

भारत सरकार / Government of India
पर्यटन मंत्रालय / Ministry of Tourism
(सतर्कता अनुभाग / Vigilance Division)

परिवहन भवन, 1-संसद मार्ग
Transport Bhawan, Parliament Street
नई दिल्ली / New Delhi
दिनांक / Date: 26.07.2016

सं./No.: C-29011/01/2014- Vig

To

1. All Indiatourism Offices (India and Abroad)
2. Principal, IISM, Gulmarg

Subject: - **The Lokpal and Lokayuktas Act, 2013- Submission of declaration of assets and liabilities by the public servants.**

Sir/Madam

I am directed to refer to Department of Personnel and Training's OM No. 407/12/2016-AVD-IV(Lokpal) dated 24th June, 2016 and this Ministry's letter of even number dated 13.04.2016 on the above mentioned subject and to say that the last date for furnishing of declaration/information/annual return as on 01.08.2014, 31.03.2015 and 31.03.2016 relating to assets and liabilities by public servants under section 44 of the Lokpal and Lokayuktas Act, 2013 **is on or before 31.07.2016.**

2. Prescribed format may be downloaded from <http://ccis.nic.in/WriteReadData/CircularPortal/D2/D02ser/Lokpal-24062016.pdf> or Ministry's website www.tourism.gov.in (under notices corner).

4. IAS Officers are requested to file declaration of assets and liabilities returns under section 44 of the Lokpal and Lokayuktas Act, 2013 online in PRISM (Property Related Information System).

5. CSS Officers are requested to file declaration of assets and liabilities returns under section 44 of the Lokpal and Lokayuktas Act, 2013 in www.cscms.nic.in.

5. All Group 'C' officials of the Ministry (Hqrs.) should submit their return to the Vigilance Division in the Ministry. Other Group 'C' officials against the strength of Regional Offices (presently working in field offices/ overseas offices/ Hqrs) should submit their return to the concerned Regional Offices.


(R. L. Gupta)

Under Secretary to the Government of India
Ph. No 011-23321380

Copy for similar action to:-

1. PS to Secretary (T)/ AS(T)/ JS(T), Ministry of Tourism, New Delhi.
2. PS to Hon'ble Minister of State for Tourism & Culture (I/C), Ministry of Tourism, New Delhi.
3. Asstt. DG (PSU)- in respect of ITDC- for information and necessary action at their end.
2. DDG(HRD)- in respect of all autonomous institutions- for information and necessary action at their end.
3. All officers/staff (except IAS officers) in the Ministry of Tourism- Information as sought above may be submitted to Vig. Division by 31.07.2016.
4. Shri Hakim Singh, Scientist, NIC Division, Ministry of Tourism with the request to upload the forms (5 nos, bilingual- English & hindi) on the official website of Ministry i.e. www.tourism.gov.in under notices corner.

Return of Assets and Liabilities on First Appointment or as on the 31st March, 20.....*
(Under Sec 44 of the Lokpal and Lokayuktas Act, 2013.)

1. Name of the Public servant in full.....
(in block letters)
- 2.(a) Present public position held
(Designation, name and address
of organisation)
- (b) Service to which belongs
(if applicable)

Declaration:

I hereby declare that the return enclosed namely, Forms I to IV are complete, true and correct to the best of my knowledge and belief, in respect of information due to be furnished by me under the provisions of section 44 of the Lokpal and Lokayuktas Act, 2013.

Date.....

Signature.....

* In case of first appointment please indicate date of appointment.

Note 1. This return shall contain particulars of all assets and liabilities of the public servant either in his/her own name or in the name of any other person. The return should include details in respect of assets/ liabilities of spouse and dependent children as provided in Section 44 (2) of the Lokpal and Lokayuktas Act, 2013.

(Section 44(2):A public servant shall, within a period of thirty days from the date on which he makes and subscribes an oath or affirmation to enter upon his office, furnish to the competent authority the information relating to—

- (a) the assets of which he, his spouse and his dependent children are, jointly or severally, owners or beneficiaries;
(b) his liabilities and that of his spouse and his dependent children.)

Note 2. If a public servant is a member of Hindu Undivided Family with co-parcenary rights in the properties of the family either as a 'Karta' or as a member, he should indicate in the return in Form No. III the value of his share in such property and where it is not possible to indicate the exact value of such share, its approximate value. Suitable explanatory notes may be added wherever necessary.

Note 3:— "dependent children" means sons and daughters who have no separate means of earning and are wholly dependent on the public servant for their livelihood. (*Explanation below Section 44(3) of Lokpal and Lokayuktas Act, 2013*)