recover the cost from the Agency.

3. That in the event of transpiring that the services rendered material delivered is not in accordance with the approved scope of work/specifications, the services will be rejected and the Agency will be responsible for making alternate arrangements for the required services conforming to defined and agreed scope of work / specification and/ or reimbursing the Corporation for loss sustained on this account. The delivery shall be in tune with the laid down standards / international standards.

4. That timely rendering of services will be the essence of the contract.

Now it is hereby agreed between the parties as follows: -

a) The services will be made strictly as per given and agreed schedule/scope of work. The Corporation also reserves the right to terminate the contract at any time and without assigning any reason thereof about its intention to do so in writing to the Agency and the Agency shall not be entitled to any compensation by reasons of such earlier termination or event being cancelled.

b) The Agency shall be responsible for performing all or any of the services detailed in and arising out of the contract during the day and also at night without any additional remuneration when so directed by the corporation or by any officer authorized in this behalf

c). The Corporation reserves the right of placing the contract simultaneously or any time during this period with one or more articles or quantity does not by itself confer a right on the Agency on demand that the supply/services of all or of any item thereof, should necessarily be exclusively entrusted to him.

d). The Agency shall install all the setup/equipments at the event venue latest by 24th January, 2019 as per the ordered scope of work hereto annexed and subject to the conditions contained in the said schedule which shall be taken as part of this contract, in such number and quantity as may from time to time be required for and on behalf of the corporation by any officer duly authorized in this behalf at the rates and prices mentioned in the said schedule.

e). The equipment/items shall be of the best quality and of the exact brand , quality and description demanded and shall be liable to be rejected by the company or any officer authorized in this behalf by the corporation to inspect or reject goods supplied by the Agency, if any items be not up to the standard required.

5. In case any of the services/items/equipments is so rejected, the approving officer shall not be required to assign or give any reason for such rejection and decision shall be final conclusive and binding upon the Agency. In case of any of the said services/articles being rejected or not being supplied/services rendered as aforesaid the corporation shall be at liberty to hire the services/procure the items as may be required in that behalf, at the cost and expense of the Agency and the Agency shall, upon demand pay to the corporation all such costs charges and expenses and interests as shall upon demand pay to the corporation all such cost charges and expenses and interests as shall or may be incurred or sustained in hiring the services/procuring of items, the Agency shall be liable to pay in addition, to the corporation the amount incurred extra at the option of the corporation as liquidated damages for each and every such default or for any such breach of the contract, as often as the same shall happen, the corporation being at liberty to retain the said sums from the amount of any bills that may or shall become due to the Agency or from EMD/Security amount/performance bank guarantee deposited by him for the due performance of this contract.
6. The agency shall indemnify the ITDC from any direct or indirect losses suffered by ITDC due to non-compliance of the provisions/requirements of the Goods & Services Tax Act. Further in contingency of any non-compliance which result into loss of input credit to ITDC, the agency shall pay ITDC an amount equal to lost input credit along with interest/penalties or any other monetary loss suffered because of such non-compliance under GST Act including any monetary loss or otherwise arising due to legal proceedings initiated by the tax authorities as a result of non-compliance/default in paying tax by ITDC.
7. In event of any rectification of defective services/items or replacement of any defective item/services during event period, the same will be rectified /replaced immediately.
8. Timely and quality execution of an event from 26th to 31st January, 2019, including extension thereof, if any, as per NIT, is the essence of this agreement. In case of delay in services rendered, liquidated damages, as deemed fit, may be charged from the defaulting Agency. The Corporation further reserves the right to cancel the contract in the event of delayed services, and to issue a contract on any other source at the risk and cost of the Agency. After the acceptance of services, in case of any complaint received from the guests/users at the time of event / use of the items, the Corporation reserves the right to deduct the complete cost of the services rendered/material supplied and if complaints continue to persist and if there is no remedial action to the satisfaction, then receipts/acceptance of services will be stopped forthwith. The Corporation reserves the right to reject defective services/

items. Services / defective supplies not meeting the scope of work/ items specifications, or deficient in any other respect, shall be rejected at the Agency/s risk and cost. Such supplies should be replaced free of charge immediately. In the event the services rendered/product supplied is found to be unacceptable due to services lapses of product deficiencies, the Corporation reserves the right at its sole discretion to cancel the contract and to withhold the payments. The Corporation reserves the right to cancel the contract in case of complaints, if any, received regarding quality, quantity, etc. subsequent to receipt of the items or services rendered against the scope of work against the contract which have been established as due to defaults on the part of the Agency.

9. In case of breach of any of the conditions of this agreement and the terms and conditions of the contract which shall form part of this agreement, the corporation shall be at liberty to terminate this contract forthwith without prejudice to the right of the corporation to claim damages on account of antecedent breaches thereof.
10. The Agency shall not be directly concerned or in any way deal with the officer or other persons employed by or under the authority corporation in making the services/items supplied hereby contracted for, nor shall the Agency either directly give or promise to pay or give or permit to be given to any person in any department under the corporation, money, or gratuity fee or reward for any matter or thing in any way relating to the performance of the contract.
11. The Agency shall be personally responsible for the quality and standards of equipments/items/services and shall be liable for civil and criminal actions warranted for any deviation under any applicable law of land. The Agency shall be solely responsible for the compliance of provisions of the relevant Acts.” Services and supplies must be accompanied by a proper dated challan / advice mentioning therein separately the quantity ordered and quantity supplied vis-à-vis the ordered scope of work for this event.
12. The Agency shall not assign the present contract or in any manner allow any other person or persons to interfere in without the special permission in writing of the said officer on behalf of the corporation.
13. The Agency shall be entirely responsible for compliance of all the applicable statutory obligations including all taxes, duties, fees, levies etc incurred in conducting the event to the corporation.

14. The bills for the articles supplied/services rendered may be submitted along with the actual delivery of the articles /services rendered. Any other payment of the Agency's bills for the supplies made under these terms and conditions shall be recovered from the Agency/s from his bills subsequently submitted for payment and if such over payments or any portion thereof is thereafter remitted by the Agency, the corporation shall give the right to recover the overcharges from the security deposit as well. The bills shall be made on proper printed bill from serially numbered and not on letterheads.
15. Any difference or dispute arising out of or related to this agreement will be referred to the sole arbitrator duly appointed by the Chairman and Managing Director of ITDC having its registered office at SCOPE Complex, Core-8. 7- Lodhi Road, New Delhi-3 as per the provisions of the Arbitration & Conciliation Act 1996 (amended from time to time)
Save as above, the jurisdiction shall be of Delhi Courts only.
16. The performance security deposit by way of bank guarantee from the scheduled bank shall be submitted or the equivalent amount shall be deposited with the Corporation, immediately within three working days of the receipt of acceptance of Letter of Intent (LoI) from the corporation. This amount shall be retained by the corporation and shall be refundable to the extent not appropriated or adjusted by the corporation in terms of this agreement, after due performance of the contract and on obtaining the satisfactory completion certificate from the principal organizer and clearance of the site. Any request for foreclosure of Bank Guarantee/ refund of Performance Security Deposit will not be considered by the Corporation.
17. In the event of, Event being extended, the ITDC reserves the right to call upon the Agency/s to continue the supplies for the extended period excess of the contracted period at the pro-rata rates of the contract. Similarly, the management reserves the right to defer the commencement of the services as per the requirement of ITDC.
18. Subject to clause above DELHI COURTS alone will have jurisdiction. Cost of stamp paper shall be borne by the Agency.
19. That the terms of the NIT shall be read as a part and parcel of this Agreement.
20. IN WITNESS TO THIS parties above mentioned have signed the contract on the date and year first stated above.

21. That Successful bidder shall indemnify and hold harmless ITDC Ashok Events from any loss, liability, damage or expense arising from or in connection with:
- i. any claim that the personnel provided by successful bidder, or any other assignees of successful bidder are employees of ITDC for any purpose;
 - ii. Any claim that successful bidder or its associate/ sub vendor has failed to compensate its employees, including the payment of prevailing wages in accordance with the applicable law;
 - iii. Any claim that successful bidder has not complied with any wage and/or employment laws, rules regulations or common law;
 - iv. The Vendor shall ensure to pass the benefits accrued due to the GST to the ITDC which ultimately is to be passed to the final consumer. In contingency of any legal proceedings/action taken by the tax authorities for non-compliance of anti-profiteering clause by the Vendor. The Vendor indemnifies the ITDC from any losses monetary or otherwise suffered on account of non-compliance of anti-profiteering clause by the Vendor.
 - v The Vendor shall indemnify the ITDC from any direct or indirect losses suffered by the ITDC due to non-compliance on part of vendor under GST Act, which adversely effects the GSTN rating of ITDC.
 - vi. In case of any non-compliance by the vendor which results into loss of input tax credit under GST Law to ITDC, the vendor shall pay ITDC an amount equal to lost input tax credit along with interest/penalties or any other monetary loss suffered because of such noncompliance under GST Act.
 - vii. Vendor indemnifies the ITDC against any loss monetary or otherwise arising due to legal proceedings initiated by the tax authorities as a result of non-compliance/default in paying tax by ITDC. Vendor shall indemnify ITDC in respect of the recourse action in case of "BLACK LISTING" under the "Compliance Rating Score" mechanism due to non-compliance/ default by Vendor.

PAYMENT TERMS

1. No Advance payment will be made.
2. Successful bidder shall submit to ITDC the GST compliant tax invoice/debit note/revised tax invoice. GST charged in the tax invoice/debit note /revised tax invoice by the bidder shall be released separately to the bidder only after bidder files the onward supply details in GSTR-1 on GSTN portal and Reconciliation of inward supply is done by ITDC with corresponding details of outward supply of bidder and bidder accept the changes made by ITDC and has paid the GST at the time of filling the monthly return.

3. The bill to be submitted to ITDC-Ashok Events Division within 15 days after successful completion of the event. The bill should be supported by the Certificate for clearance of the Event area/lawn from the concerned authorities or self-certificate supported by indemnity bond.
4. All payments will be made after successful completion of the event to the entire satisfaction of ITDC Ltd. and Principal Organizers i.e. Ministry of Tourism (MOT) and after receipt of payment by ITDC Ltd. from MOT.
5. Penalty Clause-For delay in delivery of the goods/services or deficient services as per the requirements indicated by ITDC-Ashok Events, ITDC-Ashok Events reserves the right to impose penalty on the supplier as deemed appropriate.
6. As per law of land, statutory deduction like income tax / tax deduction at Source (TDS) under GST (as & when applicable) etc. shall be made from the bidder bill as applicable.

LIQUIDATED DAMAGES

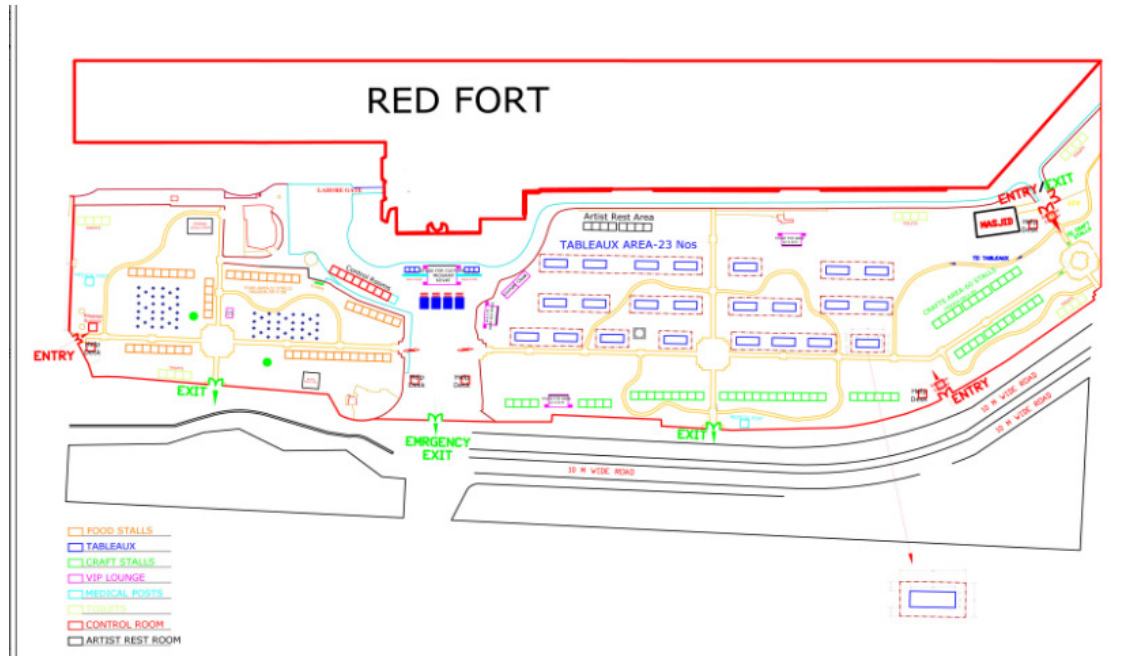
In the event of the agency’s failure to complete the work within the specified time, ITDC-Ashok Events may without prejudice to his any other rights recover from the successful bidder the entire amount of penalty imposed by the client for the event or an amount deemed appropriate as liquidated damages.

IN PRESENCE OF Signed and delivered by the above named Agency

SIGNATURES OF PARTY WITH SEAL SIGNATURES OF BUYER SEAL

WITNESS

LAYOUT DRAWING/PLAN /SITE OF PROPOSED EVENT



The above lay out is for indicative purpose only.

FINANCIAL BID**BOQ**

S.No.	Scope of Work	QTY.	Unit	Rate	Amount
1	Entrance Arches made of metal frame with flex print 11mtr (W) x 4.5 mtr (H) duly finished as per design approved by ITDC/ Principal Organizer.	2	Nos. For entire event		
2	Entrance Arches made of metal frame with flex print 6 mtr (W) x 4.5 mtr (H) duly finished as per design approved by ITDC/ Principal Organizer.	3	Nos. For entire event		
3	Help desk: Delhi Police, CCTV, Medical Room , Fire Control Room, Traffic police etc Waterproof Pagodas measuring 5 mtr x 5 mtr , Covered from all sides and top with lockable door for entry and exit having wooden platform base of 10 cm with new carpet (colour as per our requirement)	16	Nos. For entire event		
4	H/Desk - Octonorm Tables 3 ft x 1 .5ft	32	Nos. For entire event		
5	H/Desk - Banquet chairs with chair covers	48	Nos. For entire event		
6	H/Desk - Power points	64	Nos. For entire event		
7	H/Desk - Dust bin	16	Nos. For entire event		
8	H/Desk - Facia	16	Nos. For entire event		

9	H/Desk - Adequate lighting(comprising of 3 light fittings of 40 Watt each or compatible LED Light Fittings in each pagoda)	16	Nos. For entire event		
10	Office set up of Concerned Ministries (Ministry of Tourism, Culture, Defence, ASI, Textile, Delhi Police, CPWD, ITDC etc.) Waterproof Pagodas measuring 5 mtr x 5 mtr , Covered from all sides and top with lockable door for entry and exit having wooden platform base of 10 cm. with new carpet (colour as per our requirement)	10	Nos. for entire Event		
11	Office setup - Octonorm Tables 3ft x 1.5ft	20	Nos. for entire Event		
12	Office setup - Banquet chairs with chair covers	40	Nos. for entire Event		
13	Office setup - Power points	40	Nos. for entire Event		
14	Office setup - Dust bin	10	Nos. for entire Event		
15	Office setup - Fascia	10	Nos. for entire Event		
16	Office setup - Adequate lighting(comprising of 3 light fittings of 40 Watt each or compatible LED Light Fittings in each pagoda)	10	Nos. for entire Event		
17	Security Items / services - Baggage Scanning Machines (as per requirements of security agencies)	3	Nos. for entire Event		

18	Security Items / services – Door Frame Metal Detector at entry points (as per requirements of security agencies)	30	Nos For entire event		
19	Security Items / services - Manpower for Frisking, detection, security etc. arrangements by trained and uniformed, presentable security personnel (on shift basis of 12 Hours per day) at identified points and as required:- Male - 50 Nos. per day of event on shift basis in (Day/Night)	300	Man Days		
20	Security Items / services - Manpower for Frisking, detection, security etc. arrangements by trained and uniformed, presentable security personnel (on shift basis of 12 Hours per day) at identified points and as required:- Female - 20 Nos per day of event in Day Shift only	120	Man Days		
21	Security Items / services - Queue managers (ribbonised steel barricading) (as per requirements of security agencies)	50	Nos. for entire Event		
22	Security Items / services - Security Tower (Machaan) (as per requirements of security agencies)	8	Nos. for entire Event		

23	<p>CULTURE AREA INCLUDING– Main Stage (60 ft. x 40 ft.) for Cultural performance 3 level stage with adequate load bearing capacity (300Pax at a time) with flooring foam and new carpet (Grey Color). 3 Feet height of stage at first level. Broadside steps and ramp on both sides of the stage. Frontal steps all along the width. Red Carpet covering the front of the stage up to Sofa sets seating rows.</p>	1	Nos. for entire Event		
24	<p>CULTURE AREA INCLUDING Well Ventilated Green rooms of size of 625 sq. ft. each separate for male and female interconnected with cultural stage. The green rooms to accommodate 70 to 80 artists in each at a time in vicinity of stage area, with wooden platform of 10cm with carpet, 20 banquet chairs with covers each, Garments hanger stand- 5 Nos each, 6 mirrors each, 2 shelves each. Green Rooms to be well lit with 6 nos each light fitting of 40 watt each or compatible LED light fittings.</p>	2	Nos. for entire Event		

25	CULTURE AREA INCLUDING - Holding areas of 10 mtrs x 5mtrs each for cultural artists at an area in the vicinity of the cultural stage with wooden platform of 10 cm, carpet, Banquet chairs with covers- 20 nos each and light fittings of 40 watt- 4 nos each or compatible LED light fittings.	2	Nos. for entire Event		
26	CULTURE AREA INCLUDING - Seating for audience:- Sofa Double Seaters	36	Nos. for entire Event		
27	CULTURE AREA INCLUDING - Seating for audience:- Centre Tables(Coffee Table size)	6	Nos. for entire Event		
28	CULTURE AREA INCLUDING - Seating for audience:- Banquet chairs with chair covers and bands	750	Nos. for entire Event		
29	CULTURE AREA INCLUDING - Stage Lighting:- Box Truss 70 ft x 54 ft	1	Nos. for entire Event		
30	CULTURE AREA INCLUDING - Stage Lighting:- Centre beam 70 ft	1	Nos. for entire Event		
31	CULTURE AREA INCLUDING - Stage Lighting:- Side Cuts Section – 16 ft	2	Nos. for entire Event		
32	CULTURE AREA INCLUDING - Stage Lighting:- LED PAR LIGHTS 54 x 3 Watt	80	Nos. for entire Event		

33	CULTURE AREA INCLUDING - Stage Lighting:- Par 64 sealed beam	60	Nos. for entire Event		
34	CULTURE AREA INCLUDING - Stage Lighting:- Laser light	3	Nos. for entire Event		
35	CULTURE AREA INCLUDING - Stage Lighting:- Sharpy	24	Nos. for entire Event		
36	CULTURE AREA INCLUDING - Stage Lighting:- Pointy	24	Nos. for entire Event		
37	CULTURE AREA INCLUDING - Stage Lighting:- Aura	24	Nos. for entire Event		
38	CULTURE AREA INCLUDING - Stage Lighting:- Profile	12	Nos. for entire Event		
39	CULTURE AREA INCLUDING - Stage Lighting:- Follow Spot	2	Nos. for entire Event		
40	CULTURE AREA INCLUDING - Stage Lighting:- Mole fays	8	Nos. for entire Event		
41	CULTURE AREA INCLUDING - Stage Lighting:- Haze Machine	4	Nos. for entire Event		
42	CULTURE AREA INCLUDING - Stage Lighting: - Grand MA Lighting CONTROL Panel with NPU.	1	Nos. for entire Event		
43	PC LED Warm-400 watts	32	Nos. for entire Event		
44	LED Fresnel warm	32	Nos. for entire Event		
45	Dimmer Par 500 KW Electronic	1	Nos. for entire Event		
46	Avolite Board	2	Nos. for entire Event		
47	Cultural Area -Video -	1	Nos. for		

	LED WALL - Centre 40ft x 16ft		entire Event		
48	Cultural Area - Video - Side Wings – LED Wall 3.5 ft x16ft	6	Nos. for entire Event		
49	Cultural Area - Video - Watch out Servers	3	Nos. for entire Event		
50	Cultural Area - Video - Plasma TV 52 inch on stand for backstage	4	Nos. for entire Event		
51	Cultural Area - Multi Camera HD Set up with 04 cameras with editing table, Jimmy Jip with crane and adequate manpower to operate	1	Nos. for entire Event		
52	Cultural Area - Sound Requirements - line array D and B	9	No. for Entire event		
53	Cultural Area - Sound Requirements - Base D and B	5	Pair for entire event		
54	Cultural Area -Sound Requirements - Stage Monitor	16	Nos. for entire Event		
55	Cultural Area - Sound Requirements - Side Fill Line array approx. 800 Watt each	4	Pair for entire event		
56	Cultural Area - Sound Requirements - Corded Mikes	40	Nos. for entire Event		
57	Cultural Area - Sound Requirements - Cordless Mikes	12	Nos. for entire Event		
58	Cultural Area - Sound Requirements - Headset mike	8	Nos. for entire Event		
59	Cultural Area - Sound Requirements - Foot Mike	10	Nos. for entire Event		
60	Dynamic wired mikes of	40	Nos. for		

	different sizes		entire Event		
61	Digital Console 96 Channels (sound engineers and adequate number of technicians to be available at all times during the event.)	2	Nos. for entire Event		
62	VIP Lounge: To cater requirements for VIPs as per security agencies.- Construction of Space Frame Pillar less, Water Proof, Fire Retardant Aluminum hanger Structure 20m x 10m with top and covered from all sides with wooden platform base of 10 cm with new carpet, Double Door Entrance and Exit, Well Lit befitting the Ambiance as per our requirement- using fittings, cables etc of ISI standards, well ventilated, with colorful fabric and befitting interiors.10 Nos. for entire Event Flower Bouquets and 8 Nos. for entire Event table top flower arrangements on daily basis.	200	Sqmt. for entire Event		
63	VIP Lounge: Sofa set (Double Seaters)	12	Nos. for entire Event		
64	VIP Lounge: Centre Tables	6	Nos. for entire Event		
65	VIP Lounge: Side Tables	6	Nos. for entire Event		
66	VIP Lounge: Air Circulators	2	Nos. for entire Event		

67	VIP Lounge: Air-conditioned portable Toilets in vicinity of VIP Hanger with dedicated staff deployment with toiletries, amenities and adequate water supply at all time of event.	2	Nos. for entire Event		
68	Hangar for DAVP Exhibition - Construction of 01 Nos. for entire Event of Space Frame pillar less, Water Proof, Fire Retardant, Safe Aluminum Hanger Structure (15mx20m) with 10cm wooden platform base with carpet and Covered from three sides plustop and well lit. 03 Nos. air circulators. The average electrical load should be 10KW including load required on 23rd January 2019 for fabrication of exhibition area. All material used should be in consonance to fire safety norms and adhere to fire safety standards	300	sqmt for entire Event		
69	Hangar for Ministry of Culture Exhibition - Construction of 01 Nos. of Space Frame pillar less, Water Proof, Fire Retardant, Safe Aluminum Hanger Structure (15mx20m) with 10cm wooden platform base with carpet and Covered from three sides plustop and well lit. 03	300	sqmt for entire Event		

	Nos. air circulators. The average electrical load should be 10KW including load required on 23rd January 2019 for fabrication of exhibition area. All material used should be in consonance to fire safety norms and adhere to fire safety standards				
70	Food Court: Gazebo: Specialized structure on truss for all over the venue at food court. Flat roof structure size 10mx10m with 10cm wooden flooring and thematic colorful decoration to give a festive look.	5 Nos	For entire event		
71	Food Court - Water Proof Pagodas(5mx5m) with wooden platform base of 10 cm, carpet and each pagoda consisting of 3 light fittings of 40 watt each or compatible LED light fittings, Furniture- 4 Nos. working table of 6' x 3' with white disposable laminated sheets (to be changed regularly) 4 Nos. Plastic chairs, 5 Nos. power points, 1 nos. Dustbin, and 1 No. Fascia. The average Electricity load should be 5 KW in each pagoda.	60	Nos. for entire Event		

72	Food Court - Kitchen Areas of 200 SQM each in tin Sheds and stone / brick surface with each kitchen areas consisting working tables of 6' x 3' (30 No's in each kitchen area) with facility of water for cooking and dish washing. Kitchen area to be adjoining food court area.	3	Nos. for entire Event		
73	Food Court - Dustbin with Garbage bags with clearance at regular interval and timely cleaning to maintain hygiene during the entire period of event. Theme of Swachh Bharat to be adhered. Large size with covers.	80	Nos. for entire Event		
74	Food Court - Outdoor LED Wall 20ft x 20ft, with flex Branding, Platform and sound system.	1	Nos. for entire Event		
75	Food Court – Banquet(Plastic Tables) Tables Round with approx. 1.5 mtr. Dia (25 nos) with Umbrella and Rectangular/Square Dining Tables (25 Nos) with umbrella to accommodate 4/6 chairs each .Table covers for all tables.	50	Nos. for entire Event		
76	Food Court – Banquet/ Plasticchairs with chair covers and bands/ Wooden chairs	250	Nos. for entire Event		
77	Food Court - Bistro Tables with covers	30	Nos. for entire Event		

78	Food Court - Stage for Performance of Nukkad natak, size 50sq mtrs with 2 Ft height and steps on two side with sound system – 4 speakers, 10-standing mikes, 2 cordless mikes and 2 collar mikes.	1	Nos. for entire Event		
79	Handicraft Area- Water Proof Pagodas (5m x 5m) Structure with wooden platform base of 10 cm, carpet and each pagoda to have 3 light fittings of 40 watt each or compatible LED light fittings, Spot Lights (9 nos), Furniture- 2 Nos. Octonorm Table 3'x 1.5', Banquet/Plastic chairs with covers 2 nos., 3 Nos. Power Points, 1 No. Dustbin etc with Modular structure inside .Each Modular structure within each pagoda to have 9 shelves/slabs (3 on each wall) for display their products, lockable facility and 1 No. fascia.	65	Nos. for entire Event		
80	Handicraft Craft Area- Including: Dustbin with Garbage bags with clearance at regular interval and timely Cleaning to maintain hygiene during the entire period of event. Theme of Swachh Bharat to be adhered.	20	Nos. for entire Event		

81	Handicraft Craft Area- Including: Outdoor LED Wall 20'x 20' with flex Branding with platform and sound system.	2	Nos. for entire Event		
82	Handicraft Craft Area- Including State theme Pavilion: Water Proof Pagodas (10m x 5m) Structure each with wooden platform base of 10 cm, carpet with each to have 6 light fittings of 40 watt each or compatible LED light fittings, Furniture- Octonorm Table 3'x 1.5' - 04 Nos, Banquet chairs with chair covers 4 nos, Power Points 08 Nos, Spot lights -15 Nos, Dustbin -01 No, etc.with Modular structure inside. Each Modular structure within each theme Pavilion to have Lockable facility and 1 No. facia. Each theme Pavilion (10mx5m) to have additional average Electricity load of 4 KW for each pavilion including Electric load required from 23rd January, 2019 for fabrication of stalls)	20	Nos. for entire Event		
83	Barricading and Fencing: Proper, effective, presentable and complete barricading and fencing (using good material) of each tableau. (Total Tableaux expected	1	Nos. for entire Event for entire event		

	to be 20 to 25) in parv area without disturbing the décor of the tableaux and inconvenience to the visitors				
84	Military Band Stage -4 side open stage for Military Bands of 12m x 8.5m size with 4 ft height with flex branding on four sides with two side steps, carpet, with stage lighting (20 par /LED lights) from the front side of the stage	2	Nos. for entire Event		
85	Military Band Stage - Sound system for Military Bands (48-piece band), 20 Micro phone, Cordless mikes -2nos and collar mikes- 2 nos, Jacks and wires for Guitar, keyboard and Octopad, Speakers - 12 nos, Monitor speaker- 4 nos, Woofers and Tweeters, Mixer Channel, amplifier etc.	2	Nos. for entire Event		
86	Military Band Stage - Banquet chairs with chair covers and bands with covers on band stages - 30 each	2	Nos. for entire Event		
87	AYUSH Stage (Yoga Performance) 4 side open stage for Yoga Performance of 12m x 8.5m size with 4ft. height with flex branding on four sides with two side steps, carpet, with stage lighting (20 par /LED lights) from	1	Nos. for entire Event		

	the front side of the stage. Sound System with Speakers, amplifiers, 04 Cordless/Collar Mike				
88	Revolving / Rotating CCTV Cameras with wiring – (in entire event area including periphery, surrounding areas and parking) Installation and operation during entire event with Night vision capacity, monitoring and At the end of the event complete recording of all the days to be submitted in hard disk recording and including deployment of technically trained manpower to monitor CCTV Operation.	300	Nos. for entire Event		
89	Fire Fighting - Provision (in entire event area including parking and surrounding areas) with firefighting equipment and manpower including Fire Tenders- 2, ABC Type fire extinguishers (10 Kg) – 150 Nos., Sand Buckets 100 and Sand Bags – 200 Nos., Fire Marshalls– 10 Nos. and Fireman – 20 Nos. duly trained as per prevailing fire safety norms in uniform as per requirements of Authorities.	1	Nos. for entire Event		

90	Conservancy and housekeeping - Provision of 120 Nos. cleaning Staff for conservancy and maintenance of the event areas and surrounding areas each day. Staff should be in proper uniform.	120	Nos. for entire Event		
91	Ceremonial Gas Filled balloons of Tri-colors and medium size- On the Inaugural Day only	200	Nos.		
92	Catering Arrangements at VIP Lounge for 350 Pax- (Each Day) - Tea/ coffee/cold beverages, Samosa, pakora, mini patties, Dry Indian sweet, cookies and biscuits and Mineral water bottles (250 ml of reputed brands approved by FSSAI). Well groomed and uniformed staff to cater in VIP Lounge. Menu to be change on daily basis	6	Nos. for entire Event		
93	Office equipments: Computer with UPS	3	Nos. for entire Event		
94	Office equipments : Printers alongwith paper for printing	3	Nos. for entire Event		
95	Office equipments : Photocopier Machine with photocopier paper	1	Nos. for entire Event		
96	Office equipments : Data cards for internet connectivity (4 GB)	3	Nos. for entire Event		

97	<p>Creative Branding: Creative and graphic designing of symbol of event with options, designing of view cutter, signage, backdrop, gates, 3D Cut out at various locations and direction indicator panels (as per input from principal organizer) in and around the entire Parv Area and periphery. In addition, Interactive wall using good material- fabric, wood crafted jaalis, flex prints using 3-D effects, selfie points; Graffiti walls, masks; Dance Postures with Special Emphasis on "150th Birth Anniversary Celebrations of Mahatma Gandhi" and Concepts like "Tourism for All; Tourism and Governance: Ek Bharat Shreshtha Bharat: Swachhta Abhiyaan: " display various art forms of India etc. to create and enhance the ambiance to give patriotic, festive and colourful look as well as for more public participation.</p>	55000	Sqft For entire event		
98	<p>Cloth masking on frame of entire Boundary wall with 10 Feet height as per site requirement</p>	35000	Sqft For entire event		

99	Creative Zone: for activities like short quiz competition, face painting/ tattoos, Karaoke activities with sound systems for public participation with activity co-coordinators and any other participative concepts with adequate coordinators etc.	1	Nos. for entire Event		
100	30 Nos. of Drinking water dispensers equipped with 20 Ltr. Packaged Drinking water jar of reputed brand, replenishable CAN/JAR with sufficient disposable eco-friendly cups (CAN/JAR to be replaced at regular interval for uninterrupted supply) on daily basis for entire event. 500 jar of 20 ltr per day	6	Nos. for entire event		
101	Still and Video Photography of entire Event – comprising of two single Camera Setup with live projection in Food Court and Handicraft area and at least 2 still photographers. Softcopy of photo shoot and video recording to be handed over on daily basis/as and when required basis to ITDC for entire event including photo Album/s, DVD's and teasers(short clippings of 3 to 5 minutes duration for the event as per the	1	Nos. for Entire Event		

	requirements of Ministry).				
102	Toilets for General Public (Male and Females) with hand washers with liquid soap, proper water facility and their cleanliness at regular intervals and to maintain proper hygiene	40	Nos. for entire Event		
103	Drinking water Tanker - 5000 Ltr. in Food Court area for kitchen purpose - on Daily basis 3 Water tankers of 5000 liter each per day	6	Nos. for entire Event		
104	Central PA System for entire venue (Help desk and control rooms)	1	Nos. for entire Event		
105	Battery Operated Golf Cart for VIPs (5 +1) seating capacity each	2	Nos. for entire Event		
106	Wheel Chairs for Differently abled persons	3	Nos. for entire Event		
107	Walkie-Talkies Communication Devices with System	20	Nos. For Entire Event		
108	Kitchen Apron of size 42"x24" with strap and good quality fabric with Incredible India branding	500	Nos for entire event		
109	Umbrella large size	100	Nos for entire event		

110	Media Hanger structure in Food Court Area: To cater requirements for Media Personnel : Construction of Space Frame Pillar less, Water Proof, Fire Retardant Aluminum hanger Structure 15m x 15m with top and covered from all sides with wooden platform base of 10 cm with new carpet, Double Door Entrance and Exit, Well Lit befitting the Ambiance as per our requirement- using fittings, cables etc of ISI standards, well ventilated, with colorful fabric and befitting interiors, 8 nos. table top flower arrangements on daily basis.	225	Sqmt. for entire event		
111	Media Lounge: Sofa set (Double Seaters)	6	Nos. for entire Event		
112	Media Lounge: Centre Tables	6	Nos. for entire Event		
113	Media Lounge: Side Tables	6	Nos. for entire Event		
114	Media Lounge: Office set –up: Computerswith UPS	5	Nos. for entire Event		
115	Media Lounge: Office set –up Black and White Printers with printing paper	3	Nos. for entire Event		
116	Media Lounge: Office set –up Colour Printers with printing paper	2	Nos. for entire Event		
117	Media Lounge :Internet leaseline 20Mbps for creating Wi-Fi zone with complete set up	1	Nos. for entire Event		

	/infrastructure				
118	Media Lounge: Output Box with 20 Points for Media	5	Nos. for entire Event		
119	Media Lounge: Office set –up Photocopy Machine with adequate photocopy paper and stationery.	1	Nos. for entire Event		
120	Media Lounge: Office setup - Octonorm Tables 3ft x 1.5ft	10	Nos. for entire Event		
121	Media Lounge: Office setup - Banquet chairs with chair covers	20	Nos. for entire Event		
122	Media Lounge: Office setup - Power points	10	Nos. for entire Event		
123	Media Lounge: Office setup - Dust bin	2	Nos. for entire Event		
124	Media Lounge: Arrangements for press briefing for 75-100 pax with head table for 5 pax. Audio Visual arrangements with 5 mikes for head table and 4 cordless mikes for Q and A. Podium with Podium Board and 2 mikes. Flower arrangements for head table.	1	Nos. for entire Event		
125	Catering Arrangements for 250 Pax per day at Media Lounge –.(Each Day) - Tea/ coffee/cold beverages, Samosa, pakora, mini patties, French fries, Dry Indian sweet, cookies and biscuits and Mineral water bottles (250 ml of	6	Nos. for entire Event		

	reputed brands approved by FSSAI).Well groomed and uniformed staff to cater in Media Lounge.Menu to be change on daily basis				
126	Media Lounge: Enclosure with 4 tables and chairs for dedicated catering	1	No. for entire Event		
127	Lamp Lighting-. With accessories viz oil, wicks, candle, floral decoration etc	1	No. for entire Event		
128	VIP Chairs for Dais	12	Nos. for entire Event		
129	Air-conditioned portable toilets in vicinity of Media Lounge with dedicated staff deployment with toiletries, amenities and adequate power supply at all time of event.	2	Nos. for entire Event		
130	Air Circulators for Media Hangar	2	Nos. for entire event		
131	Studio Kitchen Stage built on 6 inches raised wooden platform with 240 degree open, one entry and exit , size 12' x 8' with running water , attached mise en place area size 6' x 12' with running water facility and wash up area size 6'x12' with sink and running water facility for Washing utensils, Size of Studio kitchen tent should be 20'	1	No. For entire event		

	x 40' with roof and barricading of 3 feet height with one entry and exit				
132	Studio Kitchen Round Tables placed on 18" (inches) raised wooden platform around the studio kitchen with 50 chairs	6	No. For entire event		
133	Studio Kitchen Sofa set for VIP (Single Seater)	2	No. For entire event		
134	Studio Kitchen Power Point 15Amp	6	No. For entire event		
135	Studio Kitchen Camera placed on the working area and both sides with complete recording of entire event	3	No. For entire event		
136	Studio Kitchen LED Screen size 12'x8'	2	No. For entire event		
137	Studio Kitchen Collar Mike	4	No. For entire event		
138	Studio Kitchen Sound System with four Speaker	1	No. For entire event		
139	Studio Kitchen Fire Extinguishers –ABC Type 10 Kg, Sand Buckets and Sand Bags	4	No. For entire event		
140	Studio Kitchen Chef Caps with Incredible India Print	100	No. For entire event		
141	Studio Kitchen: 04 Utility workers for the studio kitchen. per day	4	Nos. for entire event		
142	Pathway:Wooden platform of 10cm throughout the Parv area to access the food court stalls, Handicrafts and Handlooms stalls ,State Theme Pavilion, VIP Lounge, Media	35,000	Sqft for the entire event		

	Lounge, DAVP Hangar, ASI Hangar and Public Conveniences etc				
143	Office Equipment: Comprising of: Computers with UPS and skilled manpower for Registration (preparation of badges etc.) with printers for coloured and black and white printing alongwith stationery and paper.	3	Nos. for Entire Event		
144	Office Equipment: Heavy Duty Photocopier machine along with stationery and photocopy pape	1	Nos. for Entire Event		
145	Office Equipment:Lamination Machine: for Lamination of badges i.e. I- cards of 5"x3.5". The badges to have lanyards.	2	Nos. for Entire Event		
146	Badges:Category wise in color.ColorBadges of size 5"x3.5" with photoand good quality lanyards - 4000 in number	4000	Nos. for entire event		
147	Manpower: Ushering Staff per day(Female).12Hrs Shift Presentable, soft – spoken duly uniformed as per our requirement. Uniform to be provided by the bidder.	6	Nos. for entire event		

148	Manpower: Assistants (Male) per day 12 Hrs. shift. Presentable, soft – spoken duly uniformed as per our requirement. Uniform to be provided by the bidder.	15	Nos. for Entire event		
149	Divider Railing: To regulate smooth entry and exit of visitors to the food court area and the tableaux/ handicraft area. As per our requirement.	2	Nos for entire event		
150	Tableaux Lighting:LED Parcan up lighters for Tableaux area	200	Nos. For the Entire Events		
151	Water for cultural Artists:Mineral water 250 ml bottle of reputed brand for the cultural artists 300 Nos each day	6	Days for entire event		

INDIA TOURISM DEVELOPMENT CORPORATION LIMITED
ASHOK EVENTS DIVISION

TENDER NO. ITDC/AE/MOT/Red Fort -2019 dated 21.12.2018

Appointment of an Event Management Agency having set up in Delhi/NCR on turnkey basis for Designing, Execution, Supervision/ Management of arrangements, activities and ancillary services for an Event being organized in conjunction with Republic Day Celebrations 2019 at areas in front of Red Fort, Delhi (Gyan Path and adjoining two lawns etc.) from 26th to 31st January 2019.

FINANCIAL BID SCHEDULE

TOTAL AMOUNT: Rs.

TOTAL AMOUNT IN WORDS: Rupees