

**DISCUSSIONS DURING PRE-BID MEETING HELD ON 2ND MAY 2018 FOR
PRINTING OF CITY MAPS BY MINISTRY OF TOURISM**

A Pre-bid meeting was held at 1100 hrs on 2nd May 2018 in the Ministry of Tourism, Government of India, Transport Bhawan, 1 Parliament Street, New Delhi to clarify queries regarding the Open Tender Document no 1 TP (10)/ 2017 – City Maps dated 23.4.2018 issued by Ministry of Tourism for Printing of 4 City Maps viz. Jaipur, Agra, Kochi and Ahmedabad.

2. The meeting was attended by the representatives of the following agencies :-

- a) Shri Sushant Kumar, Current Print Productions
- b) Shri K.P. Singh Chanchar, Nova Publications & Printer Pvt Ltd
- c) Shri Anand Srivastav, Nikhil Offset Okhla
- d) Shri Satish Verma, Paras Offset Naraina
- e) Shri Arun Kumar, Swan Press, Okhla

3. The following officers were present during the pre-bid meeting to clarify the queries raised by the agencies:-

- a. Ms Meenakshi Mehta, Deputy Director General, Publicity
- b. Shri Vibhava Tripathi, Asst D G, Publicity
- c. Smt Sudeshna Ramkumar, Asst Director, Publicity

4. The clauses of the RFP were reiterated to the representatives of the agencies. Agencies were advised to submit their bids and documents strictly in accordance with the RFP. The schedule of delivery and the penalty clause for any short delivery or delays, as mentioned in the Tender document was highlighted. It was reiterated that the bid should be submitted in the requisite format with proper indexing and necessary documents as mentioned in the RFP.

5. It was conveyed that the deadline for submission of bids is 1500 hrs on 15th May 2018 and the technical bids (for initial scrutinizing of documents) would be opened on the same day at 1600 hrs. The bidders are expected to be present during the opening of the technical bids. The financial bids of the technically eligible bidders shall be opened by a Constituted Committee. The bidders who are technically qualified shall be asked to be present for opening of the financial bids, the date and time for which will be conveyed separately.

5. The dummy of the city maps were also circulated to the agencies. In response to a query raised it was clarified that the entire consignment of all the 4 city maps is to be delivered to the Literature Distribution Centre located at Palam, New Delhi, as mentioned in the RFP.
