भारत सरकार / Government of India पर्यटन मंत्रालय / Ministry of Tourism (सतर्कता अनुभाग / Vigilance Division)

परिवहन भवन, 1-संसद मार्ग Transport Bhawan, Parliament Street नई दिल्ली / New Delhi

सं. / No.: C-29011/01/2017-Vig.

दिनांक / Date: 12.01.2017

Office Memorandum

Submission of Annual Immovable Property Return by Group 'C' Subject: officials also, for the year ending 2016 (as on 01-01-2017).

In accordance with the provisions contained under Rule 18 of the Central Civil Services (Conduct) Rules, 1964, all Group 'C' officials (including erstwhile Group 'D' officials) presently posted in the Ministry of Tourism are required to submit their Annual Immovable Property Returns for the year 2016 (as on 01.01.2017), in the enclosed format. The format can be downloaded from Ministry of Tourism's website at http://tourism.gov.in under "Notices" caption.

- The property return should contain particulars of all immovable property owned, acquired or inherited by the officer/official or held by him/her on lease or mortgage, either in his/her own name or in the name of any members of his/her family or in the name of any other person dependent on Government Servant. Phrases like "no change" or "no addition" or "as in the previous year" should not be used and full details to be provided.
- It is pertinent to mention that as per the instant instructions of DOP&T issued vide its OM No.11012/11/2007-Estt.A dated 27.09.2011, "vigilance clearance shall be denied to an officer if he/she fails to submit his/her annual immovable property return of the previous year by 31st January of the following year.
- All Group 'C' officials of the Ministry (Hqrs.) should submit their return to the Vigilance Division in the Ministry. Other Group 'C' officials against the strength of Regional Offices (presently working in field offices/ overseas offices/ Hqrs) should submit their return to the concerned Regional Offices.
- The return should reach the concerned Division/ Office on or before 31st January, 2017, for taking further necessary action. It may be noted that defaulting officers will not be granted vigilance clearance for deputation, foreign training, empanelment etc.

(GD Bairwa) Assistant Director (Admn.I) Ph. No. 011-23710287

To.

1. All Regional Directors, India and abroad.

All Group 'C' officials Ministry of Tourism posted at Transport Bhawan & C-I 2. Hutments, New Delhi, India Tourism offices, India and Abroad. Encl.: As above.

Copy to :-

The Scientist, National Informatics Centre, Ministry of Tourism, C-I, Hutments, Dalhousie Road, New Delhi with the request to upload the Blank format of Annual Immovable Property Return for the year ending 2015 with this OM (copy enclosed) on the website of Ministry of Tourism - www.tourism.gov.in under "Notices" caption.

Copy for information to : JS (T) / CVO, Ministry of Tourism, New Delhi.

GOVERNMENT OF INDIA MINISTRY OF TOURISM

STATEMENT OF ANNUAL IMMOVABLE PROPERTY RETURN FOR THE YEAR 2016 (AS ON 01.01.2017)

Service to which the officer belongs	Name of the Officer (in full) Present Post held Present Post held					
	Present Post held Present Pay Present Pay					

Name of the Name & details of Cost of *Present district/ Sub- property – housing, and other lands and other village in which property is situated 1. 2. 3. 4. 5. 6. 7. 8.	1.	situated	property	which	Village	Taluka	division,	district/	Name of
ruction/ Value name state in whether by purchase, lincome whose name lease**, mortgage, from the inheritance, gift or property otherwise with date of acquisition & name when nased. 3. 4. 5. 6. 7.			is		in	80		Sub-	the
ruction/ Value name state in whether by purchase, lincome whose name lease**, mortgage, from the inheritance, gift or property otherwise with date of acquisition & name when nased. 3. 4. 5. 6. 7.	2.					buildings	lands and other	property - housing,	Name & details of
name state in whether by purchase, Income whose name lease**, mortgage, from the held & his/her inheritance, gift or relationship to otherwise with date of the Government servant from whom acquired 5. 6. 7.	3.	purchased.	year when	of house and	land in case	including	acquirement	construction/	
acquired Annual acquired Annual her by purchase, Income **, mortgage, from the itance, gift or property wise with date of sition & name detail of person whom acquired 6. 7.	4.							Value	*Present
acquired Annual acquired Annual her by purchase, Income **, mortgage, from the itance, gift or property wise with date of sition & name detail of person whom acquired 6. 7.	5.	servant	Government	the	relationship to	held & his/her	whose name	name state in	If not in own
the	6.	from whom acquired	with detail of person	acquisition & name	otherwise with date of	inheritance, gift or	lease**, mortgage,	whether by purchase,	
remarks 8.	7.					property	from the		Annual
	8.								remarks

(Signature of Officer with Designation & Date)

NOTES

* In case where it is not possible to assess the value accurately the approximate value in relation to present conditions may be indicated.

** Includes short-term lease also.

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The declaration form is required to be filled in and submitted by every member of Class I and Class II (Group A and Group B) services under rule 15 (3) of the Central Civil Services (Conduct) Rules, 1955, [now rule 18 (1) of the CCS (Conduct) Rules, 1964] on the first appointment to the service and thereafter at the interval of every twelve any members of his family or in the name of any other person dependent on Government servant. months, giving particulars of all immovable property owned, acquired or inherited by him or held by him on lease or mortgage, either in his own name or in the name of

The wording "no change" or "no addition" or "as in the previous year" should be avoided and full details provided.

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